

LOWELL JOINT SCHOOL DISTRICT
11019 Valley Home Avenue, Whittier, CA 90603

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES
October 2, 2017

CLOSED MEETING	President Barber called the meeting to order at 6:30 p.m. at the District Office, 11019 Valley Home Avenue, Whittier. President Barber declared the meeting recessed to closed session at 6:31 p.m.
CALL TO ORDER	President Barber reconvened the meeting to open session at 7:35 p.m. President Barber requested a moment of silence to reflect on the tragedy in Las Vegas, Nevada. The flag salute was led by Mrs. Allison Fonti, LJEAs President. Trustees Present: Darin W. Barber, William A. Hinz, Martin E. Tourville, Fred W. Schambeck, and Anastasia M. Shackelford. Trustees Absent: None. Staff Present: Jim Coombs, Superintendent; Sheri McDonald, Assistant Superintendent of Curriculum and Instruction; and Andrea Reynolds, Assistant Superintendent of Administrative Services.
REPORTING OUT ACTION (IF ANY) TAKEN IN CLOSED SESSION	None.
INTRODUCTION/WELCOME	President Barber welcomed CSEA President Darleene Pullen, LJEAs President Allison Fonti, and guests.
ACKNOWLEDGEMENT OF CORRESPONDENCE	Mr. Barber stated he received thank you cards from staff members and appreciated the cards.
APPROVAL OF AGENDA	It was moved, seconded, and carried by unanimous vote, (5 – 0) to approve the October 2, 2017, agenda.
APPROVAL OF MINUTES	It was moved, seconded, and carried by unanimous vote, (5 – 0) to approve the minutes from the September 11, 2017, Board Meeting.

TOPICS NOT ON THE
AGENDA

Patty Jacobsen, LJEA Negotiator and teacher at Rancho-Starbuck Intermediate School, shared that the teachers have been without a contract since June 2016 and, as you will see with the reports that will be given today about the test scores for the District, our teachers deserve a fair and equitable contract.

TIMELY INFORMATION
FROM THE BOARD
AND
SUPERINTENDENT

Mr. Coombs pointed out that the bulletin board shows the exciting programs that are happening at Rancho-Starbuck Intermediate School. Teachers Teddy Sachs, Elaine Olmsted, and Julie Mayhew were the creators and did an amazing job.

RECOGNITION OF
RANCHO-STARBUCK
INTERMEDIATE
SCHOOL TO WATCH
AWARD

Mr. Coombs welcomed Mrs. Takacs, Principal of Rancho-Starbuck Intermediate School, and those staff members that were able to make it. Mr. Coombs stated that Rancho-Starbuck Intermediate School was honored with the School to Watch Award for their hard work and dedication to support each and every student. Rancho-Starbuck was one in 11 schools in California to receive this award and one in 88 schools in the United States. It is such a great honor.

Mr. Barber presented Mrs. Takacs with a framed certificate honoring the school and the school's staff members for their work.

SCHOOL REPORTS

The Board of Trustees shared highlights of each school's activities for the month of October.

RESOLUTION 2017/18
No. 708 PROCLAIMING
OCTOBER 8 – 14, 2017,
AS "WEEK OF THE
SCHOOL
ADMINISTRATOR"

It was moved, seconded, and carried by unanimous roll call vote (5 – 0), to adopt Resolution 2017/18 No. 680 Proclaiming October 8 – 14, 2017, as "Week of the School Administrator," as attached, and authorized the Superintendent or designee to execute the necessary documents.

RESOLUTION 2017/18
No. 709 PROCLAIMING
OCTOBER 23 – 31, 2017,
AS "RED RIBBON
WEEK"

It was moved, seconded, and carried by unanimous roll call vote (5 – 0), to adopt Resolution 2017/18 No. 681 Proclaiming October 23 – 31, 2017, as "Red Ribbon Week," as attached, and authorized the Superintendent or designee to execute the necessary documents.

