

# Quaker Valley School District

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## EDUCATIONAL SERVICES COMMITTEE MINUTES

January 10, 2012

<b>Committee Members Present</b>	<b>Directors Present</b>
Dr. Kay Wijekumar	Danielle Burnette
Ms. Sarah Heres	Mr. Gianni Floro
Ms. Debbie Miller	Mr. Jack Norris
Mr. Robert Riker	Mr. Dave Pusateri
Dr. Heidi Ondek, administrative liaison	Mr. Mark Rodgers
Dr. Jillian Bichsel, administrative liaison	
<b>Others Present</b>	
Dr. Joseph H. Clapper	Ms. Martha Smith
Mr. Karlton Chapman	Mr. John Comerci, student representative
Dr. Joseph Marrone	Miss Connyre Corbett, student representative
Ms. Christine Kardong	

### 1.0 EDUCATIONAL FOCUS

- 1.1 Communication survey results were enclosed in the school board packet. Ms. Smith provided an overview.

### 2.0 STUDENT REPRESENTATIVE

- 2.1 A report on the China exchange program was presented by Mr. Comerci and Miss Corbett. The student representatives met with the Chinese exchange administrator Zhao Wei, to learn about her culture. Participating in some of the tours with Dr. Ondek, they learned about the Chinese educational system, as well as some culturally shared experiences.

### 3.0 EDUCATIONAL LEADERSHIP

- 3.1 District AYP data (adequate yearly progress) for 2011 was attached to the agenda.
- 3.2 Dr. Bichsel noted that updates have been made to the middle and high school programs of studies.

### 4.0 STRATEGIC PLAN & PROFESSIONAL DEVELOPMENT

- 4.1 No items

### 5.0 CO-CURRICULAR LEADERSHIP

- 5.1 The athletics and activities report was attached to the agenda.
- 5.2 A request was made to approve the proposed high school vocal ensemble trip to the North American Music Festival in New York City at minimal cost to the district.
- 5.3 Update on high school trips to Spain and Cuba. The trip to Spain is confirmed, and the trip to Cuba is almost confirmed, but will take a little more time as the U.S. Department of State is involved.
- 5.4 Dr. Ondek provided a report of how students raised funds or provided other gifts for local people in need during the holiday season.

#### 6.0 EDUCATIONAL SUPPORT & CONSORTIUMS

- 6.1 A cyber school enrollment history will soon be presented.
- 6.2 A request was made to approve OSP Photography for school portraits and photography services for the 2012/2013 school year at no cost to the school district.

#### 7.0 PUPIL SERVICES

- 7.1 No item

#### 8.0 TECHNOLOGY

- 8.1 The monthly technology report was attached to the agenda.

Mr. Chapman distributed his 2012 Technology Lease Analysis Overview to the school board members.

Dr. Wijekumar made a motion to place items 5.2 and 6.2 on the legislative agenda. Ms. Heres seconded the motion.

# Quaker Valley School District

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## COMMUNITY RELATIONS/INTERGOVERNMENTAL AFFAIRS COMMITTEE MINUTES

January 10, 2012

<b>Committee Members Present</b>	<b>Directors Present</b>
Mr. Gianni Floro	Ms. Debbie Miller
Ms. Danielle Burnette	Mr. Jack Norris
Ms. Sarah Heres	Mr. Dave Pusateri
Dr. Kay Wijekumar	Mr. Robert Riker
Dr. Joseph Clapper, administrative liaison	Mr. Mark Rodgers
<b>Others Present</b>	
Dr. Heidi Ondek	Ms. Martha Smith
Dr. Jillian Bichsel	Ms. Christine Kardong
Mr. Karlton Chapman	Dr. Joseph Marrone

### 1.0 COMMUNITY RELATIONS

- 1.1 It was requested that the board approve a memorial book donation to the appropriate school library in memory of:
- Dr. George Riegel, former school district physician
  - John W. Walls, father of Jim Walls
  - George Lovy, father of Tamra Rosa
- 1.2 It was requested that the board approve the school district calendar, Draft C for the 2012-2013 school year.
- 1.3 Dr. Clapper is pleased with the streamlined and less expensive volunteer clearance process. More communication about the process is forthcoming.
- Mr. Floro and Mr. Riker asked for clarification of when volunteer clearances are necessary.
- 1.4 An article about public school district advertising was attached to the agenda.

### 2.0 INTERGOVERNMENTAL AFFAIRS

- 2.1 The board was provided a report by demographer Shelby Stewman: *Quaker Valley School District Regions for Selecting School Board Members*.

Mr. Norris asked for members of the board to volunteer for an ad hoc committee to review the data supplied by Mr. Stewman. Interested members are to contact Mr. Norris.

- 2.2 Attached to the agenda was a nomination form for election to the board of the Allegheny County Schools Health Insurance Consortium.
- 3.0 INFORMATION/OTHER
- 3.1 The Junior (alternate) student representatives to the Quaker Valley Board of School Directors were announced. They are: Meredith Malcolm & Dante Piccolo
- 3.2 January is national school board recognition month - there will be a reception at 6:15 PM on January 24, 2012 in the Edgeworth Elementary School lobby (preceding the school board meeting).
- 3.3 There will be a school board retreat at the district office on Saturday, February 25.

