

COLTON-PIERREPONT CENTRAL SCHOOL

Colton, New York 13625
315-262-2100 (T) 315-262-2644 (F)

USE OF BUILDING PERMIT

NAME OF ORGANIZATION _____

ADDRESS: _____ PHONE _____

PERSON COMPLETING REQUEST _____

NAME OF PERSON TO BE IN CHARGE OF BUILDING, IF DIFFERENT THAN ABOVE _____

DATE OF EVENT(S) _____ HOURS OF USE _____

PURPOSE OF USE _____

PARTS OF PREMISES TO BE USED (BE SPECIFIC) _____

ESTIMATED NUMBER OF PARTICIPANTS _____ IF ADMISSION CHARGE, HOW MUCH? _____

NAME OF LIABILITY INSURANCE CARRIER _____

LIMITS OF LIABILITY COVERAGE _____

I, _____, DO COVENANT AND AGREE TO DEFEND, INDEMNIFY, AND HOLD HARMLESS THE COLTON-PIERREPONT CENTRAL SCHOOL DISTRICT FROM AND AGAINST ANY AND ALL LIABILITY, LOSS, DAMAGE, CLAIMS, OR ACTIONS (INCLUDING COSTS AND ATTORNEY'S FEES) FOR BODILY INJURY AND/OR PROPERTY DAMAGE, TO THE EXTENT PERMISSIBLE BY LAW, ARISING OUT OF OR IN ANY WAY CONNECTED WITH THE ACTUAL OR PROPOSED USE OF COLTON-PIERREPONT CENTRAL SCHOOL PROPERTY, FACILITIES AND/OR SERVICES, INCLUDING BUT NOT LIMITED TO BODILY INJURY TO ANY EMPLOYEE, INVITEE, GUEST, CONTRACTOR OR SUBCONTRACTOR OF THE FACILITY USER.

THE FACILITY USER UNDERSTANDS AND AGREES THAT ITS USE OF COLTON-PIERREPONT CENTRAL SCHOOL DISTRICT'S PROPERTY AND FACILITIES INCLUDES, BUT IS NOT LIMITED TO, ALL AREAS IDENTIFIED IN THE APPLICATION AND/OR PERMIT, AND SIDEWALKS, WALKWAYS, PARKING LOTS, ENTRANCES, STAIRS, AND ALL OTHER AREAS INCIDENTAL TO AND/OR CONNECTED WITH THE USE OF THE PREMISES (HEREINAFTER REFERRED TO AS "INCIDENTAL AREAS"). FACILITY USER AGREES THAT ITS INDEMNITY AND INSURANCE OBLIGATIONS EXTEND TO THE AREAS IDENTIFIED IN THE APPLICATION AND/OR PERMIT AND ANY AND ALL INCIDENTAL AREAS.

SIGNATURE _____

NOTE: THE PERSON IN CHARGE OF ANY AFTER-SCHOOL ACTIVITY WHICH TAKES PLACE IN THE SCHOOL BUILDING MUST NOTIFY PERSONS IN ATTENDANCE AT THE BEGINNING OF THE ACTIVITY OF THE PROPER PROCEDURES TO EVACUATE THE BUILDING IN AN ORDERLY AND TIMELY MANNER IN THE EVENT OF A FIRE EMERGENCY.

THE ORGANIZATION REPRESENTATIVE IS RESPONSIBLE FOR THE CLEAN UP AND DISPOSAL OF WASTE GENERATED BY THIS USE OF THE BUILDING. ALL MATERIALS/SUPPLIES MUST BE RETURNED TO RIGHTFUL OWNER AND PLEASE LEAVE ROOMS/AREAS AS YOU FOUND THEM.

*****DO NOT WRITE BELOW THIS LINE*****

APPROVED

DENIED REASON _____

1. BUILDING LEVEL ADMINISTRATOR _____ DATE _____

2. SUPERINTENDENT _____

POSTED OFFICIAL CALENDAR

MUST BE TURNED IN TWO (2) WEEKS PRIOR TO EVENT

POLICY 3410 CODE OF CONDUCT ON SCHOOL PROPERTY

The District has developed and will amend, as appropriate, a written Code of Conduct for the Maintenance of Order on School Property, including school functions, which shall govern the conduct of students, teachers and other school personnel, as well as visitors. The Board of Education shall further provide for the enforcement of such Code of Conduct.

