

LOTTERY TUITION ASSISTANCE APPLICATION INSTRUCTIONS

2019-2020

You must complete all forms in this packet to be evaluated for South Carolina Lottery Tuition Assistance Eligibility.

“Dually Enrolled High School Student - Students Form”:

You, the student, must complete this form.

You must include your full name and VIP ID (this was on your admissions letter).

You must provide an address where you can receive mail, in case we need to reach you.

You must provide the name of your High School

Read every line of this form before you sign it.

To be eligible for Lottery Tuition Assistance you must be in at least 6 hours in that term.

“Dually Enrolled High School Student - School Form”:

The Appropriate High School Representative must complete this form.

Indicate how many credit hours of dual-enrollment in each semester the student is expected to be enrolled.

To be eligible for Lottery Tuition Assistance in a semester, the student must be in 6 credit hours (2 classes).

The Appropriate High School Representative must sign this form.

Other Requirements:

You must be admitted.

You must complete the Admissions Application.

You must be a U.S. Citizen or Eligible Non-Citizen.

To document this you must complete the Citizenship Form provided with the Admissions Application.

You must be a South Carolina Resident (for tuition and fees purposes).

To document this you must complete the “ SC Residency Certification Form for Dependent Students.”

This was also provided with the Admissions Application.

Financial Aid Office

University of South Carolina Lancaster

PO Box 889 • Lancaster, SC 29721-0889

Phone: 803-313-7068 • Fax: 803-313-7168 • E-mail: usclfa@mailbox.sc.edu

<http://usclanaster.sc.edu/finaid/index.html>

DUAL ENROLLMENT AND FINANCIAL AID

When students take college level courses while still in high school it can have some impact upon financial aid, both state and federal. Students should be aware of the following points as they consider taking classes:

➤ **Can Financial Aid help pay for Dual-Enrollment courses?**

Yes, but only with Lottery Tuition Assistance for SC Residents.

Only South Carolina Residents can receive State Lottery Tuition Assistance.

The student must take at least 6 credit hours (2 classes) of dual-credit classes per semester.

The student receives a tuition reduction up to \$95 per credit hour.

Since Dual-enrollment classes are currently less than this, the entire tuition is covered.

To be eligible students must complete an application packet.

Dual-enrollment students are not eligible for any other federal or state aid.

➤ **Will making bad grades in these courses affect my future financial aid eligibility?**

Yes, students must make at least a "C" average to be eligible for financial aid.

Students must meet Satisfactory Academic Progress (SAP) standards to be eligible.

The student must have a 2.0 GPA ("C" average) on all college classes.

The student must pass 67% of all attempted courses. This includes dual-enrollment courses.

If a student fails or drops a dual-enrollment class he will likely lose financial aid eligibility.

If the student has lost financial aid eligibility, he can write an appeal letter explaining the academic deficiency, why it occurred and what changed that shows improvement.

If the appeal is approved the student could regain eligibility for financial aid.

NOTE: Scholarships are not affected by this in the first year of college (see below).

➤ **Will taking Dual-Enrollment courses affect my scholarships?**

Yes, but probably not in your first year of college.

Scholarships for your Freshman year of college only look at your High School GPA.

If these course grades are included in your High School GPA then they might affect eligibility.

LIFE Scholarship specifically requires a 3.00 or better on the SC UGS GPA (with some exceptions).

At the end of your first year of college only your collegiate GPA is considered.

This would include the GPA on the courses you took in high school.

You must also earn 30 hours at the end of your first year of college.

Dual-Enrollment courses are included in those 30 hours.

If you are an Early High School Graduate, receiving Lottery Tuition Assistance in the Fall semester of your Senior year can prevent you from receiving LIFE scholarship in the Spring.

Instead *your first term of LIFE eligibility would be Fall of your first-full-year of college.*



2019-2020 DUALY ENROLLED HIGH SCHOOL STUDENT - SCHOOL FORM

Instructions: This form is to be completed by an authorized representative of the high school who enrolls the student while the student is also taking college courses via the Dual Enrollment program through USC _____.

Student's Last Name	First Name	Middle Initial	Date of Birth	SSN or VIP ID
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Complete the below information for the above listed high school student:

HIGH SCHOOL NAME: _____

Street	City	State	Zip	Current Phone Number
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The above student is anticipated to be enrolled in the 6 or more dual enrollment credit hours at USC _____ for these semesters:

Fall 2019

Spring 2020

Summer 2020

Student must enroll for at least 6 hours each semester at a single institution to receive Lottery Tuition Assistance for that semester.

By signing this form, I certify that the above information is accurate and the student is a high school student participating in a dual enrollment program.

Name of High School Representative	Title
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Email Address	Telephone Number
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Signature of High School Representative	Date
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IMPORTANT INFORMATION

All forms must be completed for the student to be evaluated for South Carolina Lottery Tuition Assistance Eligibility.

Dually Enrolled High School Student - Student Form:

The student, must complete this form.

Provide full name, date of birth, social security number **OR** VIP ID, address, and name of High School.

The student should read every line of this form before signing it. Return this form to your Guidance Counselor.

