

**Secaucus High School Guidance Department
Authorization to Release Educational Records**

GUIDANCE DEPARTMENT
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In order for Secaucus High School to process college applications, the following statement must be signed and on file in the Guidance Office.

As part of the college application process, I authorize the release of a copy of my official transcript containing courses taken and grades earned as well as any other educational records required or requested by the educational institutions to which I apply. I authorize the Guidance office, as well as the teachers and administrators, of Secaucus High School to submit descriptive statements and/or letters of recommendation for my applications when requested. I understand that these statements are confidential, and hereby waive any rights to review their contents. I recognize that it is Secaucus High School's responsibility to notify any educational institution to which I have applied or have been accepted of any changes in my status at Secaucus High School and hereby authorize such notification.

STUDENT (PRINT NAME)

STUDENT (SIGNATURE)

DATE

PARENT/GUARDIAN (SIGNATURE)

DATE

SAT Score Reporting

We understand that all SAT scores that Secaucus High School receives from the *CollegeBoard* will be reported to colleges/universities via the high school transcript. We also understand that it is responsibility of the student and parent to know which colleges/universities require official SAT scores reported directly from the *CollegeBoard* to the college/university and send this information via www.collegeboard.org.

Student's Signature _____ Date _____

Parent's Signature _____ Date _____