

Inglewood Unified School District
AGENDA
Regular Board Meeting
February 19, 2020, 5:30 PM
Dr. Ernest Shaw Board Room
401 S. Inglewood Avenue
Inglewood, CA 90301

1. INITIAL CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

3.a. Board Members: Dr. D'Artagnan Scorza, President (Trustee Area 5); Dr. Dionne Young Faulk, Vice President (Trustee Area 1); Dr. Carliss McGhee, Member (Trustee Area 2); Alice B. Grigsby, Member (Trustee Area 3); Margaret Turner-Evans, Member (Trustee Area 4)

3.b. County Administrator: Dr. Erika F. Torres

3.c. Cabinet Members: Hedieh Khajavi, Chief Human Resources Officer; Dr. Bernadette C. Lucas, Chief Academic Officer; and Christine M.I. Dacanay, Chief Business Official; Norberto J. Perez, Executive Director of Student Support Services and Operations

4. APPROVAL OF AGENDA

5. REPORTS/PRESENTATIONS

5.a. Recognitions by Dr. Bernadette Lucas

6. PUBLIC COMMENTS ON AGENDIZED AND NON-AGENDIZED ITEMS: This portion of the Agenda provides an opportunity for members of the public to directly address the County Administrator and Board of Education on agenda and non-agenda items; however, the Brown Act precludes any action being taken on any items not appearing on the posted agenda for action. A public comment card must be completed and submitted to the School Police Officer who is stationed at the entrance of the meeting room prior to the beginning of the Public Comment period. Members of the public who wish to speak about an item on the posted agenda must indicate the item number on the Public Comment Card. Three [3] minutes will be allotted to each speaker; and a maximum of thirty [30] minutes for public comment on agenda items and [30] minutes on non-agenda items. If the public comment cards exceed [10] cards per section, the County Administrator may reduce the time allowed from three minutes to either two or one minute, per person to hear from more speakers.

6.a. Public Comment on Agenda Items

6.b. Public Comment on Non-Agenda Items

7. CLOSED SESSION AGENDA: During the closed session agenda, the County Administrator may consider personnel matters, negotiations, collective bargaining, matters related to students, security matters, conference with real property negotiator, pending litigation, and/or JPA/self-insurance liability claims.

7.a. Conference with Legal Counsel-Existing Litigation (Pursuant to Government Code Section 54956.9 (d)(1):

7.a.1. SE 008/2019-2020 (Partial)

7.a.2. OAH Case No. 2019101122

7.a.3. Case No. 18STCV03889

7.b. Conference with Legal Counsel/Anticipated Litigation: (Pursuant to Government Code Section 54956.9 [b][c][3][A]):

7.b.1. Rejection of Claim No. 1906804

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8. REPORTING OUT CLOSED SESSION ACTIONS

9. STUDENT REPORTS

9.a. Inglewood Continuation High School

9.b. Morningside High School

10. REPORTS/PRESENTATIONS

10.a. Capital Plan and Measure GG Review by Isom Advisors and Christine M.I. Dacanay

10.b. Facilities Funding Voter Survey Presentation by Isom Advisors

10.c. Educational Services: Implementing the Theory of Action to Advance Student Learning & Achievement by Dr. Bernadette Lucas

11. PUBLIC HEARING(S)

12. CONSENT CALENDAR/ACTION ITEMS

12.a. HUMAN RESOURCES DIVISION

12.a.1. Approve the Agreement with Aon Risk Consultants, Inc. to Provide Actuarial Consulting Services

12.a.2. Approval of Contract for Employment of Executive Director of Student Services and Operations between the Inglewood Unified School District and Norberto Perez

12.a.3. Approval of Board Resolution to Establish a Bank Account for Payment of Property and Liability Claims Below the Deductible Amounts

12.a.4. Approve the Attorney-Client Fee Agreement with Kessel & Megrabyan to Provide Legal Advice and Litigation Services to the Inglewood Unified School District

12.a.5. Approval to Revise the Job Descriptions of Document Control Specialist and Purchasing Assistant I to Procurement Manager

12.a.6. Certificated Personnel Roster

12.a.7. Classified Personnel Roster

12.b. BUSINESS SERVICES DIVISION

12.b.1. Approval/ratification of Purchase Orders in the Amount of \$8,067,622.88 issued December 1, 2019, through December 31, 2019

12.b.2. Approval/Ratification of Travel Expenditures/Conference Requests Pursuant to Board Policy 3350

12.b.3. Approval of Vendor and Payroll Warrant Resolution No. 21/2019-2020, for \$13,548,820.02 in for December 2019

12.b.4. Approval/Acceptance of Donation/Gifts Listed Pursuant to Board Policy 3280

12.b.5. Adoption of Resolution No. 22/2019-2020, Approval of Associated Student Body (ASB) Account and Designation of Authorized Agents at Payne STEAM Academy K-8

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12.b.6. Adoption of Resolution No. 23/2019-2020, Approval of Associated Student Body (ASB) Account and Designation of Authorized Agents at City Honors International Preparatory High School (CHIP)

12.b.7. Approval of 2019-2020 Budget Revisions

12.b.8. Approve the Formation of a Budget Advisory Committee (BAC)

12.b.9. Approval of Budget Development Calendar for FY 2019-2020

12.b.10. Approval of the Revised Annual Certification of Signatures Resolution for Fiscal Year 2019-2020

12.b.11. Approval of the Revised Year 2020 Federal Mileage Rate of 57.50 Cents Per Mile

12.b.12. Approval to Purchase a New Multiteria Serving Line from Arrow Restaurant Equipment for the Cafeteria at Inglewood High School

12.c. MEASURE GG AND FACILITIES

12.c.1. Approval/Ratification of Facility (Fund 21.1 and/or 40.0) Purchase Orders in the Amount of \$181,595.76 issued December 1, 2019, through December 31, 2019

12.c.2. Approval of Amendment No. 3 to Agreement No. C18/19-055 with Lionakis for Additional Architectural Services on the Morningside High School Master Plan Project

12.c.3. Approval of Change Order No. 7 to Agreement No. C18/19-046 with Archico Design Build, Inc., for the Woodworth-Monroe TK-5 Modular Project

12.c.4. RE-ISSUED: Approval of Change Order No. 10 to Agreement No. C18/19-010 with NSA Construction Inc., for the **Woodworth-Monroe Academy of Excellence** Los Angeles World Airport (LAWA) Sound Insulation Project

12.c.5. Approval of Professional Services Agreement No. C19/20-031 with OneSource Consulting, Inc., for Division of State Architecture (DSA) Closeout Projects A#03-51520, A#03-51347, A#03-51635

12.c.6. Approval of Contract C19/20-046 with Nigro & Nigro PC to Perform Financial and Performance Audits for Measure GG for the Fiscal Years ended June 30, 2018, through June 30, 2020

12.c.7. Approval of Amendment No. 1 to the Professional Services Agreement with School Site Solutions Inc., to Continue to Provide General Facility Consulting Services During the Transition of Administrative Personnel from August 8, 2019, through February 8, 2020

12.c.8. Approval of Amendment No. 3 to Agreement No. C16/17-010 with GKKWorks to Provide Architectural Design Services for Exterior Painting, Pavement, Fence Replacement, and Miscellaneous Repairs As Needed for Summer 2020 Projects at Various School Campuses

12.c.9. Approval of Agreement No. C19/20-047 with Lionakis to Provide Architectural Design/Documentation Services to Support the CTE Grant Application for the New Film & Animation Program at Morningside High School

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12.d. EDUCATIONAL SERVICES

12.d.1. Approval of Amendment No. 02 to Contract CSPP-9204 with the California Department of Education for General Child Care and Development Programs for School Year 2019-2020

