

**Inglewood Unified School District**  
**Minutes**  
**Regular Board Meeting**  
February 20, 2019, 5:30 PM  
Dr. Ernest Shaw Board Room  
401 S. Inglewood Avenue  
Inglewood, CA 90301

**1. INITIAL CALL TO ORDER**

Minutes:

Dr. Thelma Melendez de Santa Ana called the meeting to order at 5:30 p.m.

**2. PLEDGE OF ALLEGIANCE**

Minutes:

Taniya Cox, from the Inglewood Continuation High School led the audience in the Pledge of Allegiance.

**3. ROLL CALL**

**3.a. Board Members: Margaret Turner-Evans, President (Seat #4); Dr. D'Artagnan Scorza, Vice President (Seat #5); Dr. Dionne Young Faulk, Member (Seat #1); Dr. Carliss McGhee, Member (Seat #2); Vacancy, Member (Seat #3)**

Minutes:

The following Board members were present:

Margaret Turner-Evans  
Dr. Dionne Young Faulk  
Dr. Carliss McGhee

Absent:

Dr. D'Artagnan Scorza

**3.b. Cabinet Members: Dr. Thelma Melendez de Santa Ana, State Administrator; Nora Roque, Executive Director of Human Resources; Dr. Carmen Beck, Chief Academic Officer; and Eugenio D. Villa, Chief Business Official**

Minutes:

The following Cabinet members were present:

Dr. Thelma Melendez de Santa Ana  
Dr. Carmen Beck  
Nora Roque  
Eugenio D. Villa

#### **4. APPROVAL OF AGENDA**

Minutes:

The agenda was approved with the following modifications:

- Action item 13d10 was moved after item 11a.
- Item 13d16 was postponed to a later Board meeting.

**5. PUBLIC COMMENTS ON AGENDIZED AND NON-AGENDIZED ITEMS:** This portion of the Agenda provides an opportunity for members of the public to directly address the State Administrator and Board of Education on agenda and non-agenda items; however, the Brown Act precludes any action being taken on any items not appearing on the posted agenda for action. A public comment card must be completed and submitted to the School Police Officer who will be stationed at the entrance of the meeting room prior to the beginning of the Public Comment period. Members of the public who wish to speak about an item on the posted agenda must indicate the item number on the Public Comment Card. Three [3] minutes will be allotted to each speaker; and a maximum of thirty [30] minutes for public comment on agenda items and [30] minutes for public comment on non-agenda items will be allotted during this section. If the public comment cards exceed [10] cards per section, the State Administrator may reduce the time allowed from three minutes to either one or two minutes, per person to hear from more speakers.

##### **5.a. Public Comment on Agenda Items**

Minutes:

None

##### **5.b. Public Comment on Non-Agenda Items**

Minutes:

The following speakers addressed the State Administrator, Board of Education, and Cabinet regarding non-agenda items:

1. Aba Ngissah, General Issues
2. Mary Cooksey, I.T. Committee Chair for Special Education

#### **6. RECESS TO CLOSED SESSION**

**7. CLOSED SESSION AGENDA:** During the closed session agenda, the State Administrator may consider personnel matters, negotiations, collective bargaining, matters related to students, security matters, conference with real property negotiator, pending litigation, and/or JPA/self-insurance liability claims.

##### **7.a. Conference with Legal Counsel-Pending Litigation (Pursuant to Government Code Section 54956.9 [a] and [d](1):**

- 7.a.1. OAH Case No. 2018120601
- 7.a.2. OAH Case No. 2018110757
- 7.a.3. 008/2018-2019

7.a.4. 009/2018-2019 - Employee ID Number VD9513773

## **8. RECONVENE FOR PUBLIC SESSION**

## **9. REPORTING OUT CLOSED SESSION ACTIONS**

Minutes:

The State Administrator took action to approve settlement agreement numbers 2018120601, 2018110757, 008/2018-2019, and 009/2018-19 for Employee ID Number VD9513773.

## **10. STUDENT REPORTS**

### **10.a. Inglewood Continuation High School**

Minutes:

Taniya Cox provided an update report regarding Inglewood Continuation High School.

### **10.b. Morningside High School**

Minutes:

Evan Hardin provided an update report regarding Morningside High School.

