ORANGEBURG COUNTY CONSOLIDATED SCHOOL DISTRICT THREE
Regular Meeting of Board of Trustees
Date: April 10, 2018
Time: 6:30 PM
Location: District Office Board Room
1654 Camden Road
Holly Hill, SC 29059

AGENDA

I. CALL TO ORDER/PRAYER FOR BOARD TRUSTEES
II. APPROVAL OF AGENDA
III. APPROVAL OF MINUTES – March 13, 2018 and March 22, 2018
IV. STUDENT RECOGNITION – Elloree Elementary School Honors Choir & FBLA Winner
V. PUBLIC COMMENTS
VI. REPORTS
   A. Superintendent’s Report and Update Requested by Board - Dr. Gibbs-Brown (15 minutes)
   B. FOR APPROVAL
      1. Field Trips – Gerald Wright
      2. Bank Account for USDA Grant – Gerald Wright
      3. Budget Amendment – Gail Sanders
      4. First Reading of Policies – Imani Newborn, White & Story, LLC
         Policy ADF – District Wellness
         Policy EFE – Competitive Food Sales/Vending Machines
         Policy EFE-R – Competitive Food Sales/Vending Machines
         Policy Section A – Foundations and Basic Commitments (17 Policies)
         Policy Section B – School Board Governance (34 Policies)
         Policy Section C – General School Administration (12 Policies)
         Policy Section F – Facilities Planning and Development (3 Policies)
         Policy Section L - Education Agency Relations (3 Policies)
   C. FOR INFORMATION (5 MINUTES)
      1. Curriculum & Instruction Update – Marty Conner
         a. Summer School – Janice Rivers
         b. Testing – Joyce King
      2. Budget Update – Gail Sanders
      3. Operations & Athletics Updates Requested by the Board – Gerald Wright

VII. EXECUTIVE SESSION
   A. Personnel – Vacancies and Recommendations
   B. Legal
      1. Litigation Update
      2. Property

VIII. OPEN SESSION

IX. ADJOURNMENT

Mission Statement
The mission of Orangeburg County Consolidated School District Three is to provide a quality education through shared responsibility in a safe and supportive environment for all students to meet the challenges of a global society.
ORANGEBURG COUNTY CONSOLIDATED SCHOOL DISTRICT THREE
Regular Board Meeting
1654 Camden Road
Holly Hill, SC 29059
April 10, 2018
6:30 PM

The Board of Trustees of Orangeburg County Consolidated School District Three met on Tuesday, April 10, 2018 at 6:30 PM. The following individuals were present: Board Member Barbara Butler, Board Chair Vernell Goodwin, Parliamentarian Kenneth Hilliard, Board Member Betty Pelzer, Board Member Alice Pickney, Secretary Catherine Shuler, Vice-Chair Dennis White, Superintendent Jesulon Gibbs-Brown, Associate Superintendent Marty Conner, Associate Superintendent Gerald Wright, Federal Program Director Janice Rivers, Director of Special Services Liana Calloway, Assessment Coordinator Joyce King, Business Manager Gail Sanders, Board Recording Secretary Gloria Middleton, District Attorney Imani Newborn, District Hearing Officer Horace James, representatives from Holly Hill Observer/The Striper, and The Times and Democrat newspapers, parents, students, and community members.

In accordance with the SC Code of Law, 1976, Sections 90-4-9 (d) as amended, notice was given to the Times & Democrat and Holly Hill Observer/The Striper newspapers of the time, date and place of the meeting.

CALL TO ORDER/PRAYER FOR BOARD TRUSTEES
The meeting was called to order by Chair Vernell Goodwin, and Board Member Barbara Butler led the prayer for Board Trustees.

APPROVAL OF AGENDA
Catherine Shuler made a motion to approve the agenda. Barbara Butler seconded the motion and the vote was in favor.

APPROVAL OF MINUTES
Catherine Shuler made a motion to approve the minutes for March 13, 2018 Regular Board meeting and March 22, 2018 Special Called Board Work Session. Mrs. Barbara Butler seconded the motion and the vote was in favor.

STUDENT RECOGNITION
Mrs. Beverly Parler-Rice, Music teacher at Elloree Elementary School, told the Board that four (4) students auditioned and three (3) were selected for the South Carolina Honors Choir. There were 276 students selected out of 700 students who auditioned. Brent Snell and Alisia Shephard were present. Xzavier Rivera did not attend the meeting. Mrs. Parler-Rice told the Board that she was also recognized and received a plaque for serving on the South Carolina Honors Choir Committee for twenty (20) years. Ms. Sharon Bennett, Keyboarding Applications teacher at Elloree Elementary School, informed the Board that Latrevia Robinson won third place for Fundamentals of Keyboarding at the FBLA State Conference in Myrtle Beach, South Carolina. There were 2,500 student participants. The National FBLA Conference will take place in Baltimore, Maryland in June and Ms. Robinson is invited.