12.d.2. Approval of Amendment No. 02 to Contract CCTR-9093 with the California Department of Education for General Child Care and Development Programs for School Year 2019-2020

12.d.3. Approval of the 2019-2020 Single Plans for Student Achievement (SPSA) for Bennett-Kew, Centinela, City Honors International Preparatory, Crozier, Frank D. Parent, Highland, Hudnall, Inglewood Continuation, Inglewood High, Kelso, LaTijera Academy of Excellence, Morningside High, Oak, Beulah Payne P-8 Steam Academy, Warren Lane, Woodworth-Monroe TK-8 and Worthington Elementary, Effective February 19, 2020, to February 28, 2021

12.d.4. Approval of the UCLA Mathematics Project to provide a Series of Workshops Focused on Mathematics, Cognitively Guided Instruction (CGI) at Kelso Elementary School Effective, February 21, 2019 - May 31, 2019

12.d.5. Approval to Renew the Consultant Agreement with Global Ready, LLC to Provide Interpretation to Special Education Parents for Fiscal Year 2019-2020

12.d.6. Approval of Agreement for Consultant Services with TranZitions for School Year 2019-2020

12.d.7. Approval of Amendment No. 1 to Agreement with Schoolzilla to Provide Two Full Days of Additional Professional Development Services to Administration

12.d.8. Approval of Agreement with Garner Holt Education Through Imagination, LLC, to Provide Educational Animatronics Assemblies and Hands-on Activities A Seamless Integration of Technology, Math and ART for Students at Hudnall Elementary for Fiscal Year 2019-2020

12.d.9. Approval of Amendment No. 1 to Consultant Agreement with Digital Dragon to Provide An Additional Robotics Class to Students at Hudnall Elementary School

12.d.10. Approval of Payment to the Western Association of Schools and Colleges (WASC) for Lodging, Food and Mileage Expenses for the One-Day Mid-Cycle Visiting Committee Scheduled for Inglewood Continuation High School on Wednesday, April 22, 2020

12.d.11. Approval of Agreement for Consultant Services with The Performing Arts Center of Los Angeles County (Music Center) to Provide Performances at Centinela TK-6 Elementary School, Effective February 20, 2020, through June 30, 2020

12.e. STUDENT SUPPORT SERVICES & OPERATIONS

12.e.1. Approval of Interagency Agreement Between the Los Angeles County Department of Children and Family Services (DCFS), the Los Angeles County Office of Workforce Development, Aging and Community Services (WDACS), the Los Angeles County Office of Education (LACOE), and the Undersigned Los Angeles

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School Districts and their Affiliated Charter Schools for a Long-Term Transportation Plan to Ensure School Stability for Foster Care Youth

12.f. COUNTY ADMINISTRATOR

12.f.1. Approval of Agreement with David Escobar to Provide Graphic Design Services, From February 20, 2020, through December 31, 2020

12.f.2. Approval of Official 2020 Delegate Assembly Ballot, Region 24 (Los Angeles County) and to Sign and Submit the Ballot With the Vote(s) No Later than Monday, March 16, 2020

13. APPROVAL OF MINUTES

13.a. Minutes of the Special Board of Education Meeting held on January 28, 2020

13.b. Minutes of the Regular Board of Education Meeting held on January 15, 2020

14. BOARD MEMBER REMARKS - Board members may report on visits to schools, conferences and meetings attended and items of interest to the public.

15. COUNTY ADMINISTRATOR REMARKS

16. NEXT MEETING - March 11, 2020

17. ADJOURNMENT

Disability Information

All meetings of the County Administrator and Board of Education are open to the general public with the exception of Closed Sessions, which are held to consider those items specifically exempt under the Ralph M. Brown Act. Anyone planning to attend a meeting who has a disability and needs special assistance should call 310.419.2793, at least three (3) days in advance to make special arrangements.

Spanish Interpretation / interpretación al español

Spanish interpretation is available at Regular Session Board Meetings. [Se ofrecen servicios de interpretación al español durante las juntas regulares de la Mesa Directiva del Distrito.

Mission Statement

The mission of the Inglewood Unified School District is to ensure that all our students are taught rigorous standards based curriculum supported by highly qualified staff in an exemplary educational system characterized by high student achievement, social development, safe schools, and effective partnerships with all segments of the community.

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7.a. Conference with Legal Counsel-Existing Litigation (Pursuant to Government Code Section 54956.9 (d)(1):

7.a.1. SE 008/2019-2020 (Partial)

7.a.2. OAH Case No. 2019101122

7.a.3. Case No. 18STCV03889

7.b. Conference with Legal Counsel/Anticipated Litigation: (Pursuant to Government Code Section 54956.9 [b][c][3][A]):

7.b.1. Rejection of Claim No. 1906804

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12. CONSENT CALENDAR/ACTION ITEMS

12.a. HUMAN RESOURCES DIVISION

12.a.1. Approve the Agreement with Aon Risk Consultants, Inc. to Provide Actuarial Consulting Services

Recommended Motion:

Administration recommends that the County Administrator approve the agreement with AON Risk Consultants, Inc. to provide actuarial consulting services.

Rationale:

All Agreements must be approved by the County Administrator. Management is recommending approval of an actuarial study of the workers' compensation program, which should be completed every two years. The last actuarial study was completed in 2019. While these studies are completed every two years, we are recommending a study be conducted in 2020. HR has continued to improve practices and procedures related to Workers' Compensation. Conducting this study could result in additional reductions to the District's W/C rate and could potentially support a reduction in the budget. However, the District experienced an increase in the number and severity of claims over the last year. As such, the study would be necessary prior to implementing changes to budget projections. The consultant will provide a report that addresses the following:

- Estimated Liability
- Future Loss Costs
- Discounting
- Funding Levels

The scope of work includes:

-Estimate Outstanding Losses. We will estimate outstanding losses (including allocated loss adjustment expenses [ALAE]) for each fiscal year as of June 30, 2020.

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-Estimate Outstanding Unallocated Loss Adjustment Expenses (ULAE). We will estimate outstanding unallocated loss adjustment expenses (ULAE) for each fiscal year as of June 30, 2020.

-Project Balance Sheet Liability. Estimate the balance sheet liability as of June 30, 2020.

-Project Future Losses. We will project future losses (and ALAE) for the 2020/2021 and 2021/22.

-Affirm GASB Statement No. 10 Compliance. Provide a statement affirming that the conclusions in the actuarial study are consistent with Governmental Accounting Standards Board (GASB) Statement No. 10.

-Project Cash Flow. We will project cash flow during 2020/21 and 2021/22.

By approving this request, the District will be able to obtain a written report for projected future loss costs incurred during the year beginning July 1, 2020.

Approval of this item supports the following FCMAT standard:
Financial Management Standard 22.2.

Financial Impact:

The cost of \$3,950 will be paid with general funds.

Attachments:

2020 AON Consulting Services Contract

12.a.2. Approval of Contract for Employment of Executive Director of Student Services and Operations between the Inglewood Unified School District and Norberto Perez

Recommended Motion:

Administration recommends to approve the Employment Contract with Norberto Perez as the Executive Director of Student Services & Operations effective January 14, 2020, through January 14, 2022.

Rationale:

The County Administrator must approve all contracts. The Executive Director of Student Services & Operations is needed to assist the County Administrator in guiding and supporting principals, school communities, District staff, and parents in the areas of school operations, to include but not limited to matters related to school safety, emergency response, child abuse, school site and District-wide coordination of services, student enrollment and attendance, student wellness and discipline, foster youth and homeless education, and nursing related services.