SUBMISSION OF
WILLIAMS LITIGATION
SETTLEMENT –
QUARTERLY UNIFORM
COMPLAINT REPORTS
FOR QUARTER
JULY 1 THROUGH
SEPTEMBER 30, 2017

It was moved, seconded and carried by unanimous vote (5 – 0) to approve the submission of the Williams Litigation Settlement – Quarterly Uniform Complaint Reports for Quarter July 1 – September 30, 2017, to Los Angeles and Orange Counties with zero complaints, and authorized the Superintendent or designee to execute the necessary documents.

APPROVAL OF
CONSULTANT
AGREEMENT WITH
NATIONAL
DEMOGRAPHICS
CORPORATION FOR
THE TRANSITION TO A
BY-TRUSTEE AREA
ELECTION

It was moved, seconded, and carried by unanimous vote (5 – 0) to approve the consultant agreement with National Demographics Corporation for the transition to a By-Trustee Area election, for an estimated cost of \$21,500 plus expense, and authorized the Superintendent or designee to execute the necessary documents.

CALIFORNIA VOTING
RIGHTS ACT –
TRANSITIONING TO A
BY-TRUSTEE AREA
ELECTION AND
RESOLUION 2017/18 No.
711 ESTABLISHING
CRITERIA FOR BY-
TRUSTEE AREA

A public hearing was held at 7:55 p.m. A person from the public shared that the District has a great history of representing the community and feels that the switch to a By-Trustee Area was not necessary. He also stated that with the criteria it does not appear that any gerrymandering will occur.

The public hearing was closed at 7:58 p.m., after hearing no further comments.

It was moved, seconded, and carried by unanimous roll call vote (5 – 0) to adopt Resolution 2017/18 No. 711 establishing criteria for By-Trustee Area (as attached), and authorized the Superintendent or designee to execute the necessary documents.

APPROVAL OF THE
LOWELL JOINT
SCHOOL DISTRICT
GUIDING GOALS AND
VISION 2025

Mr. Coombs shared that Guiding Goals of the District will continue to direct our overall educational, decision-making, and operational practices.

It was moved, seconded, and carried by unanimous vote (5 – 0) to approve the Lowell Joint School District Guiding Goals and Vision 2025, as attached, and authorized the Superintendent or designee to execute the necessary documents.

Mr. Schambeck requested that the Guiding Goals and Vision 2025 be distributed to students and staff members.

APPROVAL OF
SPECIAL EDUCATION
LOCAL PLAN AREA
(SELPA) LOCAL
EDUCATION AGENCY
ASSURANCES

It was moved, seconded, and carried by unanimous vote (5 – 0) to approve the Special Education Local Plan Area (SELPA) Local Education Agency (LEA) Assurances, and authorized the Superintendent or designee to execute the necessary documents.

FACILITIES
PRESENTATION

Ms. Reynolds, Assistant Superintendent of Administrative Services, introduced Mr. Ralph Figueroa, Director of Maintenance and Operations, and Mr. Miltos Varzatkas, Consultant, to present the 2017 Facilities Presentation.

Mr. Varzatkas shared the post construction Division of State Architect (DSA) certification projects at Meadow Green, Olita, and Rancho-Starbuck. The scope of work included restriping parking lots for accessibility and path of travel; adding miscellaneous hardware on portable classroom foundation plates; extracting concrete core samples for column foundation on lunch shelters for testing; extracting steel samples from lunch shelter canopies for testing; adjusting ADA ramps for accessibility and path of travel; modifying fire alarm systems; and adding a structural steel column. The projected cost for the completion of the post certification process is estimated not to exceed \$170,000.

RESOLUTION 2017/18
NO. 710 REGARDING
SUFFICIENCY OF
INSTRUCTIONAL
MATERIALS FOR
2017/18

It was moved, seconded, and carried by unanimous roll call vote (5 – 0) to adopt Resolution 2017/18 No. 710 regarding sufficiency of instructional materials for 2017/18, as attached, and authorized the Superintendent or designee to execute the necessary documents.

MULTI-TIER SYSTEM
OF SUPPORT (MTSS)
PROGRAM UPDATE

Mrs. Stacey Stewart, Director of Curriculum and Instruction, shared the Multi-Tier System of Support (MTSS) program.

ANNUAL REPORT ON
STUDENT
ACHIEVEMENT

Dr. Sheri McDonald, Assistant Superintendent of Curriculum, shared the data of English Language Arts and Math for the District and each of the schools.

