

AGENDA  
BOARD OF TRUSTEES  
CALIPATRIA UNIFIED SCHOOL DISTRICT

Date: March 11, 2019  
Time: 6:00 p.m.  
Place: Board Room, 501 West Main Street,  
Calipatria, CA 92233

Individuals who require special accommodation, including but not limited to accessible seating or documentation in accessible formats, should contact the Superintendent or designee at least two days before the meeting date at 760/348-2151.

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

II. PUBLIC FORUM

Anyone wishing to speak to the Board regarding any item on the agenda, or any item of interest within the subject matter jurisdiction of the Board, may do so at this time. Individual speakers shall be allowed three (3) minutes to address the Board on each agenda or nonagenda item. The Board shall limit the total time for public input on each item to 20 minutes. Unless an item is on the agenda, there shall be no discussion or action taken by the Board.

Any member of the public who has a specific complaint about any district employee may use the District's established complaint procedure.

III. REPORTS

A. Superintendent's Report

It is recommended that the Board receive a report from the Superintendent as information.

B. Associate Superintendent's Report

It is recommended that the Board receive a report from the Associate Superintendent as information. Reports submitted as Ref. III B(1-5).

1. Associate Superintendent's Written Report
2. 2018-19 Title I School Allocation Reporting Revised Carry-Overs
3. Migrant Education Report

C. Family Resource Center Report

It is recommended that the Board receive a report from the Family Resource Center as information. Written Report is submitted as Ref. III C(1-6).

D. Principals' Reports

It is recommended that the Board receive reports from the school sites as information. Written reports are submitted as Ref. III D(1-

1. Fremont Primary
2. Grace Smith Elementary
3. Young Middle School
4. Calipatria High School
  - a. High School MESA Team Presentation
  - b. High School Technology Program Presentation
  - c. High School Astronomy Club Presentation

E. Counselors' Reports

It is recommended that the Board receive reports from the Counseling Departments as information. Written Reports are submitted as Ref. III E(1-12).

1. CHS Counseling Office Activities Report

2. BYMS Counseling Office Activities Report
3. BYMS College and Career Readiness Presentation from January
4. The Role of the School Counselor Hatching Results

F. ASB Report

It is recommended that the Board receive a report from an ASB representative as information.

IV. CONSENT AGENDA

All items on the Consent Agenda are considered by the Superintendent to be of a routine nature and are acted upon with one motion. Any recommendation may be removed from the Consent Agenda at the request of any Board Member and placed under Business.

A. Approval of Minutes

It is recommended that the Board approve the minutes of the regular meeting of February 4, 2019 and Special Meeting of February 13, 2019, submitted as Ref. IV A(1-10)

B. Personnel Action

It is recommended that the Board approve Personnel Action as of February 27, 2019, submitted as Ref. IV B(1-2),

C. Approve Financial Reports

It is recommended that the Board approve the Financial Reports, submitted as Ref. IV C(1-8).

1. Cashflow Summary - December 2018 and January 2019
2. Revolving Cash
3. Developer Fees
4. ASB Financial

D. Approve Purchase Orders

It is recommended that the Board approve purchase order numbers PO19-00505 through PO19-00590 and BPO19-00081 through BPO19-00085, submitted as Ref. IV D(1-4).

Purchase orders are available for viewing by the public at the District Business Office during normal business hours.

E. Ratify Commercial Warrant Registers

It is recommended that the Board ratify commercial warrant register numbers: #27, #28, #29, and #30, information submitted as Ref. VI E.

F. Approve Menus

It is recommended that the Board approve the April menus submitted as Ref. IV F(1-5).