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Special emphasis will be placed on ensuring the safety and well-being of all students through the effective monitoring of Safe School Plans, establishing protocols for crisis response, working collaboratively with school police and local law enforcement, and fostering a unit that effectively communicates and collaborates with District leadership and stakeholders. Serve as member of the County Administrator Cabinet.

Financial Impact:

The annual salary of \$131,501.16 plus benefits will be paid with general funds.

Attachments:

Employment Contract - Norberto Perez

12.a.3. Approval of Board Resolution to Establish a Bank Account for Payment of Property and Liability Claims Below the Deductible Amounts

Recommended Motion:

Administration recommends that the County Administrator approve the establishment of a bank account with Union Bank for the purpose of making property and liability claim payments below the District's deductibles with an initial deposit of the existing funds on deposit with ASCIP.

Rationale:

Inglewood Unified School District joined the Alliance of Schools for Cooperative Insurance Programs (ASCIP) Property & Liability Program on July 1, 2002. The District has a \$50,000 deductible for each liability claim and a \$1,000,000 deductible for each property claim. The District currently has a deposit on account with ASCIP in the amount of \$400,000 which ASCIP uses to pay claims below these deductibles limits. ASCIP requests reimbursement from the District annually to bring the deposit back up to \$400,000. ASCIP is requiring the establishment of a separate bank account to make claim payments below the District's deductibles.

It is recommended that the District open a bank account with Union Bank under the administration of ASCIP, which is standard practice for its members. The District will be the owner of the bank account and ASCIP will serve as an authorized representative of the District. All bank fees will be paid by ASCIP. Authorized signers on the account will include ASCIP's staff, and if necessary, can also include District staff.

ASCIP will fund this account by moving the existing deposit balance into this account. Following each month, ASCIP will provide a summary of claim payments made and an account reconciliation. ASCIP is willing to allow for a reduction in the deposit down to \$200,000. Once the account balance drops below \$200,000, ASCIP will begin requesting a replenishment on a monthly basis to maintain a balance of \$200,000.

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Any payments for claims above the District's deductible amounts on any individual claim will be paid by ASCIP out of its own funds.

Approval of this item supports the following FCMAT standard and recommendations by the Auditors:

Financial Management Standard 22.2: Risk Management and other Post-Employment Benefits.

Financial Impact:

There would be no immediate fiscal impact, as our annual premium payment balance would be transferred to the account for payment of claims.

Attachments:

Designation of Agent Letter Inglewood U S D Union Bank

Resolution No 25-2019-2020 Establish a Bank Account

12.a.4. Approve the Attorney-Client Fee Agreement with Kessel & Megrabyan to Provide Legal Advice and Litigation Services to the Inglewood Unified School District

Recommended Motion:

Administration recommends that the County Administrator approve the Attorney-Client Fee Agreement with Kessel & Megrabyan to provide legal advice and litigation services to the Inglewood Unified School District.

Rationale:

All Agreements must be approved by the County Administrator. Management is recommending approval of the Attorney-Client Fee Agreement with Kessel & Megrabyan to provide legal advice and litigation services to the District. The legal services shall include participation in judicial proceedings, consultation, research, drafting pleadings, working on discovery, opinions and advice and strategy in matters pertaining to the representation of Inglewood Unified School District. Attorney will provide those legal services reasonably required to represent the District and will take reasonable steps to keep the District informed of progress and to respond to inquiries. As needed, Attorney will represent Client through trial and post-trial motions. Attorney will not make any settlement or compromise of any nature of any of the District's claims without prior approval. The District retains the absolute right to accept or reject any settlement(s).

Financial Impact:

The fiscal impact of this agreement is \$15,000 and would be charged to the Risk Management Property and Liability budget (general funds).

Attachments:

Kessel.Inglewood USD_Legal Fee Agreement (Partially Executed)

W-9 Form

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12.a.5. Approval to Revise the Job Descriptions of Document Control Specialist and Purchasing Assistant I to Procurement Manager

Recommended Motion:

Administration recommends that the County Administrator approve to revise the Job Descriptions of Document Control Specialist and Purchasing Assistant I to Procurement Manager.

Rationale:

All revisions to job descriptions must be approved by the County Administrator. The job description title and salary have been updated for alignment with job duties and recruitment purposes.

Financial Impact:

The annual savings of approximately \$25,825.44 will be accomplished with this revision.

Revised Job Title and Salary

Procurement Manager - Pay Range: 56M (\$4,312.10 - \$4,996.64) 12 Months

Previous Job Titles and Salaries

Document Control Specialist - Pay Range: 52 (\$3,817.64 - \$4,603.31) 12 Months

Purchasing Assistant I - Pay Range: 38 (\$2,646.58 - \$3,172.44) - 12 Months

Attachments:

Procurement Manager

12.a.6. Certificated Personnel Roster

Attachments:

Certificated Roster 2.19.2020

12.a.7. Classified Personnel Roster

Attachments:

Classified Roster 2.9.2020

12.b. BUSINESS SERVICES DIVISION

12.b.1. Approval/ratification of Purchase Orders in the Amount of \$8,067,622.88 issued December 1, 2019, through December 31, 2019

Recommended Motion:

Administration recommends that the County Administrator approve/ratify purchase orders in the amount of \$8,067,622.88 issued from December 1, 2019, through December 31, 2019.

Rationale:

All purchase orders must be ratified/approved by the County Administrator. Below is a summary of purchase order issued from December 1, 2019, through December 31, 2019:

Fund 01.0 General Fund	P500040	through PTR_50066 = \$8,046,734.14
Fund 01.2 La Tijera K-8 Sub Fund	P500465	through POB_50201 = \$ 4,904.43
Fund 01.9 City Honors Sub Fund	P500245	= \$ 6,224.02

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Fund 11.0 Adult Education Fund	POB_50221 through POB_50222 = \$ 4,548.00
Fund 12.0 Child Development Fund	P500448 = \$ 32.29
Fund 13.0 Cafeteria Fund	PFS_50037 through PTR_50067 = \$ 5,180.00

Financial Impact:

\$8,067,622.88

Attachments:

Board PO Report December 2019

12.b.2. Approval/Ratification of Travel Expenditures/Conference Requests Pursuant to Board Policy 3350

Recommended Motion:

Administration recommends that the County Administrator approve/ratify the educational conferences, meetings, and/or workshops with expenses paid according to the Education Code.

Rationale:

Approval of this request will provide staff development for conference attendees and foster improvement in teaching and administration.

Approval of this item supports the following FCMAT standard:

- Personnel Management - 5.8, Operational Procedures
- Pupil Achievement 3.13 Instructional Strategies - The district should provide instructional training to teachers so they can improve and vary their use of instructional strategies to increase student engagement and their ability to apply knowledge and skills to academic tasks as required by the Common Core State Standards and assessments.

Financial Impact:

The estimated cost of \$46,323 will be paid with Routine Maintenance, Title I and II Funds.

Attachments:

Convention & Travel 2.19.2020

12.b.3. Approval of Vendor and Payroll Warrant Resolution No. 21/2019-2020, for \$13,548,820.02 in for December 2019

Recommended Motion:

Administration recommends that the County Administrator approve Vendor and Payroll Warrant Resolution No. 21/2019-2020, for \$13,548,820.02 in December 2019.

Rationale:

All warrant and payroll resolutions must be approved by the County Administrator. The warrants, checks, and payrolls presented this date are for payment of bills with appropriations allowed and which proper orders have been issued by the County Administrator.

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Financial Impact:

Vendor and payroll warrants expended in December 2020 are \$13,548,820.02.

Attachments:

Resolution No. 21/2019-2020, Warrant Report December 2019

12.b.4. Approval/Acceptance of Donation/Gifts Listed Pursuant to Board Policy 3280

Recommended Motion:

Administration recommends that the County Administrator accept the attached donations on behalf of the students and educational programs of the District.