CONSENT CALENDAR

It was moved, seconded, and carried by unanimous roll call vote, (5 – 0) to approve/ratify the following items, under a consent procedure.

Approval of Donation

Ratified the acceptance of donation from Mr. Fred Schambeck in the amount of \$100.00 to the Board Donation Account, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Memorandum of Understanding Between Special Olympics Southern California (SOSC) and Lowell Joint School District for the period of July 1, 2017 through June 30, 2018

Ratified the Memorandum of Understanding between Special Olympics Southern California (SOSC) and Lowell Joint School District for the period of July 1, 2017 through June 30, 2018, at no cost to the District, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Independent Contractor Agreement with Jon Paul Sanders of The Lovaas Center for Behavior Intervention, to Provide Staff Training for the District Special Education Department, for the 2017/18 School Year

Ratified the Independent Contract Agreement with Jon Paul Sanders of The Lovaas Center for Behavior Intervention to provide staff training for the District Special Education Department for the 2017/18 school year, at no cost to the District, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Independent Contractor Agreement with D & D Consultants, to Provide Training for the Speech/Language Pathologists, for the 2017/18 School Year

Ratified the independent contractor agreement with D & D Consultants to provide training for Speech/Language Pathologists, for the 2017/18 school year, for an estimated cost not to exceed \$10,000.00, to be paid for with Medi-Cal Funds, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Independent Contractor Agreement with Emi Fukuoka, to Provide Training for the Special Education Department Staff for the 2017/18 School Year

Ratified the independent contractor agreement with Emi Fukuoka to provide training for the Special Education Department for the 2017/18 school year, at a total fee not to exceed \$10,000.00 to be paid for with Medi-Cal Funds, and authorized the Superintendent or designee to execute the necessary documents.

Purchase Order Report 2017/18 #3

Approved Purchase Order Report 2017/18 #3, which lists all purchase orders issued August 11, 2017 through August 30, 2017.

Warrant Listing Report 2017/18 #3

Approved Warrant Listing Report 2017/18 #3, which lists all warrants issued August 28, 2017 through September 19, 2017.

Approval of Agreement with All American Sports to Provide Referee Services for After School Sports Programs

Ratified the agreement with All American Sports for referee services, at the rate not to exceed \$6,500 to be paid by the Lowell Joint Education Foundation, and authorized the Superintendent or designee to execute the necessary documents.

Employer-Employee Relations/Personnel Report 2017/18 #3

Ratified Employer-Employee Relations/Personnel Report 2017/18 #3, as attached, which includes hiring, resignations, contract adjustments, and retirements for certificated, classified, and confidential employees.

Approval of Consultant Agreement with Jan Jacobsen to Provide Art Instruction at El Portal Elementary School for the 2017/18 School Year

Ratified the consultant agreement with Jan Jacobsen to provide art instruction at El Portal Elementary School for the 2017/18 school year, at an hourly rate of \$21.00, and not to exceed \$2,400.00, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Consultant Agreement with *Science on the Go* at El Portal Elementary School for the 2017/18 School Year

Ratified the consultant agreement with *Science on the Go* to provide three science presentations at El Portal Elementary School during the 2017/18 school year, at a cost of \$2,625.00, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Income Agreement with Orange County Department of Education to Provide Universal Design for Learning 101 Basics Training on March 19, 2018 to TK – 8 Teachers and Administrators

Approved the Income Agreement with Orange County Department of Education to provide Universal Design for Learning (UDL) 101 Basics Training on March 19, 2018 to TK – 8 teachers and administrators at a cost not to exceed \$1,200.00, which includes service and materials, and will be paid from the District Educator Effectiveness grant, and authorized the Superintendent or designee to execute the necessary documents.

BOARD MEMBER/
SUPERINTENDENT
COMMENTS

ADJOURNMENT

President Barber declared the meeting adjourned at 8:50 p.m. in accordance with Government Code Section 54956.9 (a, b, c) and indicated no further public action would be taken.

Clerk/President/Secretary to the Board of Trustees

Date Approved:

_____, 2017