Mr. Floro moved that item 1.1 and 1.2 be placed on the legislative agenda.  
Ms. Miller seconded the motion.

# Quaker Valley School District

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## POLICY COMMITTEE MINUTES

January 10, 2012

<b>Committee Members Present</b>	<b>Directors Present</b>
Ms. Danielle Burnette	Ms. Sarah Heres
Mr. Gianni Floro	Mr. Jack Norris
Ms. Debbie Miller	Mr. David Pusateri
Dr. Kay Wijekumar	Mr. Robert Riker
Dr. Joseph Clapper, administrative liaison	Mr. Mark Rodgers
<b>Others Present</b>	
Dr. Heidi Ondek	Mr. Karlton Chapman
Dr. Jillian Bichsel	Ms. Christine Kardong
Ms. Martha Smith	Dr. Joseph Marrone

### 1.0 FOR DISCUSSION

- 1.1 Draft policy 216.01 *Co-Curricular Participation by Charter/Cyber Charter School Students* (Draft B)

### 2.0 FOR REVIEW/REVISION

- 2.1 For revision: Policy 217.00 *Transportation* (Draft C)

Dr. Clapper will continue to review a few aspects of the policy before bringing it back to the school board.

### 3.0 FOR FIRST READING

No item

### 4.0 FOR ADOPTION

No item

### 5.0 FOR ELIMINATION

No item

Ms. Burnette moved that item 1.1 be placed on the legislative agenda for a first reading. Ms. Miller seconded the motion.

# Quaker Valley School District

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## FINANCE COMMITTEE MINUTES

January 17, 2012

Committee Members Present	Directors Present
Mr. Rob Riker	Ms. Danielle Burnette
Mr. Mark Rodgers	Ms. Sarah Heres
Mr. David Pusateri	Mr. Jack Norris
Ms. Debbie Miller	Dr. Kay Wijekumar
Mr. John Sheline, administrative liaison	
Others Present	
Dr. Joseph Clapper	Ms. Martha Smith
Dr. Joseph Marrone	Ms. Christine Kardong
Dr. Heidi Ondek	

### 1.0 TAX COLLECTION

- 1.1 Mr. Sheline briefly mentioned the earned income and real estate tax collection reports.
- 1.2 Joyce Smith, tax collector from Aleppo, has resigned. The district is waiting for Aleppo Township to appoint a replacement.

### 2.0 GENERAL BUSINESS

- 2.1 It was requested that the board approve the budget transfers as provided.
- 2.2 It was requested that the board approve the 2010-11 audited financial statements as prepared by Maher Duessel, Certified Public Accountants. Copies of the audit were provided to the board members

### 3.0 FINANCIAL REPORTS

- 3.1 The capital projects fund and middle school renovation reports were reviewed without question.

- 3.2 It was requested that the board approve the bond issue funds, capital projects fund, general fund and cafeteria fund financial statements for the months ending November 30 and December 31, 2011.
- 3.3 It was requested that the board ratify the general fund invoices for November and December, 2011 in the amount of \$5,576,027.75.
- 3.4 It was requested that the board approve the general fund invoices for January, 2012 in the amount of \$274,497.87.
- 3.5 It was requested that the board ratify the food service fund invoices for November, 2011, in the amount of \$156,986.35.
- 3.6 It was requested that the board approve the administration to pay the food service fund invoices for the month of December, 2011 in the amount of \$25,586.04.
- 3.7 It was requested that the board ratify the invoices for the November and December, 2011 capital projects fund in the amount of \$8,581.50.
- 3.8 It was requested that the board approve the capital projects fund invoices for January, 2012 in the amount of \$747.50.
- 3.9 It was requested that the board ratify the 2010 bond issue fund invoices for the November and December, 2011 in the amount of \$2,094,881.70.
- 3.10 It was requested that the board approve the 2010 bond issue fund invoices for January, 2012 in the amount of \$1,420,059.28.
- 3.11 It was requested that the board approve the athletic and activity fund reports for the quarter ending December 31, 2011.

#### 4.0 BUDGET

- 4.1 The calendarized budget for the month ended December 31, 2011, was provided to the board.
- 4.2 The board was provided an update on the status of the 2012-2013 budget.

#### 5.0 INFORMATION

- 5.1 Enclosed was information from the Parkway West Career and Technology Center. The information illustrates the various district funding formulas in graph format.

