

# Esperanza High School Application for Freshman Class Office

Dear candidate,

We would like to thank you for your interest in running for an Associated Student Body position. Being on ASB is an important job that requires a lot of time, effort, dedication, and responsibility. It is also very rewarding, gives you great memories, opportunities to have fun, and it gets you involved in the school. It also allows you to make decisions that affect every student on our campus. ASB is in charge of all school activities for the entire school.

As you can see ASB is a large responsibility and if you become an ASB officer, you will need to represent Esperanza in a positive way. We are proud of our school and want people know ASB is here for them.

Please read the following information in this packet very carefully. Please make sure to fill out all information and return it back in the time allotted. Once again, thank you for taking an interest in ASB and Good Luck in your campaigning.

## **Dates To Remember:**

Packets Available: Monday, April 8<sup>th</sup> – Monday, April 29<sup>th</sup>

Turn in Packets to the **EHS** Activities office by Monday, April 29<sup>th</sup>. (ASB Room)

**Prom Rally Set up:** Thurs, April 25<sup>th</sup> from 4:30- 8pm in the main gym

**Interactive Interview:** Monday, April 29<sup>th</sup> from 3pm-4pm. We know some schools get out late so come when you can!

**Interviews:** After we have received your completed application you will sign up for an interview time. All interviews will be with Mrs. Lukach (Activities Director) and the Executive Officers. Interviews will be held after school on the **Tues, April 30<sup>th</sup> – Thurs, May 2<sup>nd</sup>** at EHS.

Please email Mrs. Lukach with any questions  
mlukach@pylusd.org

## **Checklist**

- Application & Recommendations
- Typed Answers to the 5 Questions
- Read & Sign ASB Code of Conduct
- Strength's Questionnaire
- 3 Teacher Recommendations

# Application & Recommendations

Name: \_\_\_\_\_ Position Sought \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_  
Zip code: \_\_\_\_\_ Phone: ( ) \_\_\_\_\_

I. Administrator Recommendation (Asst. Principal or Principal)  
\_\_\_\_\_

II. Guidance Counselor Recommendation \_\_\_\_\_  
GPA verification \_\_\_\_\_ Citizenship verification (no U's on past report card) \_\_\_\_\_  
(Counselors please mark yes if the person has no U's)

III. (3) Teacher Recommendations (Please fill out top part of form and give to teacher – remind them that they should return it to Mrs. Lukach)

## IV. Things to consider if you receive this position.

1. You **must** be enrolled in the ASB 3<sup>rd</sup> period class exclusively. (No Exceptions)
2. Aztec ASB Camp- (Fri, June 14<sup>th</sup> – Sat, June 15<sup>th</sup>) This camp is very important and **mandatory for all**. This is where we plan the entire year and bond as an entire ASB= **\$110.00**.
3. OCL Camp (Tues, Aug 6<sup>th</sup> – Fri, Aug 9<sup>th</sup>) with Transportation (bus to camp-approx \$100.00) = **\$400.00**

**Voluntary donations/contributions will be accepted for both camps to help cover the cost!**

## **ASB Code of Conduct**

I, the undersigned, do solemnly swear that I will abide by the following Code of Conduct set forth by the Esperanza High School ASB. The following standards of eligibility, conduct, and responsibilities shall apply to all members during their term in office. The term in office shall run from the day following the last day of the school year until the last day of the following school year.

- I. Academic Achievement:
  - A. I will maintain a minimum of a 2.0 Grade Point Average
  - B. If I receive less than a 2.0 GPA, I understand that I will be placed on probation (unless I have already been on probation). If my GPA does not increase, I understand I will be removed from office.
- II. Behavioral Standards:
  - A. **As a member of ASB, I realize that my conduct must be beyond reproach at all times, on and off campus. (ASB is set to higher standards. I am representing the reputation of the entire school.**
  - B. I will uphold the ASB constitution and my oath of office.
  - C. I will cooperate with the ASB President and Activities Director.
  - D. I will cooperate with all ASB members and help wherever help is needed.
  - E. I will abide by the school dress regulations at all times.
  - F. I will maintain a positive status on websites (i.e. Facebook, Twitter) regarding all school activities and students.
  - G. I will not carry nor use chemical substances or stimulants, drugs, alcohol, cigarettes, etc. at any time on & off campus.
  - H. I will display good sportsmanship at all times and serve as an ambassador for Esperanza High School at other schools.
  - I. I will maintain a satisfactory citizenship record.
  - J. I understand that if I am suspended from Esperanza High School, I **may** be suspended or removed permanently, from my ASB office; as determined by the Esperanza High School Administration.
  - K. Failure to comply with any of these rules **WILL** result in immediate removal from office as determined by the Esperanza High School Administration.
- III. Responsibilities of Office:
  - A. I understand that attendance to class is mandatory.
  - B. I understand that I may be assigned work tasks at ASB functions and that it is my responsibility to work and prepare at all ASB events.
  - C. I understand if I am elected, or appointed to an ASB position (other than Class VP, secretary, and treasurer) I **must** be enrolled in the ASB third period class (**No Exceptions**).
  - D. I understand that I will be assigned tasks by the Activities Director and or the ASB President or ASB VP of Business and I am expected to execute them.