Dually Enrolled High School Student - School Form:

The High School Representative must complete this form.

Provide the full name, date of birth, and social security number **OR** VIP ID of the student.

Provide the High School name and address. Indicate which semester(s) of dual-enrollment the student is expected to be enrolled.

The High School Representative must provide their name, title, contact info, and sign the form.

To be eligible for Lottery Tuition Assistance, the student must...

Be admitted: The student must complete the Admissions Application.

Be a U.S. Citizen or Eligible Non-Citizen. The student must complete the Citizenship Form.

Be a South Carolina Resident (for tuition and fees purposes). The student must complete the "SC Residency Certification Form for Dependent Students". This was provided with the Admissions Application.



2019-2020 DUALY ENROLLED HIGH SCHOOL STUDENT- STUDENT FORM

Instructions: This form is to be completed by a high school student who is dually enrolled in high school taking college courses via the Dual Enrollment program through USC _____.

Student's Last Name First Name Middle Initial Date of Birth SSN or VIP ID
Street City State Zip Current Phone Number

Name of High School: _____

Lottery Tuition Assistance (LTAP) is awarded based on the number of credit hours you are enrolled each semester at no more than the state approved rate per credit hour. You must enroll for at least 6 credit hours each semester at a single institution to receive Lottery Tuition Assistance.

By signing below, you are confirming that you have read and agree with the following statements:

I hereby request a waiver to the Lottery Tuition Assistance eligibility requirement relating to the submission of the Free Application for Federal Student Aid (FAFSA) for the following reasons. By not submitting the FAFSA, I acknowledge that:

- I am a high school student enrolled in a dual enrollment program with the intent to earn a college degree after high school.
I will not be eligible to receive other Title IV aid, which includes the Federal Pell Grant, Federal Supplemental Educational Opportunity Grant, Perkins Loan, Federal Direct Loans, Federal Work Study and the SC Need-Based Grant.
I will not be able to participate in other loan programs offered by the South Carolina Student Loan Corporation or other state assistance programs that require the submission of the FAFSA.
I understand that neither the state of South Carolina nor the institution can be held liable for any amount of federal or state funds that I forgo by signing this waiver.
I do not owe a refund or repayment of a state grant, Federal Pell Grant, or Supplemental Education Opportunity Grant, and I am not in default on a loan under the Federal Perkins Loan, Federal Direct Loan, or any state loans. I understand that the institution will verify this.
Male Students Only: I have registered with the Selective Service or I have been exempted from this requirement according to federal law. I understand that students who fail to register with the Selective Service or fail to be exempt from that requirement are not eligible to receive Lottery Tuition Assistance.
This waiver is not valid until all requested documentation is provided to the Financial Aid Office, and all documentation has been verified.

I also hereby certify that, as a Lottery Tuition Assistance recipient,

- I am not a recipient of the HOPE, LIFE, or Palmetto Fellows Scholarship during this academic year (though I am not forgoing my eligibility after High School Graduation).
I do not have an Associate or Bachelor Degree, Certificate or College Diploma.
I am not in default on a Federal or State student loan or owe a refund to a Federal or State student grant.

The information provided herein is true and accurate to the best of my knowledge. I understand that any attempt to obtain or expend Lottery Tuition Assistance for unlawful purposes, or failure to reveal any material fact, condition, or circumstances affecting eligibility, or for any purpose other than in payment or reimbursement for the cost of tuition and mandatory fees at the institution authorized to award the funds will be cause for immediate cancellation of tuition assistance received and that I can be subject to the university's code of student conduct and applicable civil or criminal penalties.

Student's Signature

Date

University of South Carolina Citizenship Status Verification

RETURN THE <u>ORIGINAL</u> OF THIS FORM WITH YOUR ATTACHED PROOF OF CITIZENSHIP TO THE VERIFICATION OFFICIAL ON YOUR USC CAMPUS ----- FAX	USC Columbia: University Registrar, Columbia, SC 29208 USC Lancaster: Enrollment Management, P.O. Box 889, Lancaster, SC 29721 USC Salkehatchie: Admissions, P.O. Box 617, Allendale, SC 29810 USC Sumter: Admissions Services, 200 Miller Road, Sumter, SC 29150 USC Union: Enrollment Services, PO Drawer 729, Union, SC 29379 USC Columbia: 803-777-3953
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Student Name: _____ **Last four digits of ID/SSN:** _____

Pursuant to section 59-101-430 of the South Carolina Code of Laws, as amended in 2008, the University of South Carolina has adopted a general enrollment policy effective January 1, 2009. To attend a public university in the state, a student must be a citizen or national of the United States or an alien lawfully present in the United States.

Students must now provide proof of citizenship before being allowed to enroll in classes at the University. This verification process has been adopted to deter and prevent false claims of citizenship by unlawful aliens attempting to evade the eligibility requirements of section 59-101-430.

If you are a citizen of the United States, please sign this form, attach one of the following documents verifying your citizenship, and mail the form and attachment to the above address (mark an X next to the one you are submitting):

- _____ Copy of your South Carolina driver’s license if you first became a licensed driver after January 1, 2002. The University may verify the license with the SC Department of Motor Vehicles.

