



HARLAN
COMMUNITY ACADEMY

Harlan Community Academy Student Handbook 2018 - 2019

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Principal's Message

Welcome to the 2018 - 2019 school year.

We extend a special welcome to the Freshman Class of 2022 and also to new students who have transferred to Harlan as sophomores, juniors, and seniors. You are a Fierce Falcon now!

I want you to know that WE are family and that we must continue to ask one another "How can we best serve our community?" and "How are we making positive and powerful contributions to the larger global community?" Please use the handbook to familiarize yourselves with policies and procedures.

Utilize the planner section to keep track of your obligations and class assignments.

Witness the Rising!

Ramona Outlaw

Principal

HARLAN COMMUNITY ACADEMY HIGH SCHOOL

Mission and Vision: Our goal is to provide a transformative learning experience for ALL members of the school community.

Our Graduates will demonstrate PRIDE in the accomplishments and milestones they met and exceeded at Harlan Community Academy. They will RISE repeatedly above any obstacles impeding their progress.

Our Core Values

Responsibility

with

Perseverance

Integrity

Respect

Success

Intelligence

Excellence

Determination

Educated

KEY CALENDAR DATES 2018 - 2019

September 4, 2018:	First Day of Student Attendance	February 8, 2019:	Report Card Distribution
October 5, 2018:	Quarter 1 Progress Report	February 18, 2019:	President's Day Holiday
October 8, 2018:	Columbus Day Holiday	March 8, 2019:	Quarter 3 Progress Report
October 10, 2018:	Fall PSAT/NMSQT Assessment	April 4, 2019:	Quarter 3 ends
November 1, 2018:	Quarter 1 ends	April 5, 2019:	School Improvement Day
November 2, 2018:	School Improvement Day	April 9, 2019:	Spring PSAT/SAT Assessment
November 12, 2018:	Veteran's Day	April 11, 2019:	Parent-Teacher Conference Day
November 15, 2018:	Parent-Teacher Conferences	April 15 – 19, 2019:	SPRING BREAK
November 21-23, 2018:	Thanksgiving Holiday	May 17, 2019:	Quarter 4 Progress Report
December 14, 2018:	Quarter 2 Progress Report	May 27, 2019:	Memorial Day Holiday
Dec 24, 2018 - Jan 4, 2019:	WINTER BREAK	June 18, 2019:	Quarter 4 ends
January 7, 2019:	Classes resume	June 19, 2019:	School Improvement Day
January 21, 2019:	Dr. Martin Luther King Holiday	June 20, 2019:	Professional Development Day
January 31, 2019:	Quarter 2 ends		
February 1, 2019:	School Improvement Day		

Harlan Community Academy 2018-19 Bell Schedule

MONDAY - THURSDAYS

Student Arrival: 8:15a

Student Dismissal: 4:08p

Passing Period: 5 mins

Period	Start	End	Duration
1	8:45a	9:36a	51 Mins
2	9:41a	10:32a	51 Mins
3	10:37a	11:28a	51 Mins
4	11:33a	12:24p	51 Mins
5	12:29p	1:20p	51 Mins
6	1:25p	2:16p	51 Mins
7	2:21p	3:12p	51 Mins
8	3:17p	4:08p	51 Mins

Harlan Community Academy 2018-19 Bell Schedule

FRIDAYS

Student Arrival: 8:15a

Student Dismissal: 3:05p

Passing Period: 4 mins

Period	Start	End	Duration
1	8:45a	9:29a	44 Mins
2	9:33a	10:17a	44 Mins
3	10:21a	11:05a	44 Mins
4	11:09a	11:53p	44 Mins
5	11:57p	12:41p	44 Mins
6	12:45p	1:29p	44 Mins
7	1:33p	2:17p	44 Mins
8	2:21p	3:05p	44 Mins

Fees

Fees will be utilized to ensure students can have access to a multitude of resources and supports. Importantly, fees will be applied to our areas of need as they arise. The following are demonstrative of past needs:

Instructional supplies, Supplemental materials, Transportation for instructional tours/field trips, Student academic incentives, Technology needs of the classroom/school, Extra- curricular events (exclusive of senior activities/events), Yearbook

(Cash or Money Orders Only. We are working to include debit and credit card payments later in the school year through the school website)

Freshman - \$205.00 (includes JROTC Uniform)

Sophomore - \$165.00

Junior- \$165.00

Senior- \$300.00 (includes \$130.00 Graduation Fee)

STUDENTS ID FEES

Temporary ID (per day) - \$2.00

NOTE: PARENTS, PLEASE check your student account balances reported on the BAG Reports released twice each quarter. Students are only allowed two unpaid temporary IDs.

Replacement/ Permanent ID - \$5.00

Note: After two unpaid temp IDs, purchase of a permanent ID will be required and issued for \$5. Any additional infractions for the quarter will result in disciplinary action

Harlan Discipline Policy and Procedures

Arrive by 8:30 a.m., be prepared and ready to learn!

Main Entrance- All students are expected to arrive 15 minutes prior to the start of school (8:30 a.m.). Upon arrival, Falcons are subject to bag checks. All bags will be checked and placed onto the X-Ray belt for further inspection. Anyone who does not comply is a safety issue, and subject to disciplinary action. All students suspected of possessing contraband (illegal substances, food, bottles, etc.) are subject to a thorough search after stepping through metal detectors, any student that is non-compliant will be subject to disciplinary action.

Any student smelling of marijuana, or any strong odor that distracts the school setting will be sent to Silent Study Hall, and parent will be called. **See Student Code of Conduct.**

Student IDs- All students must wear IDs as they enter the building. Harlan IDs must be worn and visible for the entire school day. Students should not be allowed passage or entry into class without their IDs

Excessively Late Students- Any student arriving after 10:00 am is considered excessively late. Security will escort students to Office A.

Any Student arriving after 10:00 am will be escorted to Silent Study Hall. In Silent Study Hall, all names will be logged by the staff inside of Silent Study Hall. Student will remain for the duration of the period and may be subject to Silent Study Hall for the remainder of the day. The names collected will be shared with Office A. All students arriving after 10:00 am will eat lunch in Silent Study Hall, and at that time, a parent will be notified. (If a student does not have a temp ID, it will be addressed when they arrive to Silent Study Hall).

Harlan Discipline Policy and Procedures cont.

Cell Phone/Technology Policy- After classes have started at 8:45 am or you have arrived late to school, cell phones are not allowed as you walk inside of the school. During school, if a cell phone is seen or heard it may be confiscated. If a student fails to comply with the request, the student will be sent to Silent Study Hall. Any cell phones/electronic devices confiscated require parent pick up. If parent insists that device is returned, the device will be returned, and student will serve an In School Suspension for technology violation (See Code of Conduct 3-11). Cell phones are only permissible during lunch and passing periods. Music being played in the hallway with an audio speaker is not allowed and both devices will be confiscated for parent pick up. Please refer to Student Code of Conduct for additional rules.

Student in Hall/ Students with No Passes- Any student leaving out of a teacher's classroom must have a pass in their hand. All Falcons who are in the hall after passing period will be stopped by Staff or Security Officer, and asked to see their pass. Any student who is non compliant with their pass, or is non compliant with staff will be escorted to Silent Study Hall, and the behavior will be referred to Student Code of Conduct.

Cutting Class Policy is as follows:

1st infraction= Parent/Guardian will be notified(Teacher(s) calls home)

2nd infraction= Parent/Guardian will be notified (Dean will call home). Student will report to Room 117. Student will have lunch in Silent Study Hall.

3rd infraction= Parent/Guardian will be notified. (Dean or Attendance Office will call home). Parent Conference is required. Student(s) will lose certain student privileges. All Day Silent Study Hall.