V. BUSINESS

A. IVC AB 288 (Dual Enrollment) College & Career Access Pathways - Public Hearing and Discussion

It is recommended that the Board receive information and discuss AB 288 Dual Enrollment College & Career Access Pathways for a Partnership Agreement with Imperial Valley College. The 2019-21 Participation Agreement for Public Hearing and Review is submitted as Ref. V A(1-16)

B. Approve Second Interim Financial Report

It is recommended that the Board approve the Second Interim Financial Report as submitted. The full report is available to the public for viewing at the Superintendent's Office, 501 W. Main St., Calipatria, CA during normal hours of business and is posted under Board Meeting Agenda Meeting Materials at [www.calipatriahornets.org](http://www.calipatriahornets.org). Narrative and summary reports are submitted as Ref. V B(1-19).

C. Adopt Resolution of the Governing Board Authorizing the Borrowing of Funds for Fiscal Year 2019-20 and the Issuance and Sale of One or More Series of 2019-20 Tax and Revenue Anticipation Notes Therefor and Participation in the California School Cash Reserve Program and Requesting the Board of Supervisors of the County to Issue and Sell Said Series of Notes

It is recommended that the Board adopt Resolution of the Governing Board Authorizing the Borrowing of Funds for Fiscal Year 2019-20 and the Issuance and Sale of One or More Series of the 2019-20 Tax and Revenue Anticipation Notes Therefor and Participation in the California

School Cash Reserve Program and Requesting the Board of Supervisors of the County to Issue and Sell Said Series.

This program allows for the borrowing of funds against revenue anticipated through property tax and/or state funding allocation. The maximum amount of borrowing is \$2,750,000. The Complete document is available to the Public for viewing in the Superintendent's Office during normal business hours or on the district's website at [www.calipatriahornets.org](http://www.calipatriahornets.org) under Board Meetings Agenda Materials. An overview of the program is submitted as Rev. V C(1-2).

Roll Call Vote: Dockstader \_\_\_\_\_, Estrada \_\_\_\_\_, Fong \_\_\_\_\_, Mata \_\_\_\_\_, Navarro \_\_\_\_\_, Perez \_\_\_\_\_, Widmann \_\_\_\_\_,

- D. Accept and Award Bids for E-Rate Funded Basic Maintenance of Internal Connections (BMIC)  
 It is recommended that the Board accept and award bids for E-Rate Funded Basic Maintenance of Internal Connections Projects. Contracts are available for viewing by the public in the Superintendent's Office during normal business hours. Estimated E-Rate discount is 85% on eligible services. The Bid Evaluation Matrix is submitted as Ref. V D.

Based on evaluation of bids, it is recommended that the Board award the contract to GigaKom as the lowest responsive bid.

	Vendor	Annual Cost	Estimated E-rate Discount 85%	Discounted Cost 15%
BMIC	AMS.Net	\$6,195.89	\$5,266.51	\$929.38
<b>BMIC</b>	<b>GigaKom Eligible for E-Rate</b>	<b>\$6,369.60</b>	<b>\$5,414.16</b>	<b>\$955.44</b>

- E. Accept and Award Bids for E-Rate Funded Internal Connections (IC) Projects  
 It is recommended that the Board accept and award bids for E-Rate Funded Internal Connections Projects. Contracts are available for viewing by the public in the Superintendent's Office during normal business hours. Estimated E-Rate discount is 85% on eligible services. The Bid Evaluation Matrix is submitted as Ref. V E

Based on evaluation of bids, it is recommended that the Board award the contract to Digital Synergy as the lowest responsive bid.

	Vendor	Annual Cost	Estimated E-rate Discount 85%	Discounted Cost 15%
IC	Cybertek	\$63,888.39	\$54,305.13	\$9,583.26
<b>IC</b>	<b>Digital Synergy</b>	<b>\$15,731.52</b>	<b>\$13,371.79</b>	<b>\$2,359.73</b>
IC	GigaKom Eligible for E-Rate	\$33,552.00	\$28,519.20	\$5,032.80
IC	Versitron	\$21,735.00	\$18,474.75	\$3,260.25

- F. Approve 2019-20 Tentative Course Offerings  
 It is recommended that the Board review and approve 2019-20 tentative course offerings for Calipatria High School (grades 9-12) and Bill Young Middle School (grades 7-8), submitted as Ref. V F(1-6).
- G. 2019 Summer School Program  
 It is recommended that the Board approve a 20-day 6-hour per day Summer School program, along with recommended offerings, submitted as Ref. V G
- H. Ratify Approval of MOU 2019-24 for Designated Subjects Adult and CTE Credential Program  
 It is recommended that the Board ratify approval of the MOU with San Diego County Office of Education for Designated Subjects Adult and Career Technical Education Credential Program, submitted as Ref. V H(1-3).