- _____ Certified Birth Certificate indicating you were born in the United States or a territory of the United States, with your given name and surname, date and place of birth, date the birth record was filed, and the seal or other certification of the official custodian of the certificate.

- _____ If verification of your citizenship is based on any other document (Current U.S. Passport or U.S. Passport that has not been expired more than 10 years, Certificate of Naturalization -- USCIS Form (N-550 or N-570), U.S. government issued Consular Report of Birth Abroad, Certificate of Citizenship (N-560 or N-561), or Unexpired U.S. Active Duty/Retiree/Reservist Military ID Card (DOD DD-2) (new 1/31/09)), you may bring this form and the original document to the citizenship verification office at your campus.

NOTE: The University can accept photocopies of birth certificates and other citizenship documents so long as we reserve the right to demand production of the certified original in the event we have any questions about whether the copy is true and accurate, or in the event any of the information on the copy is unreadable.

By my signature below, I hereby attest and certify, under penalty of perjury, that I am a citizen of the United States.*

Full Signature of Student

Date

*Federal law makes it a crime, punishable by up to three years in prison, to falsely and willfully represent oneself to be a citizen of the United States.

NOTE: If name has changed since birth, you must present all legal documents (i.e., adoption records, marriage certificate, certificate of naturalization, and court ordered name change) supporting all name changes from the name which appears on the document presented as proof of citizenship.



South Carolina Residency Certification Form for Dependent Students

STUDENT INFORMATION:

1. _____
Last Name
First Name
Middle Name
Date of Birth (Month/Day/Year)
2. Daytime Phone Number: _____ Email address: _____ Last 4 digits of SSN: _____
3. Are you a legal resident of South Carolina? Yes No
(No person is eligible for in-state status unless he/she is domiciled within South Carolina. A person does not acquire a domicile in South Carolina until he/she has been a resident of the state for twelve consecutive month's immediately preceding registration for the term for which in-state status is claimed or meets state requirements for domicile. Information on South Carolina requirements may be obtained by contacting the Admissions Office at (803) 313-7073.)

PARENT OR GUARDIAN INFORMATION:

4. Name of the person who will provide more than half of your support the 12 months prior to your enrollment or re-enrollment and will claim you as a dependent or exemption on his or her federal income tax return the year of your enrollment or re-enrollment, or name of person who has legal custody of you:
Name _____ Relationship _____
(List only one person)
 If legal custody granted, give date legal custody was granted _____
5. Citizenship of person in item #4 (check only one)
 US Citizen Not a U.S. Citizen, but permanent resident of U.S. **Date permanent resident status granted** _____
 Other; give visa type _____
Note: If person is not a U.S. citizen, attach a photocopy of official document verifying the person's immigrant status. (Examples: Permanent Resident Card (front and back), Employment Authorization Card (front and back), Visa, Passport, etc.)
6. Addresses where person named in Item #4 has physically resided for at least the past two years:

Street	City	State	Zip	From (mo/yr)	To (mo/yr)
Street	City	State	Zip	From (mo/yr)	To (mo/yr)
7. Employment for at least the past two years of person named in item #4: **(If unemployed the past two years, list dates of unemployment as well as last employer.)**

Employer	City	State	Zip	Full-time or Part-time	From (mo/yr)	To (mo/yr)
Employer	City	State	Zip	Full-time or part-time	From (mo/yr)	To (mo/yr)
8. Does the person in Item #4 have a driver's license? Yes No **If Yes, from what state?** _____ **Driver's license number** _____
Current date of issue: _____ **Is this license a:** New issue Renewal
Month Day Year
9. Does the person in Item #4 have a motor vehicle registered in his or her name? Yes No **If Yes, in what state is the vehicle registered?** _____
Current date of issue of vehicle registration certificate _____ **Is this registration certificate a:** New issue Renewal
Month Day Year
10. Did the person in Item #4 file an S.C. income tax return for the last tax year? Yes No **If No, list reason why:** _____
11. If Yes, under what status did the person in Item #4 file the return? Full-year resident Part-year resident Nonresident
12. Did or will the person in Item #4 claim you as a dependent or exemption (filing jointly) on his or her last year's federal income tax return? Yes No
If Yes, what year did they last file? _____ **If No, list reason why:** _____
13. Will the person in Item #4 claim you as a dependent or exemption on his or her federal tax return the year you expect to begin classes? Yes No
14. I certify that the information I have provided is true and accurate. I understand that additional information may be requested if further clarification is needed
Applicant signature _____ Date _____
Parent/Guardian signature _____ Date _____

PLEASE NOTE: This form must be completed **in its entirety** in order to receive South Carolina Lottery Tuition Assistance. To be eligible to receive Lottery Tuition Assistance you must: be taking at least 6 hours of college credit, be a South Carolina resident, and be a U.S. Citizen or eligible Non-Citizen.

Office Use Only:	
<input type="checkbox"/> Resident	_____
<input type="checkbox"/> Non-Resident	_____
<input type="checkbox"/> Needs Additional Info	_____
Residency Officer:	_____