4th infraction= Attendance Probation Contract

Attendance Probation- Falcons who are at their 4th infraction of cutting class will be placed on an attendance agreement, in which they are required to attend all classes, and have signatures by each of their teachers. If a student is missing the agreement or a signature from any teacher on the following day, student will be issued a Silent Study Hall for the day, and parent will be notified.

Harlan Discipline Policy and Procedures cont.

Substitute Teacher Attendance- All subs will have the rosters for each period of their respective classes. Security will be notified daily of what teachers have substitute teachers for the day. Security Officers designated on the post, or the Security Officer assigned, will walk into the classroom, stand in front of the door, and ask the substitute teacher for the class roster. The security officer will take the attendance of the classroom and then walk the paper to Office A placing it in bin.

Any student who is found in the wrong classroom will have their IDs taken by security officer to be given to Dean of Students and students will be sent to Silent Study Hall. (Any student who is caught in the wrong classroom will be logged, the student will eat their lunch in Silent Study Hall, and their parent will be notified).

Hall Sweeps- Any student who is caught after the bell during a Hall Sweep will be escorted to 117 by members of the Security Team. All students who are hall swept will be logged.

1st infraction- Logged and verbal warning issued to student, student informed of further hall sweeps, pass issued to class.

2nd infraction- Student misses class and parent is called.

3rd infraction- Student misses class, the following lunch, and parent is called.

4th infraction- All day Silent Study Hall and parent is called.

5th infraction- All day Silent Study Hall and a mandatory Parent Conference.

Leaving the Building Without Permission- Refer to the Student Code of Conduct.

Gambling- Any student observed gambling, security will be informed and the student will be sent to Silent Study Hall for the remainder of the day, as well as, the following day of school.

1st infraction- Silent Study Hall and Parent Notification

2nd infraction- Parent Conference and Silent Study Hall

3rd infraction- 1 day Suspension

Harlan Discipline Policy and Procedures cont.

Cafeteria:

Breakfast- The doors of the cafeteria will open at 8:15am and close promptly at 8:40am at the end of breakfast.

Lunch- All students must show ID to enter the cafeteria during lunch. Any student without ID will not be allowed to enter the cafeteria. At no time is it allowed for a student to open the door for another student to enter the cafeteria.

Any student throwing food in the cafeteria will be sent to Silent Study Hall for the duration of the day, and eat their lunch the following day in Silent Study Hall.

Fighting- Refer to the Student Code of Conduct. (Note: Any student separated after an altercation will have all cell phones and electronic devices confiscated until parents arrive, or until student departs from school).

Gang Signs, Terminology, and Handshakes- Refer to Student Code of Conduct (3-6, and 5-6).

BANNED ITEMS- Students are not permitted to have banned items on school premises. Banned items make the school environment unsafe for the student or others. If a student possesses any banned items, teachers and staff will notify security and the Dean immediately. Refer to the Student Code of Conduct.

- Weapons, dangerous instruments, explosives and fireworks
- Alcohol, drugs, and tobacco/cigarettes
- Magic markers, spray paint, shoe polish and other materials associated with the application of graffiti
- Jackets, sweaters, T-shirts, or any other article of clothing that signifies affiliation with any organization other than those sanctioned by the school or that shows vulgar, obscene, demeaning, or suggestive language or pictures
- Any gambling device

When necessary, the Chicago Police Department will be notified

Harlan Discipline Policy and Procedures cont.

Students Sent Out or Leaving Class- Any student sent from or leaving class without permission will result in contact with parent by teacher. The event will be recorded with the Dean. Multiple events may lead to disciplinary action.

Obscenity- Obscene, profane, or vulgar language, written, oral or expressed by symbols will not be tolerated on the school premises. A student who participates in any of the above will be disciplined according to the Student Code of Conduct.