I. Request Out-of-State Student Trips

Pursuant to Board Policy 6153 School Sponsored Trips: Requests for field trips involving out-of-state, out-of-country, or overnight travel shall be submitted to the Superintendent or designee. The Superintendent or designee shall review the request and make a recommendation to the Board as to whether the request should be approved by the Board. All other field trips shall be approved in advance by the principal.

Bill Young Middle School ASB requests approval for a field trip to Waylon's Water World, Yuma, AZ, scheduled for June 10, 2019.

J. Disposal of Surplus Instructional Material

If the Board members who are in attendance at a meeting unanimously agree that the property, whether one or more items, does not exceed \$2,500 in value, the property may be sold without advertising for bids. (Education Code 17546)

If the Board members who are in attendance at a meeting unanimously find that the value of the property is insufficient to defray the costs of arranging a sale, the property may be donated to a charitable organization deemed appropriate by the Board or may be disposed of in the local public dump. (Education Code 17546)

Surplus or undistributed obsolete instructional materials which are unusable or which cannot be distributed as specified above may be disposed of by either of the following: (Education Code 60530)

1. Mutilated as not to be salable as instructional materials and sold for scrap or for use in the manufacture of paper pulp or other substances at the highest obtainable price
2. Destroyed by any economical means, provided that the materials are not destroyed until at least 30 days after the district has given notice to all persons who have filed a request for such notice

Calipatria High School requests permission to dispose of the following textbooks that have no resell value.

1. Government - 39 books
2. AP Government - 31 books
3. Economics -92 books
4. Holt-Rinehart, Algebra 1, adopted 04/14/08 - 149 books
5. Holt-Rinehart, Geometry, adopted 04/14/08- 124 books
6. Holt-Rinehart, Geometry, adopted 04/14/08 - 139 books

K. Dispose Surplus Property

If the Board members who are in attendance at a meeting unanimously agree that the property, whether one or more items, does not exceed \$2,500 in value, the property may be sold without advertising for bids. (Education Code 17546)

If the Board members who are in attendance at a meeting unanimously find that the value of the property is insufficient to defray the costs of arranging a sale, the property may be donated to a charitable organization deemed appropriate by the Board or may be disposed of in the local public dump. (Education Code 17546)

It is recommended that the Board declare the following Items to be declare as having a value of less than \$2,500 and sold or disposed of in accordance with law. Items to be sold or dumped are miscellaneous tables, chairs and office desks originating from Calipatria High School that have been removed from district storage.

L. Physical Education Instructional Minutes and California Physical Fitness Report

The Superintendent or designee shall annually report to the Board the results of the state physical fitness testing for each school and applicable grade level and report the number of instructional minutes offered in physical education for each grade level to evaluate the effectiveness of the district physical education program.

It is recommended that the Board review the reports to evaluate the effectiveness of the physical education program. The following reports are submitted for review Ref. V L(1-5).