## **11. PUBLIC HEARING**

### **11.a. ICEF Inglewood Middle Charter Academy Charter Petition Renewal for the Period of July 1, 2019, to June 30, 2024**

Minutes:

The public hearing opened at 5:49 p.m.

The following speakers addressed the State Administrator, Board of Education, and Cabinet in support of the charter renewal for ICEF Inglewood Middle School:

1. Natalie Kieffer, Principal of ICEF Inglewood Middle School
2. Brooke Riley, Parent
3. Cael Cross, 7<sup>th</sup> Grade Student
4. Sam Taylor, Teacher
5. Tiffany Hall, Parent
6. Sharon Owens-Lincoln, Chief Academic Officer
7. Angela Hill, Parent
8. Gwendolyn Nicholson, Parent
9. Joy McCreary, Teacher

The following speaker addressed the State Administrator, Board of Education, and Cabinet against the charter petition renewal for ICEF Inglewood Middle School:

1. Aba Ngissah, ITA President

With no further public comments to be heard the public hearing closed at 6:02 p.m.

## **12. REPORTS/PRESENTATIONS**

### **12.a. District English Learners Advisory Committee (DELAC) and Language Proficiency Assessment Committee (LPAC) Update**

Minutes:

Dr. Renee Rosas, Director of K-12 English Learner Services and District Professional Development gave a presentation to the Board of Education, Cabinet, and Community regarding the DELAC and LPAC Committees.

The Board of Education had a discussion regarding this item.

### **12.b. Strategic Plan: Site Level Plans**

#### **12.b.1. Warren Lane School**

Minutes:

Steven Donahue, Principal of Warren Lane Elementary School provided a report to the Board of Education, Cabinet, and the Public regarding: Goals and measures of student progress; Professional practices for instructional effectiveness; and Key actions around the District's Strategic Plan.

The Board of Education had a discussion regarding this item.

#### **12.b.2. Crozier Middle School**

Minutes:

Sylvia Branch, Principal of Crozier Middle School provided a report to the Board of Education, Cabinet, and the Public regarding: Goals and measures of student progress; Professional practices for instructional effectiveness; and Key actions around the District's Strategic Plan.

The Board of Education had a discussion regarding this item.

### **12.c. Special Education Update**

Minutes:

Eugenio D. Villa provided an update to the Board of Education, Cabinet, and the Public regarding Special Education Costs.

The Board of Education had a discussion regarding this item.

**12.d. The Inglewood Unified School District Board of Education and State Administrator invites interested and qualified persons who wish to be considered for a vacancy on the Board of Education to file a letter of application, resum , and two letters of recommendation to the Inglewood Unified School District, 401 S. Inglewood Avenue Inglewood, California 90301 (all of the above are required in order for a person to be eligible for consideration).**

Minutes:

The State Administrator made the following announcement during the Board meeting regarding the recent Board of Education area 3 vacancy as follows:

The District has opened a two week application process for an interim Board member to represent area 3 until the next election cycle in 2020. This person shall continue to raise the bar for achievement in the District. The application is posted on the District website and Dr. Melendez encourages student advocates as well as anyone who would serve the Inglewood children well to apply.

Dr. Melendez further thanked the community supporters for their continued commitment to the success of IUSD students and is grateful for the valuable work of Ms. Ngaue-Tu'uholoaki. The District will continue the culture of putting students first as we choose a new board member.

### **13. CONSENT CALENDAR/ACTION ITEMS**

#### **13.a. HUMAN RESOURCES DIVISION**

##### **13.a.1. Approve Agreement with Burnham Benefits Insurance Services to Provide Insurance Broker Services for 2019-2020 Employee Benefits Programs**

Financial Impact:

The fiscal impact of this agreement is \$15,000 and would be charged to the Benefits/Risk Management budget (general funds).

Minutes:

Approved

##### **13.a.2. Approve to Establish Job Description for Applications Support Technician**

Financial Impact:

Due to the reduction of certain data positions, it is anticipated that the financial impact of this neutral. This classification is placed on Range 53 of the Classified Employee Salary Schedule.