Dr. Gibbs-Brown congratulated and presented a certificate to all of the students. Mrs. Vernell Goodwin asked the audience to give them a standing ovation.
PUBLIC COMMENTS
There were no comments.

REPORTS

SUPERINTENDENT’S REPORT
Dr. Gibbs-Brown discussed the following information:

- Jason Bass sent additional information regarding the food presentation and a synopsis of the surveys completed during the March 22 presentation (a copy is included in these minutes).

- Thomas Rhodes from Jostens requested an appointment with the Board Chair, and he plans to be on the agenda at the April 26, 2018 to discuss a Board’s request.

- As requested by the Board Chair, she made contact with Many Scott to find out his availability to serve as speaker for the 2018 Back to Basics Program.

- Farmers and Merchants and South State Bank do not issue credit cards in a business name only. The authorized user’s name has to appear on card as well.

- She reminded Board Members and the audience about the One Orangeburg Meeting on Monday, April 23, 2018, 6:00 p.m.

- The Board was informed of a conflict with the Regional Medical Center’s forum at Lake Marion High School on April 12 and the Orangeburg County Consolidation meeting.

- Mrs. Carolyn Bush is the new Webmaster. She will be working with Mrs. Daphne Walley in managing the website.

- She spoke briefly regarding the Strategic Plan Update and said that it is due to the State Department by April 30, 2018, and will need Board signatures. The plan will be sent to the Board Chair for review this week.

- Board members received copies of the Tri-County Chamber Magazine to review information about the District.

Other highlights regarding Dr. Gibbs-Brown’s participation in school and community events for the period of March 15, 2018 – March 28, 2018 include (a copy is included in these minutes):

- One Orangeburg County K-16 Education Meeting
- NAACP Banquet
- Budget Planning Meetings w/Gail Sanders
- Football Planning Meeting
- Principals’ Meeting
- Faculty, Staff and Leadership Meeting
- Career Day
- Orangeburg County Transitions Committee/Sub-Committee Meetings
• New Teacher Planning Grant
• Save the Children Planning Meeting
• Midlands Superintendents’ Meeting

FOR APPROVAL

FIELD TRIPS – GERALD WRIGHT
NONE

BANK ACCOUNT FOR USDA GRANT – GERALD WRIGHT
Mr. Gerald Wright asked for permission to open a new checking account to deposit funds from a USDA Grant that the District recently received. He stated that they were advised to get the Board’s approval to open a new checking account to deposit funds from this grant (a copy is included in these minutes).

Kenneth Hilliard made a motion granting the approval to open a new checking account for the USDA Grant. Alice Pickney seconded the motion and the vote was in favor.

BUDGET AMENDMENT – GAIL SANDERS
Gail Sanders presented to the Board a General Fund Amendment for Salary, Purchased Services and Fringe Benefits for $780,201.00. This amount will be taken from the Fund balance for bonuses the staff received in December 2017. No amendment was needed for $53,286.75 for the Food Service staff (a copy is included in these minutes).

Catherine Shuler made a motion to approve the Amendment from General Funds for stipends as well as the funds used for Food Service. Dennis White seconded the motion and the vote was in favor.

FIRST READING OF POLICIES – Imani Newborn, White & Story, LLC
As a follow up to the work session Imani Newborn discussed Policies ADF – District Wellness, EFE – Competitive Food Sales/Vending Machines, EFE-R – Competitive Food Sales/Vending Machines, Sections A – Foundations and Basic Commitments (17 Policies), B – School Board Governance (34 Policies), C – General School Administration (12 Policies), F – Facilities Planning and Development (3 Policies), and L – Education Agency Relations (3 Policies). A copy is included in these minutes.

Items discussed include:

• ADF – Delegated by federal and state laws.
• EFE & EFE-R - Delegated by federal and state laws
• Section C - The section that deals with the Superintendent’s contract, evaluation, etc.,
• CCB - Line & Staff Evaluation – Support staff had secondary role. Language was changed to read “under certain circumstances.” When bus drivers are on the bus at the same time, teachers have primary role. The school principals designate “power.” They agreed to used “duties and responsibilities” instead of “powers and duties.”
• Section B - No changes to Public Comments

Barbara Butler made a motion to accept First Reading of Policies ADF, EFE, EFE-R, Sections A, B, C, F & L. Dennis White seconded the motion and the vote was in favor.
CURRICULUM AND INSTRUCTION UPDATE
Dr. Conner presented an overview of Curriculum and Instruction to include the Core Curriculum and Instructional Framework. The District and School Strategic Plan, Reading Plan, GT Plan and Proficiency Based System are due by April 30, 2018. ACT/WIN Testing will take place April 17-19, 2018 and SC Ready Testing Planning will take place May 2-24, 2018.

