



**St. Mary's Catholic School**  
Parent Teacher Organization

MINUTES -- March 7th, 2019. 3:30 p.m. Parish Hall.

**Meeting was called to order by President Patti Walborn at 3:33 pm.**

**Attendance: by memory - Patti Walborn, Heidi Oden, Tammy Emerich, Matt Sato, Laurie Elliot, Ginger Myrick, Anna McLean, Beth Bernal, Brittney Calamia, Katy Horrocks, Luz Camarena, Sarah Brown, Carrie Noriega, Father John Worster, Tammy Springer (?), Jennifer Thompson and Ron Sandow came later.**  
**No quorum for beginning of meeting.**

**Minutes:** No quorum to approve minutes.

1. Opening Prayer – Mrs. Emerich
2. Welcome and Introductions
3. Unable to Approve Minutes No Quorum.
4. School Update – Mrs. Emerich – See attached.
5. Teacher Update – Laurie Elliott
  - a. A letter to parents, created by the teachers, regarding the school's needs was read. See attached.
6. Treasurer Update – Matt Sato – \$100.00 paid to 2019 auctioneer. About \$6,000 left in Technology Fund. See attached financial statements.
7. Grandparents Club – Hillary Drashner-Maffuccio, (Absent)-
  - a. Grandparents Tea was a success.
8. Marketing/Publicity – Live link to online school store for spirit wear clothing items through Educational Outfitters. 6% of sales comes back to St. Mary's. Other items, (license plate covers, etc. pending info from Shanna Tucker.

Discussion held on Call to Heart Funds. A quorum was met after Ron Sandow arrived. A motion was made and seconded to 1.) Order the textbooks that Mrs. Emerich has chosen (\$30,000) and 2.) Order the blinds for the windows on the south side of the school. Motion carried.

9. Father John discussed the history of St. Mary's Church's financial status, debt, previous capital campaign. Stated need for additional students. Church is paying overdrafts. Requested the board disperse the money held from 2018 Ball & Auction to cover current needs.
10. Quiz Night - Chair Needed. Request to go out on Facebook for help. Laurie Elliott will advise.
11. Sarah Brown, 2019/2020 Auction Chair asked about a parent survey regarding Call to Heart funds. She will meet with Mrs. Emerich at a later date.
12. End of Year Event: Sports Day/Picnic
  - a. Chair: Matt Sato. Will need volunteers.
  - b. Event to be held at McDevit Field. (4984 N. Rothmans Ave. Boise. Eagle and McMillan)
  - c. Field Cleanup/Prep Day: March 23, 2019 @ 9:00 a.m. (Matt out of town, Chilton POC)
    - i. Parents and kids needed to pull weeds, put up fences, prep fields, etc. Further details to follow.
    - ii. Counts toward Service Hours
  - d. End of Year Event Date: May 5<sup>th</sup> from 2:30 – 5:30 pm.
  - e. Concession stand will be open. No charge. Donation Only.
  - f. Further details will follow (from Matt) and be posted on Facebook, PTO and School Websites and in Spartan Spotlight.
    - i. Cinco De Mayo Theme? Tenas Tacos?
13. Recommendation that PTO Agenda and Minutes be posted to parents via Facebook pages and a link to the Spartan Spotlight.

14. Fundraising:
  - a. Reported that parents are feeling they are being asked for too much.
  - b. SaveAround – Tabled until next year.
  - c. Papa Murphy's – examples of discount cards shown. Purchase for \$5/sell for \$10.  
Will purchase cards and have available for sale for 1 week. Dates TBD.  
Heavy publicity. Facebook, Spartan Spotlight.
15. Parent Welcome Book: Booklet being developed with general information re: all things St. Mary's.
16. Meeting held between Patti Walborn and Nick Smith, St. Mary's School Board President, re: Call to Heart refunds. Documents will be created detailing a Refund Policy. Wording such as "All donations are non-fundable" or something suitable will be added to Auction receipts and documents. Also, Procedures and Standardized Forms are being developed for event chairs to cover cash handling, deposits, etc. Will add a second signer requirement to checks.
17. Upcoming Events
  - a. Teacher Appreciation Week: May 6-10, 2019
  - b. Quiz Night: Date TBD
  - c. Field Clean Up/Prep Day: March 23<sup>rd</sup> - 9:00 am @ McDevit Park, (Eagle and McMillan)
  - d. End of School Event: May 5<sup>th</sup> – 2:30 – 5:30 pm @ McDevit Park, (Eagle and McMillan)
18. Closing Prayer and Adjourned at almost 5:00 pm.