



8-9-18 PTSO MEETING NOTES

Meeting called to order by President Tera Dillon at 6:07 PM at Doral Library

Board members in attendance: Tera, Genesis, Clark and Katie.

1. Introduction of new members: Blair Cooper, Christa Licata, Katie Preissner, as well as staff members: Katy Ellison, Doreen Jennings, and Mrs. Blanco. (note that Katy and Doreen are on the staff Social Committee)

2. Minutes from the July 12th meeting were approved by Tera and seconded by Genesis, with the addition of mention that expenses incurred for the movie and photo booth at the BBQ were actually covered by sponsors. Brian Green and Samantha Alley sponsored the movie screen; Genesis sponsored the Photo Booth and the DJ.

3. Treasurer's Report: QuickBooks records are now in the hands of Genesis and Tim. Bank accounts have also been transferred to them.

The PTSO Board approved \$1,500 to be used for the BBQ; total costs were \$855.10 and we raised \$150.

Our current balance (after paying for the middle school cubbies, King Soopers cards, and teacher gifts) is \$4,713. Katy Ellison reported that 75 have been ordered for the 2nd and 3rd grade computer lab at \$8 each. Tera recalled that PTSO had approved the purchase of same and will check the April and May PTSO meeting minutes to confirm.

It is suggested that it is time undergo an audit of the PTSO books. Katy Ellison said that Trever Goodsell with Academica is willing to do the audit pro bono. It was moved and seconded that we move forward with the audit.

4. Open Board Positions:

- Treasurer (Genesis is resigning because her daughter will no longer be attending Doral – though she agreed to stay until a replacement is found.)
- Communications Secretary

5. Future Fundraising:

a. Yankee Candle: We have done this for the past two years and raised \$2,759 last year. It was agreed that we will run the sale this year from Sept 24 thru October 5, so that all orders will be received in time for holiday gifting.

b. King Sooper Cards: Parents can earn 1 volunteer hour for every \$5 raised thru the cards – up to 10 hours.

c. Spirit Wear: Tera is getting quotes for new order. Katy Ellison has connection with All School Apparel in Wheat Ridge tabled to next meeting. We will also try to engage students in the Graphic Design Class for designs for the next Spirit Wear order. It was suggest that we hold a Clearance Sale on our extensive inventory at Back to School night and The Harvest Festival. Tera will check finance records for the cost of our current inventory so that we can set sale prices to break even with what was originally spent for each item.

d. Broncos Concessions: Doral has the Nacho Cart on 500 level as well as the Beer stand and cart. Our contracts require that we provide 7 people for each of the 11 games. If you would like to volunteer, but have not yet attended training, please contact Tera. Cost of training is \$15 per person (PTSO will cover this cost) and Center Point is willing to do onsite training at Doral. Tera will include a call for support in upcoming newsletters asking that Doral supporters come to booth 531 and pushcart 536 so that their food and beverage purchases and tips go to Doral.

e. Fun Run: Jen Bosma is willing to run this event and has suggested that we move it to the fall. It was suggested that we hold it in the morning of Sept 21st which is an early release day. Teachers will be asked to release students that have collected pledges prior to the run. Tera moved and Genesis seconded that it be a “paint run” with students creating a tie die shirt as they participate.

Off Agenda Discussions:

Sale of Free Dress Friday coupon books went well at registration. We decided to change to *Fun Dress Fridays*. Books are \$8 for each quarter and \$32 for the entire year. Teachers will collect the cash and coupons each Friday and they will be locked in the office.

We need to increase the membership. Katy Ellison agreed to promote PTSO membership with the teachers and Tera will talk with Hosek to recruit students from the honor society. Tera will explore Constant Contact for additional ways to recruit parents.

LaMarr Donuts and Einstein Bagels both have school fundraising opportunities. Clark will check the details. American Furniture Warehouse also as a “Give Back” program.

6. Harvest Festival – Oct 27th

a. Each teacher will have a booth. Lower grades will create non-treating booths; Middle School students can create a more scary environment in the back of the school.

b. Trunk or Treat, other ideas? A Harvest Committee was formed (consisting of Blair Cooper, Christa Licata and Katie Preissner, and Katy Ellison and Doreen of the staff Social committee) to explore ideas for activities. Stig Plantell will once again organize the scarecrow contest.

7. First Day of School:

a. New Teacher Welcome Gifts: New teachers will be given a Doral thermos mug.

b. First Day of School Gifts: Tim bought mugs for returning teachers and Starbucks gift certificate for all teachers.

Katy Ellison said informed us that the *Social Committee* will now be responsible for staff birthday gifts, and they will be coming to PTSO for funding for same.

c. Welcome Back Tent for Parents: Tera is setting up a tent in front of school at 7:15 with coffee, music and the new Raven mascot.

In future years, it was suggested that we consider holding a spaghetti dinner on 2019 Back to School night. Olive Garden sometimes sponsors such events. As does Sorrentino's and Outback gives gift cards

8. Volunteer Hours:

a. 30/yr (PTSO Meetings count) Tera has devised a way to track volunteer hours on a spreadsheet – the spreadsheet. Doreen Jennings said that she feels the teachers will not be resistant to accepting this task. Teachers will be given info on the program to discuss with parents at Back to School Night.

9. 2018/19 Community BBQ Report: The July 21st event was awesome – the best to date. Thank you to Tera and Genesis for all of their hard work to ensure the success of the event. Sponsors are vital to make the event fun without incurring great cost to PTSO. A big thank you to Genesis for sponsoring (or getting sponsored) the Movie, the DJ, and the Photo Booth. Suggestions for the 2019 event: hold it the weekend before registration and start the BBQ later to better coordinate with the start time for the movie. **AND TO MAKE SURE THE SPRINKLER SYSTEM IS TURNED OFF FOR THE NIGHT SO THE MOVIE GOERS ARE NOT DRENCHED!**

Adjourned: 7:45

Next Meeting: Sept 12 at 6PM at Doral (All subsequent meetings will be the 2nd Wednesday of the month for the remainder of the 2018-19 school year.