



**Minutes for Board of Trustees Meeting
March 14, 2018
Formal Action Will or May be Taken**

- I. Call to Order by Board President – 6:34 PM**
- II. Public Notice of Meeting/NJ Sunshine Law**

This meeting is being held in compliance with the Open Public Meetings Act and is open to the public. Notices were duly posted and the meeting was advertised in the Courier News. Formal action will be taken.

- III. Salute to Flag**
- IV. Roll Call**

Board Member	Present	Absent	Board Member	Present	Absent
Roger F. Grutzmacher	X		Frank Fischer	X – Left at 6:22 PM	
Akua Hill		X	Andrew Fesen	X	
Jamie Rojas	X				

Also Present: Brian Falkowski Ed.D., SBA
 Michael Piscal, CEO, College Achieve Public Schools
 Rachelle Nelson, Executive Director, College Achieve Public Schools
 Thomas Johnston, Board Attorney

- V. Board of Trustee Resignation**

1. To accept the resignation of Akua Hill effective immediately.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Roger F. Grutzmacher	1	X				Frank Fischer		X			
Akua Hill					X	Andrew Fesen	2	X			
Jamie Rojas		X									

- VI. Minutes**

1. To approve the minutes from the Board of Trustee meeting from January 17, 2018.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Roger F. Grutzmacher	2	X				Frank Fischer		X			
Jamie Rojas		X				Andrew Fesen	1	X			

- VII. Board President’s Report – Roger Grutzmacher spoke about a charter school article related to the new Governor’s position on charter schools.**

- VIII. New Board of Trustee Member**

1. Motion to accept a new Board Member, Travis Ally (3-year term, expiring 3/2021)

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Roger F. Grutzmacher	1	X				Frank Fischer		X			
Jamie Rojas		X				Andrew Fesen	2	X			

- IX. **Oath of Office** – Travis Ally was administered the mandatory Oath of Office.
- X. **Executive Director’s Report** – Rachelle Nelson spoke about teacher recruitment efforts.
- XI. **College Achieve Public Schools Report** – Mike Piscal updated the Board on the status of the construction and real estate.

XII. Executive Session – 6:03 PM

The Board convened in executive session for a Student Matter.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Roger F. Grutzmacher	1	X				Frank Fischer		X – left @ 6:22 PM			
Jamie Rojas		X				Andrew Fesen	2	X			
						Travis Ally		X			

Parent stated her concerns for her child. The Board listened to her concerns.

XIII. Adjourn Executive Session

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Roger F. Grutzmacher	1	X				Frank Fischer					X
Jamie Rojas		X				Andrew Fesen	2	X			
						Travis Ally		X			

XIV. Board Comments - None

XV. Motions for Approval

1. Finance

- a. Board Secretary’s and Treasurer’s Report: To approve the Board Secretary’s and Treasurer’s Reports for January and February 2018, as per the attached. Pursuant to N.J.A.C. 6A:23-2.11(a), the College Achieve Central Charter School Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of January and February 2018, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 (b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
- b. Transfers: To approve transfers up to February 28, 2018.
- c. Bills List: To approve bills and check list for the period ending March 14, 2018.
- d. Payroll: To approve the following payrolls:

January 31, 2018	\$236,232.12
February 15, 2018	\$246,621.48
February 28, 2018	\$240,705.89

e. SEMI Waiver:

WHEREAS, N.J.A.C. 6A:23A-5.3 provides that a charter school may request a waiver of compliance with respect to the school’s participation in the Special Education Medicaid Initiative (SEMI) Program for the 2018-2019 school year; and

WHEREAS, the College Achieve Central Charter School Board of Trustees desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students in the 2018-2019 school year, and

NOW THEREFORE BE IT RESOLVED, that the College Achieve Central Charter School Board of Trustees hereby authorizes the School Leader to submit to the Executive County Superintendent of Schools in the County of Union an appropriate waiver of the requirements of N.J.A.C. 6A:23A-5.3 for the 2018-2019 school year.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Roger F. Grutzmacher	2	X				Frank Fischer					X
Jamie Rojas				X		Andrew Fesen	1	X			
						Travis Ally		X			

2. Travel

3. Buildings & Grounds

4. Contracts

- a. To ratify a contract with Veridis Networks Inc., to provide technology services at a monthly rate of \$3,300, for the following term March 1, 2018 to June 30, 2018.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Roger F. Grutzmacher	1	X				Frank Fischer					X
Jamie Rojas				X		Andrew Fesen	2	X			
						Travis Ally		X			

5. Personnel

- a. To approve/ratify a set pay rate of \$25 per hour for after school and Saturday Tutoring for all staff as assigned.
- b. To approve/ratify the following new hires for the 2017/2018 school year:
 - i. Jean Blanc – Long Term Substitute Teacher, \$40,000, effective March 12, 2018
 - ii. Cameron Cox – Coordinator of ISS and School Safety, \$45,000, \$1,500 signing bonus after 90 days of employment, effective March 12, 2018
- c. To accept the termination of Daniel DeJesus, effective February 2, 2018
- d. To accept the resignation of Lara Arbore, effective April 19, 2018

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Roger F. Grutzmacher	2	X				Frank Fischer					X
Jamie Rojas		X				Andrew Fesen	1	X			
						Travis Ally		X			

6. Curriculum / Special Education

7. Policy / Governance / Operations / Miscellaneous

- a. To approve the first reading of the Grievance Procedures Policy as attached hereto.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Roger F. Grutzmacher	1	X				Frank Fischer					X
Jamie Rojas		X				Andrew Fesen	2	X			
						Travis Ally		X			

XVI. Public Comment

Members of the public wishing to address the Board of Trustees must state their name and are requested to limit their comments to three minutes. Please be aware that all Charter School employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. Each member of the public will be given one opportunity to address the Board.

Ms. Greene asked that the College Achieve brand grow slowly to do the students justice.
Ms. Nelson responded that she and her staff are only committed to College Central Charter School.

XVII. Old Business

XVIII. New Business

1. To approve the membership resolution for the New Jersey State Interscholastic Athletic Association (NJSIAA).

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Roger F. Grutzmacher	1	X				Frank Fischer					X
Jamie Rojas		X				Andrew Fesen		X			
						Travis Ally	2	X			

ANET High School Partnerships were also discussed. A handout was provided.

XIX. Reports / Look Ahead / Miscellaneous

1. Upcoming Board Meeting Dates:
 - a. May 9, 2018 @ 5:30 PM @ 365 Emerson Avenue campus

XI. Adjourn Public Session – 7:30 PM

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Roger F. Grutzmacher	2	X				Frank Fischer					X
Jamie Rojas		X				Andrew Fesen		X			
						Travis Ally	1	X			