Rationale:

The County Administrator may accept any bequest or gift of money or property on behalf of the District. All gifts, grants, and bequests shall become District property. A letter of appreciation will be sent to the donors upon acceptance by the County Administrator on behalf of the Board of Education and Administration. Acceptance of the donations will acquire and maximize internal and external sources.

Financial Impact:

None

Attachments:

Donations 2.19.2020

12.b.5. Adoption of Resolution No. 22/2019-2020, Approval of Associated Student Body (ASB) Account and Designation of Authorized Agents at Payne STEAM Academy K-8

Recommended Motion:

Administration recommends that the County Administrator approve Resolution No. 22/2019-2020, approval of Associated Student Body (ASB) Account and designation of authorized agents at Payne STEAM Academy K-8.

Rationale:

All Board Resolutions must be approved by the County Administrator. Education Code Section 48930 et seq. authorizes the Governing Board to be the controlling authority for the student body funds.

The County Administrator wishes to designate the authorized agents as listed below:
Associated Student Body Checking Account Signatures for Payne STEAM Academy K-8.

- Principal and/or Designee
- ASB Advisor

Financial Impact:

There is no fiscal impact.

Attachments:

Resolution No. 22/2019-2020

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12.b.6. Adoption of Resolution No. 23/2019-2020, Approval of Associated Student Body (ASB) Account and Designation of Authorized Agents at City Honors International Preparatory High School (CHIP)

Recommended Motion:

Administration recommends that the County Administrator approve Resolution No. 23/2019-2020, approval of Associated Student Body (ASB) Account and designation of authorized agents at City Honors International Preparatory High School (CHIP).

Rationale:

All Board Resolutions must be approved by the County Administrator. Education Code Section 48930 et seq. authorizes the Governing Board to be the controlling authority for the student body funds.

The County Administrator wishes to designate the authorized agents as listed below: Associated Student Body Checking Account Signatures for City Honors International Preparatory High School.

- Principal and/or Designee
- ASB Advisor

Financial Impact:

There is no fiscal impact.

Attachments:

Resolution No. 23/2019-2020

12.b.7. Approval of 2019-2020 Budget Revisions

Recommended Motion:

Administration recommends that the County Administrator approve the 2019-2020 budget revisions.

Rationale:

All budget adjustments must be approved by the County Administrator.

IMPLICATION: By approving this request, staff will be able to make necessary revisions to the 2019-20 Adopted Budget as receipt of new funding, funding adjustments, donations, etc., occur throughout the fiscal year.

Approval of this item supports the following FCMAT Standard:

Financial Management 6.2 Legal Standard - Budget Adoption, Reporting, and Audits

5.2 Professional Standard - Budget Development Process

Financial Impact:

As shown in the attached budget adjustment summaries.

Attachments:

BA004-UGF 2019-20 2nd Interim

BA005 - RGF 2019-20 2nd Interim

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BA006 - Adult Fund Unrestricted 2019-20 2nd Interim

BA007 - Adult Fund Restricted 2019-20 2nd Interim

BA008 - LAWA Fund 2019-20 2nd Interim

BA009 - Self-Insurance Fund - WC 2019-20 2nd Interim

12.b.8. Approve the Formation of a Budget Advisory Committee (BAC)

Recommended Motion:

Administration recommends that the County Administrator approve the formation of a Budget Advisory Committee.

Rationale:

All sub-committees must be approved by the County Administrator. Membership of the district's budget advisory committee will include representatives of each of the following groups:

1. Board members, provided that less than a majority of the Board serves on the committee
2. District and school site administrators
3. Representatives of bargaining units
4. Certificated and/or classified staff
5. Parents/guardians
6. Representatives of the business community and/or other community members
7. Students

ROLES AND RESPONSIBILITIES:

1. Making recommendations regarding budget priorities
2. Recommending cost reduction strategies, such as identifying services that may be reduced, made more efficient, or discontinued
3. Reviewing the clarity and effectiveness of budget documents and communications
4. Presenting progress reports on the committee's work and a final report of recommendations to the Superintendent or designee and to the Board
5. Understands and discusses the impact of federal, state, and local funding sources on the District's budget and applicable restrictions for expending these funds.
6. Examines the District's budget and multi-year projections for both short-term and multi-year fiscal solvency.
7. Uses a consensus process to develop ideas and input for the Board of Education to consider during the planning and developing of the District's budget and strategic priorities.

The committee shall submit recommendations during the budget development process and its duties shall be assigned each year based on district needs. All recommendations of the committee shall be advisory only and shall not be binding on the Board.

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Approval of this item supports the following FCMAT standard:
Budget Development Process, Standard 5.2 : The district should consider expanding the budget advisory committee to include staff and community representatives.

Attachments:

Budget Advisory Committee

12.b.9. Approval of Budget Development Calendar for FY 2019-2020
Recommended Motion: Administration recommends that the County Administrator approve the Budget Development Calendar for F/Y 2019-2020.
Rationale: All budget development calendars must be approved by the County Administrator. A budget development calendar provides general timelines and responsibilities for the development of the 2019-2020 budget. The Calendar sets motion to the budget development process for the 2020-2021 school year.
Financial Impact: None
Attachments: Budget Calendar 2020-2021

12.b.10. Approval of the Revised Annual Certification of Signatures Resolution for Fiscal Year 2019-2020

Recommended Motion:

Administration recommends that the County Administrator approve the revised annual certification of signatures resolution for fiscal year 2019-2020.

Rationale:

All Board resolutions must be approved by the County Administrator. Pursuant to Education Code Sections: 35143, 42632, and 42633 it is necessary that the Governing board approves a Board resolution in order to maintain a current register of persons authorized to act on behalf of the school district. It is recommended that the Governing Board (County Administrator) take necessary action for completion of the attached resolution for any additions and/or deletions that must be made by submitting a Revised (Board Approved) resolution to the County Office.

Below is a revised list of authorized signers for the purpose of signing School District documents from February 20, 2020, through June 30, 2020. All matters incident to filing and signing of all Grants and Entitlements applications under:

1. Vocational Education Act, Elementary and Secondary Education Act; Economic Impact Aide; School Improvements Act; and all other State and Federal applications.
2. All Purchase Orders and Contracts

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- 3. Cafeteria Account
- 4. Revolving Cash Fund and General Fund clearing Account
- 5. Child Development Center Fund
- 6. Reimbursable Claims, Financial Reports, Federal, State and Local Tax Returns, Payroll Cash Advance Requests
 - Erika F. Torres, Ed.D., MSW, County Administrator
 - Christine M.I. Dacanay, Chief Business Official
 - Norberto J. Perez, Executive Director of Student Support Services and Operations
- 7. Contracts for Educational Services
 - Bernadette Lucas, Ed.D., Chief Academic Officer
- 8. Notices of Employment and Human Resources Contracts
 - Hedieh Khajavi, Chief Human Resources Officer

Financial Impact:

None

Attachments:

Revised Certification of Signature Resolution

12.b.11. Approval of the Revised Year 2020 Federal Mileage Rate of 57.50 Cents Per Mile

Recommended Motion:

Administration recommends that the County Administrator approve the revised year 2020 Federal Mileage Rate - 57.50 cents per mile.

Rationale:

All changes in mileage rates must be approved by the County Administrator. Beginning January 1, 2020, the mileage reimbursement rate for business travel is 57.50 cents per mile.

Financial Impact:

The mileage reimbursement rate for business travel is 57.5¢ per mile (the rate is decreasing by one half of one cent from 2019).