System Enhancements – Sylvan Learning In-School tutoring for Math and Literacy is fully implemented.

College/Career Initiatives for Elementary, Middle and High Schools. – IGP Plans in Middle and High School will be completed by April 20. Class placement will begin March 19, 2018 in Elementary schools (a copy is included in these minutes).

SUMMER SCHOOL - JANICE RIVERS
Janice Rivers stated that Read to Succeed Summer School 2018 will serve approximately 410 students. There will be Summer Reading Camp for all 3rd Graders. The same curriculum will be used, but it will be extended and enhanced. Summer School will be offered to students in Grades K-2nd who are approaching passing. Mrs. Rivers stated that we have a verbal commitment for Grades 4K-2, but nothing in writing. Classes will be held at EES & SJG. VPE will be the overflow (a copy is included in these minutes).

S.C. READY TESTING - JOYCE KING
Joyce King discussed a Spring Assessment Calendar for April May & June, a 2017-18 Testing Calendar, and provided a copy of sample questions (a copy is included in these minutes).

BUDGET UPDATE – GAIL SANDERS
Gail Sanders presented the budget for the period of March 1, 2018 – March 31, 2018. The revenues were $3,871,085.61 and the expenditures were $2,309,161.33. Dr. Gibbs-Brown said they may have a review of the 2018-19 Budget during the work session on April 26, 2018.

Mrs. Sanders gave the Board a copy of the District’s Risk Assessment Score, which is 16. A score of 16 is considered low risk (a copy is included in these minutes).

OPERATIONS AND ATHLETICS UPDATE – GERALD WRIGHT
Gerald Wright gave an overview of several items listed below:

- USDA Grant for vehicle purchase, security enhancement, and IT equipment will not exceed $243,300 and the District’s portion for the project will be $161,626. Paperwork has been submitted and will be ready for signing by the Board Chair and Secretary next week.

- Demolition Project - Asbestos roof inspection is completed. Asbestos free except one walkway roof non-friable material. in the old HHP burned building, asbestos materials found throughout the building. It requires abatement (removal) by a licensed, DHEC approved contractor. It will also cost $20,000 more to remove the building because of the asbestos. It will cost approximately $71,000.

- Roof Project – The District is currently preparing plans for review by Office of Facilities at the SDE and preparing to begin soliciting bids.
• Elloree Elementary School Concession has been vandalized and needs some repairs before it can be used.
• NCAA Recognition – NCAA does not give awards to high school students. They only serve as a clearinghouse to determine eligibility to compete on college level and monitor student athletes' participation.
• Status of Basketball Coaches - Mr. Wright is currently waiting for applications from Human Resources.

Catherine Shuler asked Mr. Wright to investigate a rumor that a student athlete was being transported to play sports in Clarendon County.

Mrs. Goodwin asked Mr. Wright to check on the progress of the Athletic Banquet.

Catherine Shuler made a motion to go into Executive Session to discuss Personnel – Vacancies and Recommendations, and Legal – Litigation Update and Property. Barbara Butler seconded the motion and the vote was in favor.

EXECUTIVE SESSION

Actions taken after executive session:

Kenneth Hilliard made a motion that AT-WILL Employees with salaries $75,000 and above receive a letter as of June 30, 2018, stating that the District will no longer need their services. There were three (3) votes in favor - Board Chair Vernell H. Goodwin, Parliamentarian Kenneth Hilliard and Betty Pelzer. There were four (4) votes against - Vice Chair Dennis White, Secretary Catherine Shuler, Barbara Butler and Alice Pickney.

Barbara Butler made a motion to accept the recommendation from the Superintendent to hire one (1) high school Masonry Teacher, one (1) high school Guidance Counselor, one (1) Media Specialist for St. James-Gilliard, and two (2) Elementary Education Teachers for Elloree Elementary. Catherine Shuler seconded the motion and the vote was unanimous.

Betty Pelzer made a motion to accept the recommendation to hire an additional Assistant Principal at Elloree Elementary for the 2018-19 school year. Barbara Butler seconded the motion and the vote was unanimous.

Kenneth Hilliard motioned that the meeting be adjourned. Catherine Shuler seconded the motion and the vote was in favor. The meeting was adjourned.

Respectfully submitted,

Gloria Middleton, Recording Secretary

Catherine Shuler, Board Secretary