

WINSLOW UNIFIED SCHOOL DISTRICT NO. 1 – POSITION DESCRIPTION

TITLE: FIELDS AND GROUNDS MAINTENANCE SUPERVISOR

EMPLOYEE CLASSIFICATION: Exempt, Classified

MINIMUM QUALIFICATIONS:

- High School Diploma or GED
- Experience in grounds trades preferred
- Valid Arizona driver's license

OVERVIEW OF JOB DESCRIPTION: To repair and maintain all fields and grounds belonging to the school district.

PERFORMANCE RESPONSIBILITIES:

1. Follows local, state and federal law and adheres to State Department of Education and local school board policy.
2. Establishes and maintains a good rapport with students, employees, and community members.
3. Operates small and medium sized trucks.
4. Troubleshoots irrigation systems.
5. Replaces and repairs irrigation systems such as controllers, water lines, electric valves, and sprinklers.
6. Maintains fields by aerating and fertilizing.
7. Cuts and mows grass and weeds.
8. Prepares fields and grounds for use by school athletic teams and physical education classes.
9. Irrigates lawns, fields, plants, shrubs, trees, etc.
10. Lays and repairs sod.
11. Performs duties involving integrated weed and pest management.
12. Operates small and large equipment.
13. Maintains landscaping of fields and grounds.
14. Services maintenance equipment as needed.
15. Transports equipment between various locations.
16. Completes work order forms following completion of assigned work projects.
17. Performs other related duties as necessary or assigned.

REPORTS TO: Superintendent

SUPERVISES: Grounds Workers

TERMS OF EMPLOYMENT: Work year to be established by the Board. Salary is determined by individual training and experience level on approved salary schedule.

EVALUATION: Performance of this position will be evaluated in accordance with provisions of the Board's policy on evaluation of personnel.

ADA ACCOMMODATIONS: Decisions regarding appropriate and reasonable accommodation(s) will be based upon the merits of each situation. The principal criteria will be that of effectiveness and safety.