Attachments:

Year 2020 Federal Mileage Rate

12.b.12. Approval to Purchase a New Multiteria Serving Line from Arrow Restaurant Equipment for the Cafeteria at Inglewood High School

Recommended Motion:

Administration recommends, that the County Administrator approve the purchase of a new Multiteria serving line from Arrow Restaurant Equipment for the cafeteria at Inglewood High School.

Rationale:

All purchases must be approved by the County Administrator. Arrow Restaurant Equipment will provide a new serving line for Inglewood High School.

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The old serving line at Inglewood High School does not offer the flexibility and needs to serve the menu items. Purchasing a new serving line will be cost effective and will provide flexibility and aesthetic appeal for students participating in the National School Breakfast and Lunch Programs.

IMPLICATION: By approving this request the school will be able to improve the service and increase participation for the school breakfast and lunch programs, improve the safety of food, and overall appearance of the school food services program.

Financial Impact:

The estimated cost is \$81,558.90 will be paid with Cafeteria Funds.

Attachments:

Quote IHS

12.c. MEASURE GG AND FACILITIES

12.c.1. Approval/Ratification of Facility (Fund 21.1 and/or 40.0) Purchase Orders in the Amount of \$181,595.76 issued December 1, 2019, through December 31, 2019

Recommended Motion:

Administration recommends that the County Administrator approve/ratify Facility (Fund 21.1 and 40.0) Purchase Orders in the amount of \$181,595.76 issued December 1, 2019, through December 31, 2019.

Rationale:

All purchase orders must be ratified/approved by the County Administrator. The following purchase orders are being brought forward for consideration:

Fund 21.1	Building Fund / Measure GG	PMGG_20586 through PMGG2020R = \$156,645.70
Fund 40.0	Los Angeles World Airport (LAWA)	LAWA20022A through LAWA20037 = \$ 24,950.06

Financial Impact:

\$181,595.76

Attachments:

Board Facility PO Report December 2019

12.c.2. Approval of Amendment No. 3 to Agreement No. C18/19-055 with Lionakis for Additional Architectural Services on the Morningside High School Master Plan Project

Recommended Motion:

Administration recommends that the County Administrator approve Amendment No. 3 to Agreement No. C18/19-055 with Lionakis for additional architectural services on the Morningside High School Master Plan Project.

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Rationale:

All amendments to contracts must be approved by the County Administrator. On April 17, 2019, the State Administrator approved Agreement No. C18/19-055 with Lionakis for architectural design services for Morningside High School Master Plan Project. Lionakis will provide additional architectural design services to include the following:

- Revise construction documents to accommodate the relocation of the stadium entry and stadium building amenities based on District-wide use of stadium.
- Evaluation for seismic vulnerabilities on buildings H, G/U, M, N/O, and Q.

Financial Impact:

The additional cost of \$90,495 will be paid with Measure GG Funds.

Attachments:

Amendment No. 3, Lionakis

12.c.3. Approval of Change Order No. 7 to Agreement No. C18/19-046 with Archico Design Build, Inc., for the Woodworth-Monroe TK-5 Modular Project

Recommended Motion:

Administration recommends that the County Administrator approve Change Order No. 7 to Agreement No. C18/19-046 with Archico Design Build, Inc., for the Woodworth-Monroe TK-5 Modular Project.

Rationale:

All change orders must be approved by the County Administrator. On December 12, 2018, the State Administrator approved Agreement No. C18/19-046 with Archico Design Build Inc., for the Woodworth-Monroe TK-5 Modular Project located at 10711 S. 10th Avenue Inglewood, CA 90303.

Change Order No. 7 is for the following:

- Shade structure installation.
- Playground equipment installation.
- Asphalt paving clarification.
- Remove & replace concrete panels at Building C.
- Black out paint existing asphalt.
- Unforeseen utilities at sewer line trench.
- Block-out Phase 2 shade structure footings.
- Remove and replace sidewalk conflicting with fire lane.
- North Playground area grade revisions.
- Additional irrigation valves.
- Additional chain link fencing & post.
- Fencing & gate addition behinds Building D & E.
- Settlement of all remaining outstanding Changes.

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Financial Impact:

The additional cost of \$242,504.75 will be paid with Measure GG Funds.

The Original Contract Sum Was	\$ 5,989,000.00
Net Change Previously Authorized Requests and Changes	\$ (117,327.63)
The Contract Sum Prior to This Change Order was	\$ 5,871,672.37
The Contract Sum Will Be Increased	\$ 242,504.75
The New Contract Sum Including This Change Order	\$ 6,114,177.12

Attachments:

Archico Change Order No. 7

12.c.4. RE-ISSUED: Approval of Change Order No. 10 to Agreement No. C18/19-010 with NSA Construction Inc., for the Woodworth-Monroe Academy of Excellence ~~Beulah Payne Elementary School~~ Los Angeles World Airport (LAWA) Sound Insulation Project

Recommended Motion:

Administration recommends that the County Administrator approve Change Order No. 10 to Agreement No. C18/19-010 with NSA Construction Inc., for the **Woodworth-Monroe Academy of Excellence ~~Beulah Payne~~ Los Angeles World Airport (LAWA) Sound Insulation Project.**

Rationale:

All change orders must be approved by the County Administrator. On August 3, 2018, the State Administrator approved the bid acceptance with NSA Construction Inc., for the Beulah Payne Elementary School Academy of Excellence LAWA Sound Insulation Project.

Change Order No. 10 is for the following:

- The reroute and re-connection of the existing condensate line to serve the new HVAC unit and the relocation of electrical lines in the way the new HVAC at Building P curb.
- New door, frame, and hardware for opening P101C.
- The installation of a new ball valve for the nurse's office and new ball valves and water lines for the restrooms at Building D.
- The provision of material only for the Durablock rooftop channel support for others to install.
- The connection of the two HVAC units above Room A101 to the existing electrical panel in Room A103 to the stubbed out pipe at the roof.
- The rerouting of the existing conduits for sufficient lighting at the stage and the relocation of J-boxes using existing conduits.
- The provision and installation for conduits, fittings, wire, and breakers to power up the 3 additional HVAC units at Building A.

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- the removal and re-installation for the T-bar ceiling to adjust the ceiling grid height to 11'3" in the small room between Room A105 and A106.
- The repair of the existing broken concrete flag pole base.
- Security guard fire watch services for 73 hours for the main campus.
- The provision and installation of an additional base for the asphalt work under the lunch shelter.
- The provision of conduit, fittings, wire, breakers, and installation thereof to power up the HVAC units at Building B, D, and F.

Financial Impact:

The additional cost of \$59,765.25 will be paid with Los Angeles World Airport (LAWA) funds.

The Original Contract Sum Was	\$ 8,269,000.00
Net Change Previously Authorized Requests and Changes	\$ 382,063.98
The Contract Sum Prior to This Change Order was	\$ 8,651,063.98
The Contract Sum Will Be Increased	\$ 59,765.24
The New Contract Sum Including This Change Order	\$ 8,710,829.22

Attachments:

Change Order No. 10, NSA

12.c.5. Approval of Professional Services Agreement No. C19/20-031 with OneSource Consulting, Inc., for Division of State Architecture (DSA) Closeout Projects A#03-51520, A#03-51347, A#03-51635

Recommended Motion:

Administration recommends that the County Administrator approve Agreement No. C19/20-031 with One Source Consulting, Inc., for Division of State Architecture (DSA) Closeout Projects A#03-51520, A#03-51347, A#03-51635.

Rationale:

All agreements must be approved by the County Administrator. One Source Consulting will provide professional DSA certification services for Bennett-Kew Elementary School, Inglewood High School, Clyde Woodworth Elementary School, Warren Lane Elementary School, and La Tijera Elementary School.

