

LUBBOCK-COOPER



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Temporary Arrival & Drop-Off Procedures For Lubbock-Cooper East Elementary

General Building Access Information:

The East Elementary campus will welcome to parents and students at 7:15 AM each morning. Students should wait in the cafeteria in the morning after they enjoy a delicious breakfast. Students are escorted to their classrooms at 7:45. The first bell will ring at 7:45 AM each morning, signaling that it is time to transition to the classroom. Parents are invited to walk their children to class each day, should they choose to do so. We ask that parents wait with their children in the cafeteria or in the Discovery Center until the first bell rings at 7:45. The tardy bell will ring at 7:55 AM each morning. Students inside the building at 7:55 AM are not counted tardy.

Each afternoon, a bell ringing at 3:20 PM will signify the release of our East Elementary Pirates. Parents are welcome to enter the campus at the front entrance of the building and pick their children up in their classrooms. Upon request of parents, children with younger siblings may wait outside the classroom of their youngest sibling to simplify the pick-up process each day. Additionally, students will be loaded into vehicles at 3:20 PM for parents utilizing the curb pick-up system, which is outlined below.

Parent Access & Procedures:

All parent and employee traffic entering the East Elementary campus will turn onto 137th Street from University Avenue. A Lubbock-Cooper ISD employee will be stationed at the intersection of 137th Street and University Avenue for arrival and dismissal each day. Parents will follow 137th Street until the roadway intersects with Detroit Avenue, where parents will turn north (a right-hand turn). A Lubbock-Cooper ISD police office will monitor the intersection at 137th Street and Detroit Avenue daily.

Parents who wish to walk their children into the school building will park in the parking lot off of Detroit Avenue. The LCISD Police Chief will monitor flow of traffic at this intersection, ensuring safety of vehicles utilizing the roadway. Parents who will walk their child in are encouraged to enter through the front doors of the building. An East Elementary employee will monitor the crosswalk area in the parking lot to ensure safety of parents and students. When leaving the campus, parents will turn left (south) onto Detroit and follow the roadway until it intersects with 137th Street. Parents will follow 137th Street to the east until the roadway intersects with University Avenue.

Parents who wish to drop their children off or pick their children up at the curb each day will also enter the parking lot off of Detroit Avenue. Parents will travel east along the paved road and

circle the parking lot at the west end of the building. Please do not allow children to exit the vehicle and cross traffic while traveling east. As parents travel back west along the south side of the building, East Elementary employees will assist in unloading/loading students at five stations. For the safety of the children, please do not allow them to exit the vehicle until you are stopped at a designated station. Parents will then make a right-hand turn into the Detroit Avenue parking lot and exit onto Detroit by making a left-hand (south) turn and will follow the roadway until it intersects with 137th Street. Parents will follow 137th Street to the east until the roadway intersects with University Avenue.

LCISD Transportation Access & Procedures:

LCISD bus traffic will utilize a temporary roadway set aside for district use only. Parents are not permitted to utilize the temporary roadway and are asked to follow the procedures outlined above, utilizing paved roadways only.



Temporary Arrival & Dismissal Procedures

134th Street is currently inaccessible.

