

Shaffer Elementary School  
 SSC Meeting #1  
 October 9, 2018  
 3:30pm – Library

Items	Actions	Notes/Follow-Up
Call to Order	None	
Welcome and Introductions	a) Introduction of all present b) Review of sign-in procedures	
Review of Agenda	a) Brief explanation of each item b) Request for additional items c) Motions and approval	Action Item
Review and Approval of Minutes	a) Review minutes b) Motions and approval	Action Item
Public Comment	*No action related to public comment may be acted upon at the meeting.	
School Site Council Training	a) Purpose of SSC b) Roles and responsibilities c) Meeting procedures	Information Item
Elections	a) Chairperson b) Vice-Chairperson c) Secretary d) Representative to District Advisory Council	Action Item
Review and Approval	a) School Family Compact b) Parent Involvement Policy c) By-Laws	Action Item
Other Items:	a) Member input b) School news c) Future items	Information Item
Adjournment		Meeting Dates: November 6 January 16 March 31 May 17