Professional DSA closeout services are required to move forward with submitting new DSA plans for the Warren Lane Elementary School K-8 Modernization Project and Bennett-Kew Elementary School K-8 Modernization Projects.

Financial Impact:

The contract for services in the amount of \$8,500 was approved on September 11, 2019. The contract was approved as a contract for Architectural Services, the attached is being submitted for board approval as a revised contract for Consulting Services. Funding has been updated from Measure GG to Developer Fees.

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Attachments:

Agreement OneSource

12.c.6. Approval of Contract C19/20-046 with Nigro & Nigro PC to Perform Financial and Performance Audits for Measure GG for the Fiscal Years ended June 30, 2018, through June 30, 2020

Recommended Motion:

Administration recommends that the State Administrator approve Contract C19/20-046 with Nigro & Nigro PC to perform financial and performance audits for Measure GG for the Fiscal Years ended June 30, 2018, through June 30, 2020.

Rationale:

All agreements must be approved by the County Administrator. The accountability requirements for the Measure GG Bond Program are stipulated in the California Constitution for 55 percent voter approved bond measures and include an annual fiscal and performance audit of the bond funds. Nigro & Nigro PC will perform the Audit for the Financial and Performance Services.

Financial Impact:

The maximum annual fee for auditing services will be paid with Measure GG Bond Funds:

- 2017-18: \$13,000
- 2018-19: \$13,000
- 2019-20: \$13,000

Attachments:

C19/20-046

12.c.7. Approval of Amendment No. 1 to the Professional Services Agreement with School Site Solutions Inc., to Continue to Provide General Facility Consulting Services During the Transition of Administrative Personnel from August 8, 2019, through February 8, 2020

Recommended Motion:

Administration recommends that the County Administrator approve Amendment No. 1 to the Professional Services Agreement with School Site Solutions Inc., to continue to provide general facility consulting services during the transition of administrative personnel through June 30, 2020.

Rationale:

All amendments must be approved by the County Administrator. School Site Solutions, Inc., will continue to provide the District with the following general facility services, as needed.

- Assist the District with school site facility construction management.
- Coordinate and secure facility project proposals and schedules.

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- Coordination of construction project consultants, architects, inspectors and contractors responsible for carrying out the project.
- Assist the District with site planning and approval issues.
- Identify for the District all the necessary health and safety studies that are required for California Department of Education (CDE) approval, assist in the selection of necessary consultants to complete required studies, monitor their progress, and review for completeness when necessary.
- Meet with local and/or State planning agencies, District staff, and attend District Board meetings when necessary.
- Manage project budgets.
- Review all change orders, requests for information and construction change directives.
- Manage the procurement and project delivery process for various facility projects.
- Prepare all necessary Categorical Exemptions regarding California Environmental Quality Act.
- Provide the District with advice on the State program when requested.
- Prepare all documents regarding CEQA compliance (additional service fee).

Financial Impact:

The contract extension will not incur additional costs. The not to exceed amount of \$50,000 will remain the same.

Attachments:

Amendment No. 1 - School Site Solutions

12.c.8. Approval of Amendment No. 3 to Agreement No. C16/17-010 with GKKWorks to Provide Architectural Design Services for Exterior Painting, Pavement, Fence Replacement, and Miscellaneous Repairs As Needed for Summer 2020 Projects at Various School Campuses

Recommended Motion:

Administration recommends that the County Administrator approve Amendment No. 3 to Agreement No. C16/17-010 with GKKWorks to provide architectural design services for exterior painting, pavement, fence replacement, and miscellaneous repairs needed for Summer 2020 Projects at various school campuses.

Rationale:

All amendments to contracts must be approved by the County Administrator. On September 16, 2016, the State Administrator approved Agreement No. C16/17-010 with GKKWorks to provide architectural services, as needed District-wide. Amendment No. 3 is for architectural design services for exterior painting, pavement, fence replacement, and miscellaneous repairs needed for Summer 2020 Projects at various school campuses.

Financial Impact:

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The additional cost of \$137,500 plus reimbursables not to exceed \$5,000 will be paid with Measure GG Funds.

Attachments:

Amendment No. 3 to Agreement No. C16/17-010

12.c.9. Approval of Agreement No. C19/20-047 with Lionakis to Provide Architectural Design/Documentation Services to Support the CTE Grant Application for the New Film & Animation Program at Morningside High School

Recommended Motion:

Administration recommends that the County Administrator approve Agreement No. C19/20-047 with Lionakis to provide architectural design/documentation services to support the CTE Grant application for the new Film & Animation Program at Morningside High School.

Rationale:

All agreements must be approved by the County Administrator. Lionakis will provide architectural design/documentation services responding to program requirements consisting of preparation of conceptual site and building plans, preliminary sections and elevations and any required documentation to support the CTE Grant application for the new Film & Animation Program at Morningside High School.

The project will occupy a portion of Building H, Classroom G-1, and the Circle Theater area of Building R.

Financial Impact:

The cost of \$182,250 plus \$1,000 for reimbursable expenses will be paid with Measure GG and/or LAWA Funds and will be reimbursed with Career Technical Education (CTE) Grant Funds.

Attachments:

Lionakis Agreement - C19/20-047

12.d. EDUCATIONAL SERVICES

12.d.1. Approval of Amendment No. 02 to Contract CSPP-9204 with the California Department of Education for General Child Care and Development Programs for School Year 2019-2020

Recommended Motion:

Administration recommends that the County Administrator approve amendment No. 02 to Contract CSPP-9204 with the California Department of Education for General Child Care and Development Programs for School Year 2019-2020.

Rationale:

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All amendments to contracts must be approved by the County Administrator. This agreement with the State of California dated July 01, 2019, designated as number CSPP-9204 shall be amended in the following particulars but no others:

The Maximum Reimbursable Amount (MRA) payable pursuant to the provision of this agreement shall be \$2,029,706.00, no change.

The Maximum rate per child day of enrollment payable pursuant to the provision of the agreement shall be \$49.85, no change.

The minimum Child Days of Enrollment (CDE) requirement shall be 14,929, no change. The minimum days of operation (MDO) requirement shall be amended by deleting reference to 246 and inserting 243 in place thereof.

Financial Impact:

There is no financial impact to the General Fund. The General Child Care and Development Program will be able to operate the preschool program within a maximum contract reimbursable amount of \$2,029,706.

Attachments:

CSPP 9204 Amendment 02

12.d.2. Approval of Amendment No. 02 to Contract CCTR-9093 with the California Department of Education for General Child Care and Development Programs for School Year 2019-2020

Recommended Motion:

Administration recommends that the County Administrator approve the amendment No. 02 to contract CCTR-9093 with the California Department of Education for General Child Care and Development Programs for School Year 2019-2020.

Rationale:

All amendments to contracts must be approved by the County Administrator. This agreement with the State of California dated July 01, 2019, designated as number CCTR-9093 shall be amended in the following particulars but no others:

The minimum Child Days of Enrollment (CDE) requirement shall be 14,929, no change. The minimum days of operation (MDO) requirement shall be amended by deleting reference to 246 and inserting 243 in place thereof.

Financial Impact:

There is no financial impact to the General Fund. The General Child Care and Development Program will be able to operate the preschool program within a maximum contract reimbursable amount of \$739,566.