Minutes:

Approved

##### **13.a.3. Certificated Personnel Roster**

Minutes:

Approved

##### **13.a.4. Classified Personnel Roster**

Minutes:

Approved

**13.b. BUSINESS SERVICES DIVISION**

**13.b.1. Approval/Ratification of Purchase Orders in the Amount of \$2,063,295.30 Issued December 1, 2018, through December 31, 2018**

Financial Impact:  
\$1,940,218.25

Minutes:  
Approved

**13.b.2. Approval/Ratification of Travel Expenditures/Conference Requests Pursuant to Board Policy 3350**

Financial Impact:  
The estimated cost of \$22,699 will be paid with Vocational & Technical Education, General, Title I and II Funds.

Minutes:  
Approved

**13.b.3. Approval of Vendor and Payroll Warrant Resolution No. 21/2018-2019, in the Amount of \$11,732,922.30 for the Month of December 2018**

Financial Impact:  
Vendor and payroll warrants expended in the month of December 2018 are \$11,732,922.30.

Minutes:  
Approved

**13.b.4. Approval/Acceptance of Donation/Gifts Listed Pursuant to Board Policy 3280**

Financial Impact:  
None

Minutes:  
Approved

**13.b.5. Approval of the Revised Year 2019 Federal Mileage Rate of 58.0 Cents Per Mile**

Financial Impact:  
The mileage reimbursement rate for business travel is 58 per mile (up from 54.5 in 2018).

Minutes:  
Approved

**13.b.6. Approval of the Fiscal Crisis & Management Assistance Team (FCMAT) Study Agreement with Kern County Superintendent of Schools - Administrative Agent to Complete a Comprehensive Assessments and Develop Improvement Plans - Year 7**

Financial Impact:

The estimated cost not to exceed \$327,000 will be paid with General Funds.

Minutes:

Approved

**13.b.7. Ratification of Amendment No. 1 to the Security Services Agreement with GSG Protective Services to Provide Security Services During School Closures, Employee Absences and Additional Support Needed for Construction at Various Sites**

Financial Impact:

The additional cost of \$90,000 will be paid with General Funds.

Minutes:

Approved

**13.b.8. Ratification of Revised Memorandum of Understanding (MOU) Between Carter's Kids and Inglewood Unified School District for a New Playground Donation at Bennett-Kew Elementary School**

Financial Impact:

The playground equipment will be donated by Carter's Kids in the amount of \$70,000. Additionally, the estimated site work preparation in the amount of \$30,000 will be paid with General Maintenance.

Minutes:

Approved

**13.b.9. Ratification to Advertise A Call for Bids for Updated Structured Fiber Optic Cabling to Support District-wide Technology Infrastructure**

Financial Impact:

The estimated advertisement cost of approximately \$800.00 will be paid with General Funds.

Minutes:

Approved

**13.b.10. Ratification of Revised Agreement No. 127781:18:19 with the Los Angeles County Office of Education to Provide Champions for Change-Healthy Communities Initiative (CFC\_HCI) Curriculum and Instructional Services**

Financial Impact:

LACOE will provide the technical support (labor hours) at no cost to the District.

Minutes:

Approved

**13.b.11. Approval of the Business Prime Benefits Membership with Amazon for F/Y 2018-2019**

Financial Impact:

The annual cost of \$499 will be paid with General Funds.

Minutes:

Approved

**13.b.12. Approval to Purchase one Replacement 2018 Ford Transit Van from South Bay Ford for Use by the Food Services Department**

Financial Impact:

The estimated cost of \$46,065.08 will be paid with Cafeteria Funds.

Minutes:

Approved

**13.b.13. Ratification of Memorandum of Understanding with Marin County Office of Education (MCOE) and California Collaborative for Educational Excellence (CCEE) to Assist with Developing a Community and Stakeholder Engagement Plan, Producing one Internal Newsletter per Month, and Revamping LEA's Website**

Financial Impact:

As part of the pilot program, CCEE/Administrative Agent shall assist LEA by providing funding support for Activities for the term of the agreement, not to exceed \$50,000.

Minutes:

Approved



**13.b.14. Approval of the Facilities Use Agreement with Green Dot Public Schools California, a Non-Profit Public Benefit Corporation, which Operates Animo City of Champions Charter High School for FY 2019-2020**

Financial Impact:

Below are the amounts that the Charter School shall pay the District for use of the Site as described in the agreement: 2019-20 - \$293,671 plus \$20,000 for utilities (\$1,666.66 per month) = \$313,671 for the year [lease and utilities] Payable twelve (12) monthly installment payments in the amount of \$24,472.58 2020-2021 - \$368,671 plus \$25,000 for utilities (\$2,083.33 per month) = \$393,671 for the year [lease and utilities] The payment for 2020-2021 will be due within sixty (60) days after execution of this agreement by both parties.