For purposes of this policy, and the implemented Code of Conduct, school property means in or within any building, structure, athletic playing field, playground, parking lot or land contained within the real property boundary line of the District's elementary or secondary schools, or in or on a school bus; and a school function shall mean a school-sponsored extracurricular event or activity.

The District Code of Conduct has been developed in collaboration with student, teacher, administrator, and parent organizations, school safety personnel and other school personnel.

The Code of Conduct shall include, at a minimum, the following:

- a) Provisions regarding conduct, dress and language deemed appropriate and acceptable on school property and at school functions, and conduct, dress and language deemed unacceptable and inappropriate on school property; provisions regarding acceptable civil and respectful treatment of teachers, school administrators, other school personnel, students and visitors on school property and at school functions; the appropriate range of disciplinary measures which may be imposed for violation of such Code; and the roles of teachers, administrators, other school personnel, the Board of Education and parents/persons in parental relation to the student;
- b) Standards and procedures to assure security and safety of students and school personnel;
- c) Provisions for the removal from the classroom and from school property, including a school function, of students and other persons who violate the Code;
- d) Provisions prescribing the period for which a disruptive student may be removed from the classroom for each incident, provided that no such student shall return to the classroom until the principal (or his/her designated School District administrator) makes a final determination pursuant to Education Law Section 3214(3-a)(c) or the period of removal expires, whichever is less;
- e) Disciplinary measures to be taken for incidents involving the possession or use of illegal substances or weapons, the use of physical force, vandalism, violation of another student's civil rights, harassment and threats of violence;
- f) Provisions for detention, suspension and removal from the classroom of students, consistent with Education Law Section 3214 and other applicable federal, state and local laws, including provisions for school authorities to establish procedures to ensure the provision of continued educational programming and activities for students removed from the classroom, placed in detention, or suspended from school, which shall include alternative educational programs appropriate to individual student needs;
- g) Procedures by which violations are reported and determined, and the disciplinary measures imposed and carried out;
- h) Provisions ensuring the Code of Conduct and its enforcement are in compliance with state and federal laws relating to students with disabilities;
- i) Provisions setting forth the procedures by which local law enforcement agencies shall be notified of Code violations which constitute a crime;
- j) Provisions setting forth the circumstances under and procedures by which parents/persons in parental relation to the student shall be notified of Code violations;
- k) Provisions setting forth the circumstances under and procedures by which a complaint in criminal court, a juvenile delinquency petition or person in need of supervision ("PINS") petition will be filed;
- l) Circumstances under and procedures by which referral to appropriate human service agencies shall be made;
- m) A minimum suspension period for students who repeatedly are substantially disruptive of the educational process or substantially interfere with the teacher's authority over the classroom, provided that the suspending authority may reduce such period on a case-by-case basis to be consistent with any other state and federal law. For purposes of this requirement, as defined in Commissioner's Regulations, "repeatedly is substantially disruptive of the educational process or substantially interferes with the teacher's authority over the classroom" shall mean engaging in conduct which results in the removal of the student from the classroom by teacher(s) pursuant to the provisions of Education Law Section 3214(3-a) and the provisions set forth in the Code of Conduct on four (4) or more occasions during a semester, or three or more occasions during a trimester, as applicable;
- n) A minimum suspension period for acts that would qualify the student to be defined as a violent student pursuant to Education Law Section 3214(2-a) (a). However, the suspending authority may reduce the suspension period on a case-by-case basis consistent with any other state and federal law;
- o) A Bill of Rights and Responsibilities of Students which focuses upon positive student behavior, and which shall be publicized and explained to all students on an annual basis; and
- p) Guidelines and programs for in-service education programs for all District staff members to ensure effective implementation of school policy on school conduct and discipline.