

## **Board of Education Meeting - November 14, 2018**

**Call to Order** at 6:30 p.m. Penn Yan Elementary School Cafeteria, Three School Drive, Penn Yan, NY; President Willson presiding

**Board Members Present:** D. Willson, R. Johnson, A. Yonts, J. Morehouse, L. Elliott, K. Guenther, R. Bloom, E. Dinehart

**Board Member(s) Absent/Excused:** P. Bacher

**Others Present:** H. Dennis, C. Milliman, B. Bailey, G. Baker, S. Barden, B. Perrault, J. MacKerchar, D. Pullen, E. Foote, K. Burcroff, D. Buton, D. Mulberger, T. Webber, L. Brown, staff and students

A motion was made by Mrs. Johnson and seconded by Mrs. Yonts to approve the agenda as revised. All present voted yes. Motion carried, 8-0.

**PYEA Report** - President Willson welcomed Brenda Travis and several students from PYE who shared information about the STEM Lab that is new to PYE this year.

**Public Participation** - President Willson invited public participation. There was none.

### **Information and Reports**

The Administrators introduced the new staff in their respective buildings to the Board of Education. A brief reception was held following the introductions.

**Claims Auditor Report** - Ellen Murphy noted that there were no errors for the reporting period.

**Capital Project Update** - Lester Roberts of Watchdog reviewed the status of the project. (FY-2019-76)

**Food Service Update** - Dana Burton provided information about the increase in both the breakfast and school lunch program due to the Community Eligibility Program. (FY-2019-77)

### **Principal's Reports**

David Pullen updated the Board on the Academic Excellence Program, Natural Helpers, Star Shine, Christmas for the Needy and Cider Day.

Liz Brown talked about the Period 11 Workshops at PYMS, Leadership Lessons and the National Junior Honor Society Induction.

Edward Foote noted that PYE has been busy with the Halloween Parade, attending Cider Day at PYA, Student Council Elections and writing cards for the Veterans' Day Ceremony. He also

expressed appreciation to the Board for supporting the part-time School Resource Officer at PYE. He noted that Mr. Mullins is already a great addition and has provided an elevated level and feeling of safety in the building.

Jon MacKerchar provided the Board with an Athletic Update (FY-2019-78).

### **Board Member and Superintendent Comments**

Mrs. Guenther noted that both the Veterans' Day Ceremony and PYA and the Junior National Honor Society Program were outstanding and expressed congratulations to the inductees.

Mr. Morehouse thanked Mr. MacKerchar for providing the Board with the written Athletic Update.

Mrs. Johnson shared information about the Legislative and Policy Meetings at 4CSBA and provided Board members with copies of the position papers. She requested that they review the information and give her feedback.

Superintendent Dennis thanked the PYCSD Wellness Committee for the work they did to coordinate the recent employee bowling tournament with Dundee Schools. He noted that it was very well attended and he has heard great feedback from the participants, who expressed desire to hold another tournament of some sort against Dundee in the Spring.

### **Policy Matters**

A motion was made by Mr. Morehouse and seconded by Mrs. Johnson to remove adoption of the following policies from the table. Motion carried, 8-0. There was no further discussion regarding the policies. Mr. Willson called for a vote on the original motion to approve the policies. Motion to approve carried, 8-0.

### **Policy Title**

- 5412 Procurement: Uniform Grant Guidance For Federal Awards - New
- 5551 Allocation of Title I, Part A Funds in the District - New
- 5640 Smoking/Tobacco Use - Revised
- 5660 School Food Service Program (Lunch and Breakfast) - Revised
- 6121 Sexual Harassment of District Personnel - Revised
- 6212 Certification and Qualifications - Revised
- 6220 Temporary Personnel - Revised
- 6551 Leaves of Absence - Revised
- 7134 Education of Students in Foster Care - New
- 7221 Participation in Graduation Ceremonies - New
- 7222 Diploma or Credential Options for Students with Disabilities - Revised
- 7244 Military Recruiters and Institutions of Higher Education - Revised
- 7320 Alcohol, Tobacco, Drugs, and Other Substances - Revised
- 7512 Student Physicals - Revised

- 7513 Medication and Personal Care Items - Revised
- 8242 Instruction in Certain Subjects - Revised

A motion was made by Mrs. Yonts and seconded by Mrs. Bloom to approve the following policies. Mr. Morehouse moved, seconded by Mrs. Elliott, to table the adoption of the policies until the December 12, 2018 meeting. Motion to table carried, 8-0. (FY-2019-79)

**Policy Title**

- 5140 Administration of the Budget - Revised
- 6216 Registration and Professional Development - Revised
- 7260 Designation of Person in Parental Relation - Revised
- 7512 Student Physicals - Revised
- 7522 Concussion Management - Revised

**Consent Agenda/Routine Matters**

A motion was made by Mrs. Bloom and seconded by Mrs. Yonts to approve the following items:  
A. Acceptance of October 24, 2018 Board of Education Meeting Minutes (FY-2019-80)

All present voted yes. Motion carried, 8-0.