Attachments:

CCTR 9093 Amendment 02

12.d.3. Approval of the 2019-2020 Single Plans for Student Achievement (SPSA) for Bennett-Kew, Centinela, City Honors International Preparatory, Crozier, Frank D. Parent, Highland, Hudnall, Inglewood Continuation, Inglewood High, Kelso, LaTijera Academy of Excellence, Morningside High, Oak, Beulah Payne

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P-8 Steam Academy, Warren Lane, Woodworth-Monroe TK-8 and Worthington Elementary, Effective February 19, 2020, to February 28, 2021

Recommended Motion:

Administration recommends that the County Administrator approve the 2019-2020 Single Plans for Student Achievement (SPSA) for Bennett-Kew, Centinela, City Honors International Preparatory, Crozier, Frank D. Parent, Highland, Hudnall, Inglewood Continuation, Inglewood High, Kelso, LaTijera Academy of Excellence, Morningside High, Oak, Beulah Payne P-8 Steam Academy, Warren Lane, Woodworth-Monroe TK-8 and Worthington Elementary.

Rationale:

All Site Plans for Student Achievement (SPSA) must be approved by the County Administrator. The Single Plan for Student Achievement (SPSA) is a document that represents a school's cycle of continuous improvement of student achievement. The annual process of developing, reviewing, and updating the SPSA includes a comprehensive review of data, development of actions necessary to meet school goals. The plan also addresses funding and proposed expenditures related to state and federal categorical programs. Each year, the School Site Council and the local governing board approve the SPSA.

By approving this request, the schools will be able to carry out strategies to improve student achievement.

The SPSA plans will be available at each school site and on the district website.

Financial Impact:

None

Attachments:

- Bennett-Kew ES
- Beulah Payne P-8 STEAM Academy
- Centinela ES
- City Honors International Preparatory HS
- Crozier Middle School
- Frank D. Parent TK-8
- Highland ES
- Hudnall ES
- Inglewood Continuation HS
- Inglewood HS
- Kelso ES
- LaTijera K-8 Academy of Excellence

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Morningside HS

Oak Street ES

Warren Lane ES

Woodworth-Monroe TK-8 Academy

Worthington ES

12.d.4. Approval of the UCLA Mathematics Project to provide a Series of Workshops Focused on Mathematics, Cognitively Guided Instruction (CGI) at Kelso Elementary School Effective, February 21, 2019 - May 31, 2019

Recommended Motion:

Approval of the UCLA Mathematics Project to provide a series of workshops focused on mathematics, cognitively guided instruction (CGI) at Kelso Elementary School effective, February 21, 2019 - May 31, 2019.

Rationale:

All workshops must be approved by the County Administrator. On February 20, 2019, the agenda item 13.d.8. for UCLA Mathematics Project was approved for them to provide Kelso s TK-3rd grade teachers three (3) Lab Days to support with implementation of CCSS and Standards of Mathematical. This item is being brought back because the consultant agreement was not attached.

Financial Impact:

The cost not to exceed \$6,840 will be paid with Kelso's Title I Professional Development Funds for Services Rendered.

Attachments:

UCLA Mathematics Project UCLAMP 2019

12.d.5. Approval to Renew the Consultant Agreement with Global Ready, LLC to Provide Interpretation to Special Education Parents for Fiscal Year 2019-2020

Recommended Motion:

Administration recommends that the County Administrator approve to renew the agreement for consultant services with Global Ready, LLC., effective February 19, 2020, through June 30, 2020.

Rationale:

All consultant agreements must be approved by the County Administrator. The Executive Director of Special Education is requesting the consultant services of Global Ready, LLC to provide interpretation from English to any other language (for example Cambodian, Burmese & Tigrinya) as needed during IEP s.

By approving this request Inglewood Unified School District will be in compliance with the State and Federal mandates as well as adhering to Special Education Students IEPs.

Approval of this item supports the following FCMAT standard: Financial Management Standard 20.1, Professional Standard-Special Education.

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Financial Impact:

The cost will not exceed \$1,500 dollars (not to exceed \$375 dollars per IEP) and will be paid with Special Education Funds.

Attachments:

Global Ready signed background check
signed agreement Global Ready 19-20

12.d.6. Approval of Agreement for Consultant Services with TranZitions for School Year 2019-2020

Recommended Motion:

Administration recommends that the County Administrator approve the agreement for consultant services with TranZitions, effective January 16, 2020, through June 30, 2020.

Rationale:

All consultant agreements must be approved by the County Administrator. The Executive Director of Special Education is requesting the consultant services of TranZitions to provide applied behavioral analysis services and supervision, school consultations, professional development opportunities, individual support sessions, and parent workshops focused on managing the social-emotional needs of students. By approving this request Inglewood Unified School District will be in compliance with the State and Federal mandates as well as adhering to Special Education Students IEPs.

Approval of this item supports the following FCMAT standard: Pupil Achievement Standard 3.18, Professional Standard-Instructional Strategies.

Financial Impact:

The cost of \$6,200 will be paid with Special Education Funds and will be reimbursed by the California Collaborative for Educational Excellence (CCEE).

Attachments:

Signed TranZitions Consultant Agreement
TranZitions forms

12.d.7. Approval of Amendment No. 1 to Agreement with Schoolzilla to Provide Two Full Days of Additional Professional Development Services to Administration

Recommended Motion:

Administration recommends that the County Administrator approve Amendment No. 1 to the Agreement with Schoolzilla to provide two full days of additional professional development services to administration.

Rationale:

All amendments to contracts must be approved by the County Administrator. On August 7, 2019, the State Administrator approved the agreement for consultant services with Schoolzilla to provide a cloud hosted data reporting service, training,

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and professional services district-wide for 2019-2020. Additional professional development beyond the initial implementation is necessary, therefore Amendment No. 1 is needed.

Financial Impact:

The additional cost of \$4,000 will be paid with Categorical Title II Funds.

Attachments:

Amendment No. 1 with Schoolzilla

12.d.8. Approval of Agreement with Garner Holt Education Through Imagination, LLC, to Provide Educational Animatronics Assemblies and Hands-on Activities A Seamless Integration of Technology, Math and ART for Students at Hudnall Elementary for Fiscal Year 2019-2020

Recommended Motion:

Administration recommends that the County Administrator approve the Agreement with Garner Holt Education Through Imagination, LLC to provide educational animatronics assemblies and hands-on activities a seamless integration of technology, math, and art for students at Hudnall Elementary for fiscal year 2019-2020.

Rationale:

All agreements must be approved by the County Administrator. Garner Holt Education through Imagination will provide the following educational assemblies and activities in the areas of science technology, engineering, arts, and math:

- 1 hour school site assembly, grades TK-2 (up to 181 students), video and 1 hands-on STEAM activity: Animatronic Fabrication (Artistic Robot)
- 1 hour school site assembly, grades 3-4th (up to 111 students), Video and 1 hands-on STEAM activity: Animatronic Fabrication (Motorized Robot)
- 1 hour school assembly, grades 5-6th (up to 100 students), video and 1 hands-on STEAM activity: Sculpting the Human Head

Financial Impact:

The cost not to exceed \$10,584.00 will be paid with the following: District Categorical Title I Funds (\$2,997.00) and Private Donations from Hudnall Elementary (\$7,587).

Attachments:

Garner Holt Education through Imagination, LLC

12.d.9. Approval of Amendment No. 1 to Consultant Agreement with Digital Dragon to Provide An Additional Robotics Class to Students at Hudnall Elementary School

Recommended Motion:

Administration recommends that the County Administrator approve amendment No. 1 to consultant agreement with Digital Dragon to provide an additional robotics class to students at Hudnall Elementary School.

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Rationale:

All contract amendments must be approved by the County Administrator. On December 11, 2019, the County Administrator approved an agreement with Digital Dragon to provide a Math Infused Robotics Programming Program to students at Hudnall Elementary School.; Since then there is a need to adjust the total cost from \$16,000 to \$18,210 which is an increase of \$2,210.