\_\_\_\_\_  
Student's signature

\_\_\_\_\_  
Parent's signature

# CONFIDENTIAL

2019-20 EHS Associated Student Body  
Freshmen Officer Evaluation Form

Please evaluate this candidate and return the form to Meghann Lukach – Activities Director. This is a confidential evaluation and will be used in the selection process. **Please turn in by April 29<sup>th</sup>**

Please rate this candidate on a scale of 1 to 5 in each of the areas. This evaluation form is a very important part of the selection process. Please be honest and give comments for each category, if possible.

To be filled out by the student:

Student's Name: _____	<b>Circle Current</b> Grade Level <b>8</b>
Applying for the position of _____	
Class Period _____ Class Subject _____ Teacher _____	

To be filled out by the teacher: (please circle a score from 0 to 5, with 5 being best)

<b>1. Attitude/Behavior toward staff/peers</b>	5	Positive, pleasant attitude/Outstanding behavior					
	3	Average attitude and behavior	1	2	3	4	5
	1	Negative attitude, unpleasant behavior					

<b>2. Dependability</b>	5	Always dependable and responsible, follows through					
	3	Usually dependable and responsible	1	2	3	4	5
	1	Not Responsible or dependable					

<b>3. Leadership</b>	5	Leadership shown, highly focused and motivated					
	3	Some leadership shown, potential is there	1	2	3	4	5
	1	Lacks leadership, focus and motivation					

<b>4. Ability to work well with others</b>	5	Always works well with others, team player					
	3	Attempts to work with others	1	2	3	4	5
	1	Does not work well with others					

<b>5. School Representative/ Positive role model</b>	5	Exemplary example of a EHS representative					
	3	Has potential to be a good role model	1	2	3	4	5
	1	Would not make a good EHS representative					

<b>COMMENTS:</b> (Please leave comments that would be helpful to know about the candidate)

Teacher Signature \_\_\_\_\_ Student's Current Grade \_\_\_\_\_

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**RETURN BY: Monday, April 29<sup>th</sup>**

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# Leadership Essay Questions

Please type your answers in paragraph form on a separate sheet of paper and attach to your application.

1. What does it mean to be a leader?
2. What are three of your strengths and how do they help you?
3. What types of activities are you involved in at your current school and outside of school? List all sports teams, jobs, church, etc.
4. Why do you want to be part of the EHS ASB Class?
5. How can you emphasize how important it is to make all students feel welcomed and that EHS is a place where we care about each person? How can we connect every student to their high school experience?

## Esperanza High School Strengths Questionnaire

Name: \_\_\_\_\_ Grade in fall \_\_\_\_\_

**We want to use your areas of strength to place you in the best position possible. Please check off the areas that you consider as a strength of yours.**

- Artwork, making posters**
- Staff Recognition/Appreciation (Do You Love to encourage others)**
- Operating sound equipment, burning music CD's**
- Computer use (powerpoint)**
- Taking pictures, video, digital camera**
- Visiting Businesses, networking with others**
- Experience with Mac's, Final Cut Pro, Final Cut Express, Editing**
- Community/campus service projects**
- Planning/Running officer/court elections**
- Planning lunchtime activities**
- Plan bonding activities for our ASB class**
- Good organizer**
- Have you been involved with athletics**
- Publicity (on and off campus)**
- Project Manager (detailed person)**
- Hard worker, willing to help wherever needed**
- School spirit**
- Running activities and speaking on the microphone**
- Positive Attitude**
- Inspirational**
- Teaching others**
- Creativity (thinking up new ideas)**
- Dependable, shows up on time**
- Detail work behind the scenes**
- Other strengths \_\_\_\_\_**

## Freshmen Cabinet Job Description

**Freshmen:** Class President, VP, Sec/Treas will work together to plan all aspects of both morP and all Assemblies.

- Class Presidents will be in charge of delegating and organizing class sides for Pep Rallies.
- VP will assist the Presidents in completing all tasks and keeping other members on task.
- Sec/Treas will be in charge of taking notes at each meeting and also making sure the class stays within the budget set for each event.