



Patricia Davlantes  
Principal

Ryan Peet  
Assistant Principal

Dear Parent/Guardian,

As you know, Hawthorne Academy assesses a fee every year to cover the costs of our curricular and extracurricular programs. These fees go towards textbooks, instructional materials, field trips, and graduation costs, among other things. A \$110.00 school supply fee is collected at the beginning of every year for each student. A \$100.00 graduation fee is collected in May for your 8<sup>th</sup> grade graduate.

Parents/guardians of students who are STLS, low income, or experiencing extenuating financial circumstances may apply for a waiver of these fees. Parents/guardians qualifying for waiver may still choose to contribute a portion of the annual fee if they have the ability to do so.

If you would like to request a fee waiver, please complete the bottom portion of this form and return it to the school's main office by October 30, 2018. We will consider your application and notify you by letter if it is denied within 30 days.

If you qualify for a fee waiver, the instructional fees on your account will be waived. You may still be responsible for additional charges (such as fines for overdue library books and lost textbooks) or charges for optional items (such as class rings and yearbooks).

Please feel free to contact me with any questions or concerns.

Sincerely,

Patricia Davlantes

Fees: Technology 5.00, Music 5.00, Art 3.00, Library 2.50, Summer read 6.00, Athletics 10.00, PE 5.00, extra reading and math teachers 2.50 each teacher, spec ed 2.50 each teacher, prof development 5.00, counseling department 10.00, the balance goes to the homeroom teacher.

**Instructions:** Check one of the boxes below and return to the school's main.

1.  **I request a waiver** of my student's instructional fees for the 2018-2019 school year on the following basis (check one):
  - Student in Temporary Living Situation
  - Low Income
  - Extenuating Circumstances – provide supporting documentation along with this form
  
2.  **I do not request a waiver** of my student's instructional fees for the 2018-2019 school year

\_\_\_\_\_

Print Student Name

\_\_\_\_\_

Student ID

\_\_\_\_\_

Grade

\_\_\_\_\_

Print Parent/Guardian Name

\_\_\_\_\_

Date