



19/10/18

The Governing Council of Alice King Community School
Meeting Minutes
September 19, 2018

I. Confirmation of Quorum

A quorum was present with the following members in attendance: Jennifer Hathaway, Matthew Anderson, Aaron Kugler, Molly Bell, Connie Chene

Governing Council Members absent (excused): Keira Duddy, Oscar Martinez, Jane Knap, Victor Gamiz

Staff in attendance: Tonya Newton, Rhonda Cordova, Kristi Collins, Laura Jepsen, Elyse Timothy

Meeting called to order at 5:42 pm by Aaron Kugler.

II. Adoption of the Agenda

There was a motion to adopt the agenda made by Molly Bell and seconded by Matthew Anderson. There was no discussion and the motion passed unanimously.

III. Approval of the Meeting Minutes from August

Minutes from the August 8, 2018 meeting were presented by Jennifer Hathaway.

Two minor corrections were noted, the spelling of Tiffany Hazelbaker last name and the heading for section III of the minutes.

A motion to approve the amended minutes was made by Molly Bell and seconded by Matthew Anderson. There was no further discussion and the motion passed unanimously.

IV. Public Comments

There were no public comments

V. Comments from Council Members

Aaron asked about the audit. Rhonda commented that the audit has happened and that there would be a conference call on September 24 regarding the status of the audit.

VI. Council Committee Reports

A. Finance, Facilities and Human Resources Committee *Connie Chene Acting Finance Chair*

1. Approval of BARs

BAR ending in 0009-I to increase go bond for the library by \$3,583. Rhonda explained that these monies were an allocation from last year but they had allocated too late so they had to be budgeted for this year.

A motion to approve the BAR was made by Matthew Anderson and seconded by Molly Bell. There was no further discussion and the vote in favor of the motion was unanimous.

BAR ending in 0010-I to increase capital outlay. This BAR was initiated by PED but may be rescinded because Rhonda thinks it was generated in error due to the three year limit on these funds.

A motion to approve the BAR was made by Molly Bell and seconded by Connie Chene. There was no further discussion and the vote in favor of the motion was unanimous.

2. Finance report:

Rhonda stated that the finance committee had meet earlier that day. Journal entries, were examined and some time was spent cleaning up activities accounts and reallocating funds. Bank reconciliation for August as well as the check registry were reviewed. She then went over the budget. She explained that while we have a current operational budget of \$144392.66, several new positions will be encumbered out of these funds so a truer estimate of operational was around \$80,000.

A motion to approve the report was made by Molly Bell and seconded by Matthew Anderson. There was no further discussion and the aye vote was unanimous.

B. Nominating and Council Professional Development Committee, *Connie Chene, Chair*

Connie presented a letter from the Deputy Attorney General Letter from regarding training by the AG office about the Sunshine laws, such as Open Meeting Act and Inspection of Public Records Act. These trainings would count toward the training required for Governing Council members.

There was a discussion regarding the Coalition Training, which will be held November 9-10 with Saturday November 10 being the 8 hr training day for all required training for continuing Governing Council members.

Jennifer stated that the PED website has many trainings available for the next few months.

C. Policy Committee, *Jennifer Hathaway, Chair*

There was no report.

D. STEM Committee Report: *Oscar Martinez, Chair*

There was no report.

VII. New Business

A. Approval of Governing Council Meetings Calendar

The meeting calendar for 2018-2019 was presented. Meetings will be held the second Wednesday of the month at 5:30 at the school. The March 13, 2019 meeting was moved to March 6, 2019 due to spring break.

Molly Bell moved to approve the meeting calendar, and the motion was seconded Matthew Anderson. There was no further discussion and the vote was unanimously in favor of the motion.

B. Adoption of Open Meeting Resolution

After reviewing the resolution, a motion to adopt the Open Meeting Act Resolution was made by Connie Chene and seconded by Matthew Anderson. There was no further discussion and the note was unanimously in favor of the motion.

C. Election of Governing Council Officers

Secretary: Aaron Kugler nominated Jennifer Hathaway for Secretary, which she accepted. No further nominations were made. A motion to close nominations was made by Connie Chene and seconded by Matthew Anderson. There was no further discussion and the vote in favor of the motion was unanimous. A motion to elect Jennifer Hathaway as Secretary was made by Molly Bell, and seconded by Connie Chene. There was no further discussion and the motion carried unanimously.

Treasurer: Connie Chene nominated Kiera Duddy for Treasurer. Kiera was not present to accept the nomination but has previously indicated that she would be willing to serve as Treasurer. No further nominations were made. A motion to close nominations was made by Matthew Anderson, and seconded by Connie Chene. There was no further discussion and the vote in favor of the motion was unanimous. A motion to elect Kiera Duddy for Treasurer was made by Molly Bell, and seconded by Matthew Anderson. There was no further discussion and the motion carried unanimously.

Vice President: Aaron Kugler nominated Molly Bell, which she accepted. No further nominations were made. A motion to close nominations was made by Matthew Anderson and seconded by Connie Chene. There was no further discussion and the vote in favor of the motion was unanimous. A motion to elect Molly Bell as Vice President was made by Connie Chene, and seconded by Matthew Anderson. There was no further discussion and the motion carried unanimously.

President: Molly Bell nominated Aaron Kugler for president which he accepted. No further nominations were made. A motion to close nominations was made by Matthew Anderson and seconded by Molly Bell. There was no further discussion and the vote in favor of the motion was unanimous. A motion to elect Aaron Kugler as President was made by Molly Bell, and seconded by Connie Chene. There was no further discussion and the motion carried unanimously.

VIII. Old Business

D. AKCS Council Self Evaluation

The council discussed the self-evaluation which was distributed earlier this year. Each question was reviewed. There was a discussion on ways to ensure 100% participation, and how to update and enhance the self-evaluation. It was suggested that an ad hoc committee be formed to perform this task. There was a discussion on how to best determine the line between the role of the council and the role of the administration. The need to update the strategic plan was also discussed. It was suggested that there be a list of committees and their members.

IX. Reports and Miscellaneous

E. Principal's Administrative Report, *Tonya Newton, Head Administrator*

Tonya gave a Head Administrator Report. Highlights included.

An enrollment of 479 students

The formation of Leadership Teams in 5 areas to achieve the focus of "Promoting Positive School Culture and Raising the School Grade".

Staff participated in an active shooter training by APS and the school safety plan was discussed.

More training in Responsive Classroom will be done later this month.

The sports teams were up and running. Additionally, there are several afterschool clubs this semester.

Student assessments for PARCC and SBA had been sent home.

F. AKCS Foundation Report, *Carlos Rey Romero, Foundation Board President*

No report was given.

X. Adjournment

Matthew Anderson made a motion to adjourn, which was seconded by Molly Bell. The vote was unanimous. The meeting was adjourned 8:02pm.