Student Searches- School officials reserve the right to search students based on reasonable suspicion of school rules violations and to search, with or without notice. This includes lockers, desks, parking lots, and students' personal effects left on the premises. These searches may take place at any time, whether or not during regular school hours. Students have no reasonable expectation of privacy in their lockers, desks, vehicles, or any item left on school premises.

Outside Food- Outside food is prohibited. Students will subject to search and seizure of outside food. If students would prefer, students may bring in their own lunch only if the meal is **not** packaged. Large bags or excessive amounts of food will not be allowed. *No fast or prepared food is allowed at all!* The school does not provide refrigeration, microwave or any preparation materials and cannot be held responsible for the sanitation of the food. Food must be eaten in the cafeteria. Food cannot be brought to the classroom at any time.

E-Mail/Social Network Policy- Students may not access their personal email or send email messages from their personal email accounts from any Harlan computer. Students may consult their CPS Google accounts from any Harlan computer. Students may consult the tech coordinator or the main office if they do not have their Student Portal account information. Communication or any activity via Internet based social networks (Facebook, Instagram, Twitter, etc.) on the Harlan network is prohibited. Violation of this policy will result in suspended technical privileges and possible out of school suspension as defined by the Student Code of Conduct. View the CPS Policy Manual for acceptable student use of the CPS network.

Harlan Discipline Policy and Procedures cont.

Dress Code- Harlan Community Academy High School will provide an atmosphere free of any disruptions to the educational process. For this reason, we adhere to a strict dress code policy. Parents must assist us in enforcing an atmosphere of respect for all students. Procedures are in place for students who arrive to school dressed inappropriately. If students fail to comply with procedures (alternative clothing) progressive disciplinary measures will be enforced.

All Students:

- No hats or caps can be worn upon entering the building.
- Attire advertising drug or drug paraphernalia, club names, gang signs, obscene language, or other morally offensive acts is not allowed.
- No shirts with provocative or inappropriate statements.
- Rolled-up, pant legs, gang signs on body, books, or clothing and different colors shoes or shoestrings is prohibited.
- No clothing that exposes the skin or undergarments is permitted (this includes midriff tee shirts or tops, low cut shirts and dresses, camisoles, halters, ripped, wholly, and shredded pants, shorts or skirts and sheer tops).
- No exceptionally short skirts or shirts (a ruler will be used to ensure that length is no shorter than 1 inch above the knee). Leggings can only be worn if a long shirt provides cover to mid-thigh of knee.
- No hoodies, scarves, pocket chains, clothing with vulgar language, gang signs or colors permitted.
- No sagging. Pants must be worn at waist level.
- No tank tops, hats, or gloves are to be worn in school.
- No jewelry with marijuana or other drug or gang symbols.
- No pocket chains allowed.
- No vulgar language, gang signs, or colors is permitted on clothing.

Harlan Discipline Policy and Procedures cont.

Deans/Head of Security Office- The sole purpose of this office is to cultivate a safe, orderly, and effective environment that promotes mutual respect and encourages citizenship. Our goal is to facilitate the development of our students to learn self-discipline and be responsible for their actions. Our disciplinary program follows the policies adopted by the Chicago Board of Education's Student Code of Conduct (SCC).

Disciplinary Procedures: A referral to the Dean is a last resort after the teacher has exhausted all other preventive measures. All referrals to the Dean will be dealt with rapidly, firmly, and fairly. The following procedures will be used:

1. All referrals must be submitted to the Disciplinary Office on a misconduct report.
2. Teachers must make parental contact before the close of the school day pertaining to any disciplinary action.
3. Serious acts, i.e.; fighting, will result in the student being immediately brought to the Dean or Assistant Principal.
4. The Dean and/or Administrator will have a conference with the student at the time disciplinary action will be determined according to the guidelines in the Student Code of Conduct (SCC).
5. Students may be referred to Student Support personnel for alternative interventions and consequences if the situation merits such.
6. The Dean and/or Administrator will deal with misconduct violations 4, 5, and 6 of the SCC in accordance with the suggested measure as deemed appropriate. Infractions of this nature can receive a suspension (at Deans and/or Administrators' discretion according to CPS SCC) with possible removal from Harlan Community Academy High School.