Minutes:

Approved

**13.c. MEASURE GG AND FACILITIES**

**13.c.1. Approval/Ratification of Fund 21.1 Purchase Orders in the Amount of \$2,063,295.30 Issued December 1, 2018, through December 31, 2018**

Financial Impact:

\$2,063,295.30

Minutes:

Approved

**13.c.2. Ratification of the 2018-2019 Citizens' Bond Oversight Committee Meeting Schedule**

Financial Impact:

None

Minutes:

Approved

**13.c.3. Approval of Resolution No. 23/2018-2019, Appointment and Reappointment of Measure "GG" Citizens' Oversight Committee Members**

Financial Impact:

None

Minutes:

Approved

**13.c.4. Approval of Resolution No. 24/2018-2019, Delegating Authority Regarding Hearings on Substitution of Subcontractors**

Financial Impact:

None

Minutes:

Approved

**13.d. EDUCATIONAL SERVICES**

**13.d.1. Approval of Consultant Agreement with Endtest Pro Psychology Inc. to conduct Independent Psychoeducational Evaluations and/or a Functional Behavior Assessment (FBA) for Fiscal Year 2018-2019**

Financial Impact:

The cost of \$5,000 per evaluation for a maximum of 2 evaluations not to exceed \$10,000 will be paid with Special Education Funds.

Minutes:

Approved

**13.d.2. Approval of the Equipment Service Contract with Complete Business Systems to Provide Maintenance Service to the Duplo Digital Duplicator Machine at Kelso Elementary School for F/Y 2018-2019**

Financial Impact:

The cost not to exceed \$950 will be paid with General Funds.

Minutes:

Approved

**13.d.3. Ratification of Consultant Agreement with Easter Seals Southern California, Inc. to Conduct Evaluations and Therapy to Students per IEP for Fiscal Year 2018-2019**

Financial Impact:

The cost will not exceed \$2,000.00 at the rates of \$114-\$230 per hour will be paid with Special Education Funds.

Minutes:

Approved

**13.d.4. Approval of the Memorandum of Understanding Between Vision To Learn and Inglewood Unified School District for the Purpose of Operating A Free of Charge, Mobile Vision Clinic on a District Campus, Effective July 1, 2019 until June 30, 2020**

Financial Impact:

There is no financial impact to the District

Minutes:  
Approved

**13.d.5. Ratification of Vending Agreement for Food Services to Supply Meals to the Preschool Program for Fiscal Year 2018-2019**

Financial Impact:

There is no financial impact to District Funds. Meals are reimbursed to the Food Services Department from the Preschool Child Nutrition Funds.

Minutes:  
Approved

**13.d.6. Ratification of Consultant Agreement with Douglas W. Stephey to Conduct Vision Therapy Assessments for Fiscal Year 2018-2019**

Financial Impact:

The cost will not exceed \$2,500 at the rates of \$80-\$350 per hour and \$1,800 per assessment will be paid with Special Education funds.

Minutes:  
Approved

**13.d.7. Approval of College Tour Field Trip to California State University, Chico for 50 Inglewood Unified School District Seniors, March 14-16, 2019**

Financial Impact:

There is no cost to the district or students. CSU, Chico requires reimbursable fees for transportation and \$40 deposit per student. Student deposit fees will be reimbursed upon departure on March 14. Transportation fees will be reimbursed approximately 30 days after the trip.

Minutes:  
Approved

**13.d.8. Approval of the UCLA Mathematics Project to provide a Series of Workshops Focused on Mathematics, Cognitively Guided Instruction (CGI) at Kelso Elementary School Effective, February 21, 2019 - May 31, 2019**

Financial Impact:

The cost not to exceed \$6,840 will be paid with Kelso's Title I Professional Development Funds

Minutes:  
Approved

**13.d.9. Approval of Amendment No. 1 to the Consultant Agreement with Sunbelt Staffing, LLC, to Continue to Provide Additional Support to Students for Occupational Therapy (OT), Physical Therapy (PT) and Special Education Instructional Aide Services for F/Y 2018-2019**

Financial Impact:

The additional cost of \$450,000 will be paid with Special Education Funds.

