

MINUTES

Belmont Academy Governing Board

Meeting of the Board of Directors

Date | time: 4/17/2017 7:05 PM | **Meeting called to order by:** Russ Rocco, Chairman

In Attendance

Governing Board:

Russ Rocco, Chairman – present

Will Myers, Secretary – present

Chad Stewart, board member – present

Luke Sparks, board member – present

Katie Tyler, board member – present

Jessica Klanderud, board member – not present

Jonny Handy, Treasurer - present

Belmont Academy:

Lawton Unrau, CEO

Ron Barker, Principal

Dominique Ward, Assistant Principal to Curriculum

Sue Beamsley, Liaison to the Board

A Quorum was present.

****Public notice has been confirmed regarding this board meeting****

Present from the Public:

Jim Beamsley, Sandy Ganskop (PTO co-president)

Agenda

The meeting was called to order by Mr. Rocco at 7:10 pm.

General Business

Appoint representative to facilitate parental involvement: Ron Barker was appointed to be the representative.

Reviewed meeting notes from Feb 6, 2016

Parent Liaison To The Board Report (Susan Beamsley):

Susan mentioned reviewing the student dress code policy, regarding jewelry & piercings for Girls & Boys. Unrau read the section in the uniform dress code covering this mater.

The board agreed to have Mr. Unrau consult with the attorney and report to the board at a later date regarding any proposed changes to the policy.

Principal Report:

Enrollment 2017-2018 update including student count and class sizes report. Mr. Barker reported 488 currently enrolled K-12 and 30 students currently enrolled in pre-K.

Student lottery software implemented.

Mr. Barker explained the new Lotterease software.

Condition of School:

Staffing for 2017-2018 school year

Mrs. Brown and Mrs. Vanelli will be retiring. Mr. Barker explained that the remainder of the staff has committed to the 2017-2018 school year.

FSA Testing: Is going well.

Climate and discipline

Charter renewal contract update

Everything has been submitted to the district, awaiting response to proceed with the 15-year contract negotiations.

Student meal plan status and progress to implementation for the 2017-2018 school year

Student busing plan status and progress to implementation for the 2017-2018 school year

Status of AdvancED updates: Due May 1

This work is being finalized and on course to meet the deadline.

School pictures 2017-2018

Cady Studios notified Belmont, stating they are dropping the school due to low profitability.

Prior to the above notice, Belmont was in contact with SWI Photography for the 2017-2018 school year.

CEO Report:

Highlights of financial reports

Mr. Stewart asked why the School building/ land asset wasn't on the balance sheet.

Mr. Unrau said that since the school is a non-profit entity utilizing 'Fund Accounting', that land/building asset is part of another report which Mr. Unrau will provide.

Highlights of budget changes

The area in the budget hit the hardest, was in unplanned maintenance due to unforeseen plant equipment repairs and storm damage cleanup, etc.

Mr. Stewart asked Mr. Unrau what he thinks are the biggest challenges facing Belmont.

Planning and budgeting for future needs regarding internal / external security, and general school facility demands now and in the future.

Mr. Stewart asked Mr. Barker what he thinks are the biggest challenges facing Belmont.

Planning facility expansion as the school reaches capacity.

The highlights of additions/changes to the Teacher Handbook 2017-2018 were explained

Comcast fiber update

School is paying for 200mb bandwidth; we are only getting 100mb due to some internet IT infrastructure problem. Mr. Unrau is working on resolving this with 3rd-party IT support.

Consideration for Kelly Services outsourcing for substitutes

Cons: It will cost the school more. Pros: Puts the burden on Kelly Services to review and vet sub. teachers per the schools' requirements and needs. ie: save a lot of admin time.

The School Board asked admin to thoroughly review Kelly Services contract policy. Consider options and report back to the board.

Fencing quote review

School Board recommended having quote staged based on priority areas.

Security camera quote review

School Board recommended quoted staged based on priority areas.

Parking lot and roadway speed bump install quote review

School Board made this the top needed item.

New entry sign and message board quote review

School Board made this the least needed item.

Overview: Recommended technology upgrades for 2017-2018 school year.

Untangle Internet filtering product for 2017-2018 school year.

Future Planning: Sewer treatment plant

Mr. Unrau is working with Mr. Zuber to put together a plan should this plant become important.

Mr. Unrau addressed Aspen Pest Control's termite treatment contract renewal

The school board recommended renewing the school lunchroom contract as a matter of routine maintenance expenditure.

Action Items:

1. Kelly Services Contract

School Board postponed this for future discussion, pending review of their contract policy.

Additional Discussion:

The governing board asked Mr. Unrau to consult on a good process for adding directors to the board and report back at future meeting.

Consent Agenda Vote:

Updated Budget rev 4-17-2017

Student Lottery software

Comcast Enterprise Contract - 60 months

Updated Substitute Wage Policy

Teacher Handbook 2017-2018 updates (Safety Program and Drug Free Included) rev 4/17/2017

Practices and Procedures Manuals rev 4/17/2017

School Pictures - SWI Contract

The school board voted and unanimously approved the above consent agenda items.

Comments From Board Members:

Mr. Sparks mentioned the need to have a plan in place in the event any administrator decides to resign his or her position. The school board recommended a minimum 6 month resignation notice be given.

Mr. Rocco requested the administration to provide by the next meeting to the governing board some recommendations on how to retain quality instructional staff at Belmont.

The meeting was adjourned at 9:45 pm Mr. Rocco, Chairman.