Harlan Discipline Policy and Procedures cont.

Suspensions- (OSS—Out of School Suspension or ISS—In School Suspension)

The program is not only a structured holding place, but also an environment for students to continue with coursework and learning objectives from their classes.

A student will receive a suspension if he/she has failed to uphold the rules and regulations of The Chicago Board of Education, Chicago Public Schools, and Harlan Community Academy High School. The Administration and The Dean will work together to determine what level of suspension is appropriate.

- Students are remanded to the custody of their parents/guardian.
- Students are not permitted in the building on OSS days. If students do appear at school, they will be subject to criminal trespass proceedings, unless they have received prior permission from the administration.
- Students may not attend class, participate in any school activity or visit the school grounds of any Chicago Public School.
- Students will receive assignments during their OSS/and ISS and are responsible for the completion of that work.
- OSS/ISS are counted as an excused absence.

The purpose of the ISS program is to provide a structured and intervening disciplinary program for students within the school as an alternative to out-of-school suspension. The goals of ISS are to establish and contribute to a safe and orderly learning environment by improving the attendance and classroom behavior of students.

Attendance

Attendance Policies and Procedures 2018-2019

Attendance is vital to academic success. Poor attendance leads to failure. Absence that is excused or unexcused tends to cause students to fall behind in their schoolwork causing a negative impact on their grades. This attendance policy is designed to ensure that students take full advantage of the opportunities available to them. Essential to the success of this policy is good communication between the school and the home. We must be partners working together on behalf of all students. The objectives of this policy and procedure are:

1. To ensure a **95% school-class attendance rate is reached by each student.**
2. To increase communication between the school and parent/guardian with respect to a student's attendance.

Excused and Unexcused Absences- Excused absences are defined as absences from school due to personal illness, illness or death in the immediate family, approved family emergency, religious observance, required court appearance, medical appointments, approved college visits or other reasons approved by the Board of Education.

All excused absence must be accounted for and arrangements to make up class work will be made between the teacher and parent/student communication. Students must be given the opportunity to make up work that is missed as a result of an excused absence. All other absences that are not defined here are considered unexcused. The student is absent from school for whatever reason, he/she must report directly to the Attendance Office with a written note from their parent/guardian

The note must contain the following: **the student name, parent/guardian name, the reason for absence, and dates out of school. The note must also include a working telephone number that will connect our office with the name of the parent/guardian on the note.**

The student will receive an excused absence slip from the attendance office, which must be seen by each of their teachers. If the student is absent for 3 or more consecutive days from school or class, he/she will be issued a reinstatement to be seen by the teacher. Any student that is absent from school 5 or more days for a medical reason must report directly to the Nurse Office for clearance, and then they will direct your son/daughter to the Attendance Office for a reinstatement.

Note: If a student fails to turn in his/her note to the Attendance Office within the week of his/her return to school, they will not be credited for excused absences for the period of time they were out of school.

Attendance cont.

Tardies- All students are expected to be on time to all classes. A tardy student is more disruptive to the class than an absent student. A student walking in late to class on a consistent basis demonstrating that they are not committed to the class will face consequences for such actions.

Intervention Strategies and Supports- Harlan will make every attempt to follow-up on unexcused absences from school as quickly as possible. Interventions include, but are not limited to: meeting with the student and/or student support person, teacher, coach, psychologist or social worker, contracts with student's daily/weekly progress reports, referral to student to school based Student Personnel (SPT), for instance mentoring, parent/guardian notification.