Minutes:

Approved

**13.d.10. Approve/Deny the ICEF Inglewood Elementary Charter Academy Charter Petition Renewal for the Period of July 1, 2019, to June 30, 2024, and if Approved, Approve Resolution No. 22/2018-2019**

Financial Impact:

To be determined.

Minutes:

Approved

**13.d.11. Approval of the Inglewood Unified School District Low Performing Students Block Grant Plan for F/Y 2018-19 through 2020-21, District-wide**

Financial Impact:

The District is eligible to receive \$426,821 based on 216 identified students in 2016-17.

Minutes:

Approved

**13.d.12. Approval of the La Tijera TK-8 Charter School Academy of Excellence Low Performing Students Block Grant for F/Y 2018-19 through 2020-21**

Financial Impact:

La Tijera TK-8 Charter School Academy of Excellence is eligible to receive \$69,161.

Minutes:

Approved

**13.d.13. Approval to Add Wendy's Educational Program Hawthorne to the Approved Field Trip List for the 2018-2019 Fiscal Year**

Financial Impact:

There is no fiscal impact to the District.

Minutes:

Approved

**13.d.14. Approval of the Revised Inglewood Unified School District Special Education Policy Handbook for the 2018-2019 School Year**

Financial Impact:

None

Minutes:

Approved

**13.d.15. Approval of the 2018-2019 Single Plans for Student Achievement (SPSA) for all IUSD Schools**

Financial Impact:

None

Minutes:

Approved

**13.d.16. Approval of Elementary, Middle and High School Discipline Intervention Matrix for School Year 2018-2019**

Financial Impact:

None

Minutes:

Pulled

**13.d.17. Approval to Add Holly Park to the Approved Field Trip List for the 2018-2019 Fiscal Year**

Financial Impact:

There is no fiscal impact to the General Fund.

Minutes:

Approved

**13.d.18. Approval of Amendment No. 1 to the Consultant Agreement with Staff Rehab, to Continue to Provide Additional Support to Students by Special Education Instructional Aides for F/Y 2018-2019**

Financial Impact:

The additional cost of \$300,000 will be paid with Special Education Funds.

Minutes:

Approved

**13.d.19. Approval of Consultant Agreement with Cross Country Staffing Inc. on Behalf of its Affiliate New Mediscan II, LLC dba Mediscan Staffing Services for Fiscal Year 2018-2019**

Minutes

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Financial Impact:

The cost will not to exceed \$100,000 at the rate of \$65 to \$115 per hour and will be paid with Special Education fund.

Minutes:

Approved

**13.e. STATE ADMINISTRATOR**

**13.e.1. Conduct Reading and Adopt Board Policies and Administrative Regulations for Series 3000 (Series 3000 Business and Noninstructional Operations), Series 4000 (Personnel), Series 5000 (Students), Series 6000 (Instruction), and Series 7000 (Facilities)**

Financial Impact:

There is no fiscal impact.

Minutes:

Approved

**13.e.2. Approval of the Board of Education Subcommittee Comprising of the Board President and the Vice President to Review Applications and Make Recommendations to the State Administrator Regarding the Appointment of a New Board Member**

Minutes:

Approved

**14. APPROVAL OF MINUTES**

**14.a. Minutes of the State Administrator's Regular Board of Education Meeting held on January 16, 2019**

Minutes:

Approved

**14.b. Minutes of the State Administrator's Special Board of Education Meeting held on February 6, 2019**

Minutes:

Approved

**15. BOARD MEMBER REMARKS** - Board members may report on visits to schools, conferences and meetings attended and items of interest to the public.

**16. STATE ADMINISTRATOR REMARKS**

**17. NEXT MEETING - March 6, 2019**

Minutes  
IUSD Board Meeting of February 20, 2019

**18. ADJOURNMENT**

Minutes:

The meeting was adjourned by Dr. Thelma Melendez de Santa Ana, in memory of Xavier William Patterson, former student at La Tijera K-8 Academy at 8:01 p.m.

  
Board Clerk