**Consent Agenda/Finance Matters**

A motion was made by Mr. Morehouse and seconded by Mrs. Elliott to approve the following items:

- A. Acceptance of Monthly Financial Reports – October, 2018 (FY-2019-81-a)
  - 1. Treasurer’s Report
  - 2. General Fund
    - a. Revenue Status Report
    - b. Budget Status Report
  - 3. School Lunch Fund
    - a. Revenue Status Report
    - b. Budget Status Report
  - 4. Federal Fund
    - a. Revenue Status Report
    - b. Budget Status Report
  - 5. Trust & Agency Fund
    - a. Revenue Status Report
    - b. Budget Status Report
  - 6. Capital Fund
    - a. Revenue Status Report
    - b. Budget Status Report

- B. Acceptance of Claims Auditor Report - July-September, 2018 (FY-2019-81-b)
- C. Acceptance of Financial Statement on Extraclass Activity Fund for PYMS, July 1-September 30, 2018 (FY-2019-82)
- D. Approval of Creation of The Thomas and Katharine Waye Award (FY-2019-83)
- E. Declaration of Surplus Items and Authorization for Assistant Superintendent for Business to dispose of them as she deems appropriate:
  - 2 Food Warming Cabinets
  - 1 Milk Cooler
- F. Acceptance of Tax Collector's Report (FY-2019-84)
- G. Acceptance of Donations:
  - 1. \$150 from Finger Lakes Radio Group for for PYA Student Council (from students volunteering at the Tunes, Brews & BBQ
  - 2. \$2000 from Class of 2019 for PYA Yearbook for Senior Section
  - 3. \$200 from Anonymous Donor for PYMS Social Worker to use for student needs
- H. Adoption of 2019-2020 Budget Calendar (FY-2019-85)
- I. Approval of Revised Agreement between the Village of Penn Yan and the Penn Yan Central School District regarding Part-Time School Resource Officer (FY-2019-86)

Mrs. Johnson expressed appreciation for the generous donations. Motion to approve all items carried, 8-0.

**Personnel Matters**

A motion was made by Mrs. Elliott and seconded by Mrs. Bloom to approve the following Personnel Matters:

- A. Approval of Non-Certified Personnel Report

**Probationary Appointments**

RESOLVED, that upon the recommendation of Howard Dennis, Superintendent of Schools, **Stacey Ingerick** be appointed as full-time **Computer Aide**, \$18.03/hr., probationary status effective November 26, 2018, with a period of probation to be fifty-two (52) weeks extended by periods of authorized or unauthorized absence in excess of an aggregate of ten work days.

**Extended School Day Appointment(s)**

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Stipend</u></b>
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Sabrena Parsons                      Program Assistant                      \$15/hr.

B.      Approval of Certified Personnel Report

**Resignation(s)**

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Eff. Dates</u></b>
Adriana Betz	Teaching Assistant	11/13/18
Hannah Morris	Head Winter Cheerleading	11/8/18

**Winter Coaching Appointments**

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Block</u></b>	<b><u>Years Exp.</u></b>
Daina Mottler	Modified Cheerleading	E	1
Christine Peck-Ross	Head Winter Cheerleading	B	5
Lyn Strong	Varsity Cheerleading	Unpaid Coach	