The increase will allow the possibility to provide the services to more students. The class will be taught each Friday, beginning February 21, 2020, and will be taught directly after the other Friday robotics class ends.

- Class duration will be 60 minutes.
- Class will teach basic robotics skills, infusing math.
- Class will continue the remainder of the 2020 school year, alongside our other classes at Hudnall.

Financial Impact:

The additional cost of \$2,210 will be paid with School Site Title I Professional Development Funds.

Attachments:

- DD Hudnall Amendment Math Oriented Robotics Program
- Digital Dragon Hudnall Amendment no. 1 Contract rev

12.d.10. Approval of Payment to the Western Association of Schools and Colleges (WASC) for Lodging, Food and Mileage Expenses for the One-Day Mid-Cycle Visiting Committee Scheduled for Inglewood Continuation High School on Wednesday, April 22, 2020

Recommended Motion:

Administration recommends that the County Administrator approve payment to the Western Association of Schools and Colleges (WASC) for lodging, food and mileage expenses for the one-day mid-cycle visiting committee's visit to Inglewood Continuation High School scheduled on Wednesday, April 22, 2020.

Rationale:

All expenditures must be approved by the County Administrator. Inglewood Continuation High School is requesting approval of payment for lodging, food and mileage expenses for a two (2) member WASC mid-cycle visiting team for the Inglewood Continuation High School. The purpose of the WASC Committee visit is to review progress based on the previous WASC visiting Committee's recommendations. There was evidence that the school needed additional support in strengthening student achievement by addressing critical areas for follow-up. Based on that report, a one-day visit was recommended.

Financial Impact:

The estimated cost of \$1,000 will be paid with Inglewood Continuation General Funds.

Attachments:

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WASC Letter for ICHS One Day Visit

12.d.11. Approval of Agreement for Consultant Services with The Performing Arts Center of Los Angeles County (Music Center) to Provide Performances at Centinela TK-6 Elementary School, Effective February 20, 2020, through June 30, 2020

Recommended Motion:

Administration recommends that the County Administrator approve the Agreement for Consultant Services with The Performing Arts Center of Los Angeles County (Music Center) to provide performances at Centinela TK-6 Elementary School, effective February 20, 2020, through June 30, 2020.

Rationale:

All agreements must be approved by the County Administrator. The Performing Arts Center of Los Angeles (Music Center) will provide music performances to students in grades TK-6 as part of Centinela Elementary School's music initiative. All students will learn fundamental skills of music designed to complement and enhance what students are learning in the classroom through meaningful curriculum connections and universal themes that carry across cultures, styles and content areas.

Financial Impact:

The cost not to exceed \$1,125 will be paid with Site Budget Categorical Title I Funds.

Attachments:

The Music Center Centinela ES 19-20

12.e. STUDENT SUPPORT SERVICES OPERATIONS

12.e.1. Approval of Interagency Agreement Between the Los Angeles County Department of Children and Family Services (DCFS), the Los Angeles County Office of Workforce Development, Aging and Community Services (WDACS), the Los Angeles County Office of Education (LACOE), and the Undersigned Los Angeles School Districts and their Affiliated Charter Schools for a Long-Term Transportation Plan to Ensure School Stability for Foster Care Youth

Recommended Motion:

Administration recommends that the County Administrator approve the Interagency Agreement between the Los Angeles County Department of Children and Family Services (DCFS), the Los Angeles County Office of Workforce Development, Aging and Community Services (WDACS), the Los Angeles County Office of Education (LACOE), and the Undersigned Los Angeles School Districts and their affiliated charter schools for a long-term transportation plan to ensure school stability for foster care youth.

Rationale:

All Interagency agreements must be approved by the County Administrator. It is the intent of the parties that this agreement establishes procedures to provide and

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fund the necessary transportation for foster youth to remain in their school of origin (SOO) as required by the Every Youth Succeeds Act ("ESSA") (20 U.S.C. 6311-12). The agreement is in effect until otherwise agreed upon by the parties.

The provisions of this agreement cover all Inglewood Unified School District youth from preschool to 12th grade who are entering foster care, placed in out-of-home care (OHC), or changing placements under the supervision of DCFS.

All transportation vendor partnership will be monitored, assigned and vetted by the Los Angeles County Office of Education.

Financial Impact:

The estimated cost not to exceed \$10,963.68 will be paid with Title I Funds, per year.

Attachments:

County of Los Angeles W-9 FY 2019-2020
Interagency Agreement

12.f. COUNTY ADMINISTRATOR

12.f.1. Approval of Agreement with David Escobar to Provide Graphic Design Services, From February 20, 2020, through December 31, 2020

Recommended Motion:

Administration recommends that the County Administrator approve the Agreement with David Escobar to provide graphic design services, from February 20, 2020, through December 31, 2020.

Rationale:

All agreements must be approved by the County Administrator. IUSD collaboratively developed the scope of work with the vendor. David Escobar will provide the following services:

- Design and layout of marketing materials with a focus on District-wide safety, student enrollment, retention, and attendance
- Design of images
- Development of print pieces
- Assess and gather content for web design and development
- District-wide safety and communication plan

Approval of this item supports the following FCMAT standard:

Community Relations and Governance Standard 1.1, 1.2, and 1.4

Financial Impact:

The cost not to exceed \$37,500 and will be paid with Title IV Funds.

Attachments:

Consultant Agreement David Escobar - February 19, 2020

12.f.2. Approval of Official 2020 Delegate Assembly Ballot, Region 24 (Los Angeles County) and to Sign and Submit the Ballot With the Vote(s) No Later than Monday, March 16, 2020

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Recommended Motion:

Administration recommends that the County Administrator approve the Official 2020 Delegate Assembly Ballot, Region 24 (Los Angeles County) and to sign and submit the ballot with the vote(s) no later than Monday, March 16, 2020.

Rationale:

All Assembly election nominations must be approved by the County Administrator.

Election to CSBA s Delegate Assembly

CSBA s Delegate Assembly (DA) is a vital link in the association s governance structure. Working with local districts, county offices of education, the Board of Directors, and the Executive Committee, Delegates ensure that the association reflects the interests of school districts and county offices of education throughout the state. Members of the Delegate Assembly are elected or appointed by local board members in 21 geographic regions throughout the state. There are two meetings each year, one in May and one immediately preceding the Association s Annual Education Conference.

[Click here](#) to view all candidates seeking election or re-election.

[Click here](#) to view a list of all current CSBA Delegates.

Completed ballots should be returned to CSBA and must be postmarked by the U.S. Postal Service no later than Monday, March 16, 2020, to be valid. Election results will be posted by April 1, 2020.

All new and re-elected delegates are eligible to attend the May 16-17 Delegate Assembly meeting in Sacramento.

Delegates will serve two-year terms beginning April 1, 2020, through March 31, 2022.

*denotes incumbent

_____ Leighton Anderson (Whittier Union HSD)*

_____ Maggie Bove-LaMonica (Hermosa Beach City SD)*

_____ Jeremy Gerson (Torrance USD)

_____ Karen Morrison (Norwalk-La-Mirada USD)*

_____ Ann Phillips (Lawndale ESD)*

_____ Jesse Urquidi (Norwalk-La Mirada USD)

Financial Impact:

None

Attachments:

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CSBA 2020 Ballot

13. APPROVAL OF MINUTES

13.a. Minutes of the Special Board of Education Meeting held on January 28, 2020

13.b. Minutes of the Regular Board of Education Meeting held on January 15, 2020

14. BOARD MEMBER REMARKS - Board members may report on visits to schools, conferences and meetings attended and items of interest to the public.

15. COUNTY ADMINISTRATOR REMARKS

16. NEXT MEETING - March 11, 2020

17. ADJOURNMENT