

PASSport (Parent Access Support System portal)

LAUSD has mandated ALL SCHOOLS to begin using Schoology. PASSport allows parents access to view information in Schoology.

What is Schoology? Schoology is a District monitored website where teachers, students, and parents can access to increase education within schools through the use of technology.

- **Teachers** can use the site to take attendance, use an online grade book, post discussion questions, homework, files, links, and other information.
- **Students** are able to access all class information, take quizzes and test, upload files through online dropbox, participate in class discussions, stay organized with a school calendar, download and print files from home, and much more.
- **Parents** are able to observe their student's assignments and calendars while staying involved in their education.
 - ✓ Monitor student's attendance and final grades
 - ✓ Update emergency telephone numbers
 - ✓ Track student's progress towards completion of graduation requirements
 - ✓ Connect with the classroom teacher
 - ✓and much, much more!

**Before you start: You will need a working email & your child's LAUSD Student Identification Number which can be found on REPORT CARDS and/or SCHOOL ID'S. Please do not call the school for ID #s.*

How to Set Up a PASSport account:

Go to <https://passportapp.lausd.net/parentaccess/> or go to LAUSD.Net and click on the (blue) Families box then click on LAUSD PASSport link on the right and click on LOGIN REGISTER.

- Select: "Register for an account"
- Complete your account setup. Verify you can access your email.
- Select: "Register"
- Check your email and follow the link to confirm your account

How to Add a student:

Go to <https://passportapp.lausd.net/parentaccess/> (I suggest you bookmark this for frequent use)

- Select: "Parent Login"
- Select: "Add students"
- Complete steps 1 through 4
- Select: "Add Student" (if it doesn't find him/her, include the middle name in the First Name box, i.e. "Sarah Lynn".
- Select: Your name
 - If you don't see your name, you'll need to go to your child's school and update your contact information
- Verify your child's name & Select "Finish"

*You should now see your child's name and are ready to use PASSport. You will need to repeat this section for each child.

For all Schoology questions please go to: <http://passport.lausd.net>