

Magnolia School District

Citizens' Oversight Committee Bond Measure 'I' Meeting Minutes

Date: Tuesday, May 22, 2018

Location: Magnolia School District
Superintendent's Conference Room
2705 W. Orange Ave.
Anaheim, CA 92804

The meeting was called to order at 9:32 a.m.

Members Present

Jasmine LaBurn, Chair, Mike Batuyong, Angelica Herrera, Cheryl Soave, Shirley Situ, Patty Soave

District Staff Present

Frank Donovan, Superintendent; Annette Cleveland, Assistant Superintendent, Business and Administrative Services; Cheryl Blount, Senior Administrative Assistant

Members Absent

Lupe Barron

Minutes

Minutes from the 03/06/2018 meeting were reviewed. Cheryl Soave motioned to approve the Minutes, Mike Batuyong seconded the motion. The motion carried 6-0.

Annual Report

The Committee members reviewed and discussed the 2017/2018 Annual Report. Angelica Herrera motioned to approve the Annual Report, Patty Soave seconded the motion. The motion carried 6-0. Jasmine LaBurn will present the report to the Board of Trustees at their regular meeting on 6/21/2018.

Bond Projects – Update

- **Repair of Leaky Roofs:** Roofing bids were approved: Salk (\$984K- Measure I Funds), Pyles (\$676K- General Fund) and Marshall (\$562K-General Fund), and are scheduled to be completed in August 2018. Regular roof maintenance and repair is on-going.
- **Portable Classroom Modernization:** We are in the process to replace 6 portable classrooms at Pyles, beginning 6/15/2018. This project will be funded out of Developer Fees, not Measure I. No portable classroom modernization has been funded from Measure I. Routine portable maintenance is on-going. Two older buildings at Marshall were removed July 2017.
- **Restroom Modernization:** Completed at all sites. If funding allows, there are three restrooms at Baden-Powell we would like to renovate.
- **Site Facility Renovations:** School offices at Disney, Marshall, Walter, Maxwell, Salk and Pyles are completed. The Schweitzer office was completed December 2017. The last school office project is at Baden-Powell, and the groundwork has started for a new, permanent, modular building (scheduled to be completed August 2018). The current office will be re-purposed for school support once vacated.
- **Replace Deteriorated Asphalt:** This project will be scheduled following roof projects.
- **Health and Safety Improvement:** We are in the process of going out to bid for parking lot security cameras at all sites (NOT Measure I Funds). The playground safety project, security fencing project, PA systems, and upgraded fire alarm systems at each site is complete. We still plan to install parking

lot lighting at Baden-Powell, Disney, Low, Maxwell and Schweitzer. Bollards have been installed at Low and Pyles. New exterior lights are currently being installed as part of the ENGIE/OpTerra Energy Services Project.

- **HVAC Replacement/Maintenance:** The ENGIE/OpTerra Energy Services Project has included replacement of 379 heating units district-wide, including those previously identified at Maxwell and Pyles. Replacement of all but 65 have been completed. These will be completed over the Summer.
- **Electrical/Plumbing/Wall Systems:** This project has not been started. Routine maintenance is performed as needed in these areas.
- **BP Building 31-37:** We have completed all the classrooms, nurse’s office and speech room in the building, including Rooms 31-37, with the exception of new windows. The flooring in the center section where the County CCS (California Children’s Services) program is located is the final project.

Measure I Projects/Expenses

2009 Estimated Cost of projects to be funded with Measure I:	\$16,300,000.00
Expenditures To-Date:	\$14,526,700.00
Balance of Measure I Funds Available:	\$ 1,773,300.00
Baden-Powell Office: \$1,482,928.00	
Salk Roof Replacement: \$ 983,720.00	

New Business

- Tentative meetings for 2018/2019
 - Annette explained that we anticipate the balance of Measure I funds to be spent by the end of August, 2018. Therefore, we may need only one more meeting. Members agreed to continue with Tuesday morning meetings at 9:30 a.m., possibly early October. Cheryl Blount to finalize a date with Teali Fielder, new Assistant Superintendent, Business and notify the members of the committee.

Meeting adjourned (10:13 a.m.)

Site Visit

- Members of the committee toured the Schweitzer Office.

Future Meeting

- To Be Determined