5.2 A list of donations received during the month was provided.

<b>Date</b>	<b>From</b>	<b>Amount</b>	<b>Reason</b>
11-10-2011	Ohiopyle Prints, Inc.	\$49.76	Donation to High School
12-02-2011	Friends of Quaker Valley	\$5,000.00	Art and Robotics student activity at Middle School
12-02-2011	Child Health Association of Sewickley, Inc.	\$500.00	Art program at High School
12-02-2011	Child Health Association of Sewickley, Inc.	\$500.00	Spanish program at Osborne
12-02-2011	Friends of Quaker Valley	\$750.00	Author visit at Osborne
12-02-2011	Target Corporation	\$260.45	Take Charge of Education – Middle School
12-16-2011	The Robby Hague Memorial School Fund	\$1,500.00	Purchase of defibrillator for Athletics Department
	<b>Total Donations Received November/December 2011:</b>	<b>\$7,060.21</b>	

5.3 The board was provided a report of donations designated for the community youth worker position.

5.4 The district received a refund of \$48,021.80 from the Parkway West Career and Technology Center.

5.5 Attached to the agenda was a cost history of students who have elected to attend cyber charter and charter schools.

5.6 Dr. Clapper gave a report on the middle school wellness center donation effort.

Mr. Riker moved that items 2.1; 2.2; and items 3.2 - 3.11 be placed on the legislative agenda for action. Ms. Miller seconded the motion.

# Quaker Valley School District

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## FACILITIES & OPERATIONS COMMITTEE MINUTES

January 17, 2012

<b>Committee Members Present</b>	<b>Directors Present</b>
David Pusateri	Ms. Danielle Burnette
Mr. Gianni Floro <i>arrived at 7:55 pm</i>	Ms. Debbie Miller
Ms. Sarah Heres	Mr. Jack Norris
Mr. Mark Rodgers	Mr. Rob Riker
Dr. Joseph Marrone, administrative liaison	Dr. Kay Wijekumar
Mr. John Sheline, administrative liaison	
<b>Others Present</b>	
Dr. Joseph Clapper	Mr. Scott Smith
Dr. Heidi Ondek	Ms. Martha Smith
Ms. Christine Kardong	

### 1. Middle School

- 1.1 It was requested that the board ratify R. A. Glancy Change Order GC-13 for the correction to the structural columns on the middle floor of the middle school at a cost of \$4,764. Funds to be taken from the bond issue fund.
- 1.2 It was requested that the board approve R. A. Glancy Change Order GC-14 to provide all credits and adds associated with the adjusted rooftop steel sketches with a credit of \$6,200 and R. A. Glancy Change Order GC-15 to provide all labor, materials and equipment needed to infill the existing penetrations on the 1925 roof at a cost of \$2869 for a total net savings of \$3331.
- 1.3 It was requested that the board approve R. A. Glancy Change Order GC-16- Provide all labor, materials and equipment needed to install a lintel at the end of the hallway in the 1925 building at an old exterior load bearing wall at a cost of \$2,123 and R. A. Glancy Change Order GC-17 - Provide costs for all labor, materials, and equipment required to patch the old 1925 duct penetrations that were not properly patched properly in 1996 throughout the second floor at a cost of \$1,866 for a total cost of \$3,989 to be taken from the bond issue fund.
- 1.4 It was requested that the board approve R. A. Glancy Change Order GC-18, to provide costs associated with all labor, materials and equipment for the removal of the tar discovered beneath the existing gymnasium floor at a cost of \$3,266 to be taken from the bond issue fund.

- 1.5 It was requested that the board approve R. A. Glancy Change Order GC-19 to provide costs associated with all labor, materials and equipment with the proper removal and disposal of ACM roof tar in Area "C" at a cost of \$6,598. Funds to be taken from the bond issue fund.
- 1.6 It was requested that the board ratify R.A. Glancy Change Order GC-20 modify the finish of the drywall from a level 5 to a level 4 finish for a cost savings of \$20,000. Funds to be taken from the bond issue fund.
- 1.7 It was requested that the board ratify R. A. Glancy Change Order GC-21 elimination of the work outlined on the attached documents detailing the removal of the emergency generator from within the building structure (\$9,593), East West Manufacturers HC-01 elimination of the work outlined on the attached documents detailing the removal of the emergency generator from within the building structure (\$11,447), Guys Mechanical PC-01 elimination of the work outlined on the attached documents detailing the removal of the emergency generator from within the building structure (\$14,310) & A-1 Electric EC-02 relocation of the work outlined on the attached documents detailing the relocation of the emergency generator from within the building structure, the relocation of the main switch gear room and the change of the emergency generator type from a diesel to a natural gas generator \$79,350. For a net total of \$44,000 to be taken from the bond issue fund.
- 1.8 Project Update.
  - a. Monthly Project Report
  - b. Summary of Change orders

*Mr. Floro arrived at 7:55 pm.*

- 1.9 It was requested that the board authorize the administration to move forward in the acquisition of furniture, fixtures and equipment (FF&E) for the classroom desks and chairs, office furniture, cafeteria tables and chairs for the amount not to exceed \$282,006.60 to be paid from the bond issue fund.
2. High School
  - 2.1 The board was updated on storm sewer along Rt. 65 behind the Knox Field grandstand.
3. Bell Acres
  - 3.1 Dr. Marrone briefly reviewed the status of the Bell Acres fields.
4. Facilities/Operations
  - 4.1 The facilities/operations report was attached to the agenda.
5. Transportation
  - 5.1 The board was provided a graph showing the expenditure history and projections for the transportation department.

Mr. Pusateri moved that items 1.1 - 1.7 and item 1.9 be placed on the legislative agenda for action.  
Mr. Floro seconded the motion.