Early dismissal (ED)- No student shall fail to comply with the State Attendance Laws including, but not limited to truancy or tardiness from a specific class or school. No student shall leave school property or an assigned education location once he/she has come under the supervision of a school employee, prior to their specified dismissal times, without official permission. If an ED is needed, the following procedures must be followed:

The parent/guardian must come into the Attendance Office and state the reason for the ED. **No child may leave the building without a parent/guardian reporting to the Attendance Office to secure the child upon completing the ED process.**

If for some reason the parent/guardian is unable to pick-up their child, they may designate one of the people on the student's Emergency Information Form to sign student out for an ED. **The individual signing the student out must be 21 years of age and present a valid picture ID.**

Note: Please keep your Emergency Information Form updated.

Note: Always request to see the nurse if you are feeling sick and allow them to assess your situation before any phone calls are made for a parent/guardian to pick up student.

An Early Dismissal to leave school during the school day may be granted under the following conditions:

- Personal illness of the student
- Pre-arranged appointment authorized by the parent/guardian.
- Emergency requested by the parent/guardian.

Parent Communications

Address & Phone Change- All students and parents are required to keep the school informed of any change in their name, address, home phone number, or emergency phone number. This is a safety precaution should an emergency arise and the parent needs to be reached. Updated information should be submitted to the attendance office. All information will be held in the strictest of confidence and will only be shared with Official CPS Personnel.

Teacher Conferences- Parents may requests teacher conferences through the main office. Parent will submit requests in writing including Name, Student Name, and contact information. Teachers will respond to the parent request within 48 hours to schedule meeting times.

Academics

Good Standing Policy- Students must be classified as in **good standing** to participate in any extracurricular activity relating to Harlan Community Academy This includes all athletic competitions, clubs, and social activities. Students will not be allowed to participate in any aspect of the extracurricular (practices, games, and performances) if these following obligations are not met.

- Students have met all criteria on the Harlan Student Obligation List
- Students are not failing any courses as seen in Grade book. (The student may return to the activity when the Grade book shows the student is no longer failing or the teacher provides documentation.)
- Students have not been suspended (whether in-school or out-of-school) for a level 3 or higher infraction. The student will not be allowed to return to the activity for the remainder of the semester.
- Students' attendance must be at 90% or above. Students will be put on an attendance contract and allowed to participate in extra-curricular activity when attendance rate reaches 90% or above.

All students must complete the following to be considered in good standing.

- All students must submit the CPS Family Income Form by October 5, 2018.
- All student accounts (payment of past debts: temporary ID costs, lost textbooks, etc.
- Any student failing a required course for graduation will meet with a student support person at the end of the semester to create a credit recovery plan/contract.
- Ten hours of service learning hours have been completed and submitted to counselor.

Progress/BAG (Behavior, Attendance, Grades) Reports- A five week progress report will be sent to each student's home during each 10 week grading period. These progress reports include the student's grade at the 5th week and a short comment from each teacher indicating the student's progress at that time. This is a valuable tool in letting you know that your student needs to do to ensure successful completion of each course.

The semester grade is cumulative and demonstrates the average of two quarters. Courses failed at the end of the semester must be made up to meet graduation requirements. **If the student has a failing grade at the end of a semester, a credit recovery plan will be established with the student and student support person, and the parent being notified.**

Academics cont.

Promotion Criteria-

9th to 10th grade: Completion of 5 credits defined by CPS policy

10th to 11th grade: Completion of 11 credits defined by CPS policy

11th to 12th grade: Completion of 17 credits defined by CPS policy

Graduation Requirements-

Credits Required for Graduation

- English 4
- History 3
- Math 3
- Science 3
- Foreign Language 2- Consecutive years of the same language.
- Fine Arts 2(can be combined – visual, performance)
- Physical Education/JROTC 4- Unless you receive a waiver.
- Electives 2

Total: 24

Additional Requirements:

- Driver's Education
- One semester of Health Education
- Constitution Exam
- Economics/Consumer Education Exam
- 40 hours of Community Service (Class of 2020 has a different requirement, please consult Counselor)
- Completion of College Admissions Exam (SAT)

Academics cont.