**Spring Coaching Appointments**

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Block</u></b>	<b><u>Years Exp.</u></b>
Brian Hobart	Head Varsity Boys Lacrosse	A	26
Harry Queener	Asst. Varsity Boys Lacrosse	D	37
Chris Redington	Asst. Varsity Boys Lacrosse	Unpaid Coach	
<b><i>No Team</i></b>		<b><i>JV Boys Lacrosse</i></b>	
Adam Christensen	Modified Boys Lacrosse	E	10
Enright, Ryan	Asst. Modified Boys Lacrosse	E	2 (.5) *
Chisom, Derek	Asst. Modified Boys Lacrosse	E	2 (.5) *
<b><i>* Appointing Asst. Modified Lacrosse Coaches in lieu of filling JV Lacrosse position</i></b>			
Chris Hansen	Modified Boys Lacrosse	Unpaid Coach	
Jake Hinshaw	Modified Boys Lacrosse	Unpaid Coach	
K'Leigh Vanaman	Head Varsity Girls Lacrosse	A	4
Kari DeWick	Asst. Varsity Girls Lacrosse	D	4
<b><i>No Team</i></b>		<b><i>JV Girls Lacrosse</i></b>	
Patricia Queener	Modified Girls Lacrosse	E	26
Meredith McMichael	Asst. Modified Girls Lacrosse	E	2 *
<b><i>* Appointing Asst. Modified Lacrosse Coach in lieu of filling JV Lacrosse position</i></b>			
Nathan Kraemer	Head Varsity Boys Tennis	C	13
Dan Miller	Modified Boys Tennis	F	6
Willy Hillberg	Head Varsity Baseball	A	4
Kevin McMahon	Asst. Varsity Baseball	Unpaid Coach	
Brent Johnson	JV Baseball	D	4
Darin Simmons	Asst. JV Baseball	Unpaid Coach	
Scott Steele	Modified Baseball	E	2
Steve Bouchard	Asst. Mod. Baseball	Unpaid Coach	

Marty Kubli	Head Varsity Softball	A	35
Bruce Rood	Asst. Varsity Softball	Unpaid Coach	
Melissa Armsden	JV Softball	D	8
Christine Peck	Modified Softball	E	3
Rick Smith	Head Varsity Boys/Girls Track	A	17
Aaron Mumby	Head Varsity Boys/Girls Track	A	10
Kurt Soppe	Asst. Varsity Track	D	6
Patrick Newby	Asst. Varsity Track	D	2
Warren Kinsey	Asst. Varsity Track	Unpaid Coach	
Steven Vogt	Modified Boys/Girls Track	E	5
Kate VanEtten	Modified Boys/Girls Track	E	2
Shawn Pollock	Strength & Conditioning	Unpaid Coach	

**Child Bearing Leaves of Absence**

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Eff. Dates</u></b>
Sarah Gordner	Special Education	2/18-3/31/19 (tent. dates)
Kate Zanghi	Elementary Education	2/22-4/22/19 (tent. dates)

C. Approval of Sub List Additions (FY-2019-87)

D. Approval of Certification of Jonathan MacKerchar, Interim Athletic Director, as Lead Evaluator as follows:

The Annual Professional Performance Review (APPR) regulations of the Board of Regents provides that, in order to be certified as lead evaluators, administrators must be trained in the following nine elements:

1. NYS Teaching Standards, and their related elements and performance indicators or ISLLC standards and their related functions;
2. Evidence-based observation techniques grounded in research;
3. Application and use of the student growth percentile model and the value-added growth model;
4. Application and use of approved teacher or principal practice rubric(s) selected by the district or BOCES for use in evaluations, including training on the effective application of such rubrics to observe a teacher's or principal's practice;
5. Application and use of any assessment tools that the school district or BOCES utilizes to evaluate its classroom teachers or building principals, including but not limited to, structured portfolio reviews; student, parent, teacher and/or community surveys; professional growth goals and school improvement goals, etc.;
6. Application and use of any State-approved locally-selected measures of student achievement used by the school district or BOCES to evaluate its teachers or principals;
7. Use of the Statewide Instructional Reporting System;

8. Scoring methodology utilized by the Department and/or the district or BOCES to evaluate a teacher or principal under this Subpart, including how scores are generated for each subcomponent and the composite effectiveness score and application and use of the scoring ranges prescribed by the Commissioner
9. Specific considerations in evaluating teachers and principals of English language learners and students with disabilities.

By virtue of the fact of having participated in the Lead Evaluator Training provided by sources including, but not limited to, the New York State Education Department, Wayne-Finger Lakes BOCES, New York State Council of School Superintendents/LEAF, Network Team, webinars and in-district workshops, Jonathan MacKerchar is considered as a Certified Lead Evaluator for the 2018-2019 School Year

All present voted yes. Motion carried, 8-0.

A motion was made by Mrs. Johnson and seconded by Mrs. Yonts to go into Executive Session at 7:40 p.m. for the discussion of collective negotiations and to authorize the appointment of Kathy Guenther as Clerk ProTem for the remainder of the meeting. All present voted yes. Motion carried, 8-0.

The Board returned to Open Session at 7:55 p.m. on a motion made by Mr. Morehouse, seconded by Mrs. Bloom and carried, 8-0.

Discussion was held around the topic of combined sports programs, but no action was taken.

A motion was made by Mrs. Johnson and seconded by Mr. Morehouse to adjourn the meeting at 8:05 p.m. All present voted yes. Motion carried, 8-0.

Respectfully submitted,

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Becki A. Bailey, Deputy Clerk

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Kathy Guenther, Clerk Pro-Tem