Senior Obligations- We are committed to providing the Class of 2019 with all the tools they will need to achieve success in their post-secondary endeavors. The following list has been compiled to inform the Class of 2019 that important obligations must be fulfilled before they can become candidates for graduation and then go on to participate in Senior Activities (most notably Prom and the Commencement Ceremony). PLEASE NOTE THAT NO REFUND WILL BE GIVEN IF ANY STUDENT FAILS TO HONOR THEIR SENIOR OBLIGATIONS. EXAMPLE: FAILURE TO MEET ANY OF THESE OBLIGATIONS ONCE A TICKET IS PURCHASED DOES NOT ENTITLE YOU TO A REFUND.

- All seniors must submit the Family Income Form Application by September 15, 2017 and Medical Compliance Form by September 29, 2017 or they will be prohibited from attending all Senior Activities.
- Student has a 90% attendance rate.
- All seniors are required to complete an Individual Learning Plan in Naviance which will allow them to select one of the following Post Secondary pathways *before* they will be allowed to participate in Senior Activities:
 1. College Acceptance Letter and Financial Aid Award Letter for the same institution OR
 2. A pathway from the following list below
 - a. Acceptance into a jobs program (e.g. coding bootcamp)
 - b. Acceptance into a trades pre-apprenticeship or apprenticeship
 - c. Acceptance into a “gap-year” program
 - d. Military acceptance/enlistment letter
 - e. Current job verification letter/job offer letter

Academics cont.

Senior Obligations cont-

- All student accounts (payments of past debts: Temporary ID costs, lost textbooks, lost uniforms, etc.) must be current before students can purchase tickets for senior functions. Payment arrangements can be made to satisfy this requirement.
- Any failure reported during 4th quarter progress period (Progress will be verified and parents notified week of March 16, 2019) prohibits you from attending Senior Prom.
- Any suspension received for any major disciplinary infraction (see Uniform Discipline policy) or attendance referral during the 3rd or 4th quarter will prohibit you from attending Senior Prom. **Seniors are to model appropriate behaviors for underclassmen!**
- Any senior that does not qualify for graduation within the 2018-2019 school year will (graduating in June or August of 2019) not be allowed to participate in Graduation Activities (Prom and Graduation ceremony).
- Any student that does not complete and submit documentation of the Chicago Public Schools Community Service requirement (40 hours of approved service) by the end of the FIRST semester (February 1, 2019) will be prohibited from participating in Senior Activities (Prom and Graduation).
- All seniors must have completed the Free Application for Federal Student Aid (FAFSA) by November 30, 2018 or they will not be allowed to attend Senior Activities. FAFSA will open October 1, 2018.
- Senior Exit Questionnaire must be completed by the deadline set by Chicago Public Schools. This deadline typically is the 2nd week of May.
- CPS Graduation Survey by May 30, 2019.

NCLB- Parent Advisory Council-Local School Council

Harlan Parents are the best Parents!! Let's stand together as a team and lift up our Falcon Eagles to Victory. As Parents of Harlan Students we want to encourage you to support and become actively involved in your students or a student's education and academic success.

NO Child Left Behind (NCLB) offer parents opportunities via PAC that include tutoring, mentoring, student college and career preparedness, health, mental health, community service, fitness, GED, cultural enrichment, parent engagement, and violence prevention.

PAC adopts and implements model approaches to improve parental involvement; and develops appropriate roles for community-based organizations and business, including faith-based organizations, in parental involvement activities, and find ways to identify and integrate resources and services from the community to strengthen school programs, family practices and student learning and development. PAC exists to provide parent/legal guardians, teachers/staff, and concerned community individuals with the opportunity to work with the principal in the planning design, implementation, and evaluation of the Title I Program.

Local School Council (LSC)

The Local School Council is the collaboration of Harlan's school, parents and community which functions to fulfill the goals of school reform. Council meetings are held monthly. All parents, students, community members, and school faculty are invited to meetings and work with us to improve the educational programs.