1. 2018-19 Physical Education instructional minutes
2. 2017-18 Physical Fitness Report Overall Meeting Healthy Fitness Zone for District
3. 2017-18 Physical Fitness Report Overall Summary of Results for District
4. 2017-18 Physical Fitness Report Overall Summary of Results for Imperial County
5. 2017-18 Physical Fitness Report Overall Summary of Results for State

M. Accept for Second Reading and Adopt Additions to BP/AR 5141 Health Care and Emergencies

As prescribed by BP 5141, the Superintendent shall develop procedures to ensure that first aid and/or medical attention is provided as quickly as possible when accidents and injuries occur. It is recommended that the Board accept for Second Reading and adopt the addition al the Early Defibrillation Program Policy and the Early Defibrillation Response Protocols into BP/AR 5141, documents submitted as Ref. V M(1-19).. Reference Documents include:

1. The Early Defibrillation Program Policy
2. Early Defibrillation Response Protocol for each school site
3. Recognizing Sudden Cardiac Arrest
4. Customer AED Event Report
5. The California Good Samaritan Law (Health & Safety Code 1799-100-1799.112)
6. Steps to Comply with California AED Laws

N. Development of the District's Staff Development Program

The Superintendent shall involve teachers, site and district administrators, and others, as appropriate, in the development of the district's staff development program; to be aligned with district priorities for student achievement, school improvement objectives, the local control and accountability plan, and other district and school plans.

It is recommended that the Board review and discuss the Professional Development Assessment Survey, submitted as Ref. V N(1-11).

O. Local Control Funding Formula (LCFF) and Local Control Accountability Plan (LCAP)

It is recommended that the Board discuss the Local Control Funding Formula and the development of the Local Control Accountability Plan, submitted as Ref. V O(1-16).

1. LCAP Priorities Parent Survey
2. CUTA Safety Survey

P. Request for Flexible Schedule to Pursue Continuing Education

It is recommended that the Board review and act upon a request by Associate Superintendent Angelita Ortiz to perform duties under a flexible work schedule while pursuing continuing education beginning April through December 2021. The request is submitted as Ref. V P

Q. 2019 Ballot for CSBA Delegate Assembly - Subregion 18-B (Imperial)

There are **two (2) vacancies** on the Delegate Assembly for Subregion 18-B. The Board may submit a ballot of any 2 of the 3 candidates

1. Michael Castillo (Calexico USD)
  2. Diahna Garcia Ruiz (Central Union HSD)
  3. Gil Rebolgar (Brawley Elementary SD)
- Ballot and information submitted as Ref. V Q(1-5)

R. Superintendent's Evaluation

The Board shall determine, with the Superintendent's input, the criteria, schedule, method(s), and instrument(s) to be used for the Superintendent's evaluation. Evaluation criteria shall include, but are not limited to, district goals and success indicators; educational, management, and community leadership skills; and the Superintendent's professional relationship with the Board. (BP 2140)

It is recommended that the Board and Superintendent discuss evaluation Objectives for the 2018-19 Evaluation. The 2018-19 Draft Evaluation form is submitted for review, revision and approval as Ref. V R (1-2)

**PUBLIC DISCLOSURE: No matters other than those listed on this agenda or announced in open session shall be open for discussion, deliberation or action during the Closed Session (Govt Code 54957.7)**

VI. CLOSED SESSION

A. Personnel, pursuant to Govt. Code 54957

(b) (1) Subject to paragraph (2), nothing contained in this chapter shall be construed to prevent the legislative body of a local agency from holding closed sessions during a regular or special meeting to consider the appointment, employment, evaluation of performance, discipline, or dismissal of a public employee or to hear complaints or charges brought against the employee by another person or employee unless the employee requests a public session.

(2) As a condition to holding a closed session on specific complaints or charges brought against an employee by another person or employee, the employee shall be given written notice of his or her right to have the complaints or charges heard in an open session rather than a closed session, which notice shall be delivered to the employee personally or by mail at least 24 hours before the time for holding the session. If notice is not given, any disciplinary or other action taken by the legislative body against the employee based on the specific complaints or charges in the closed session shall be null and void.

1. Public Employee Discipline/Dismissal/Release
2. Personnel Matters - 2018-19 Staffing
  - a. March 15 Notification of Non-Reelection of Probationary Certificated Employees (Second Year Probationary)
  - b. March 15 Notification of Lay Off of Certificated Assignments
  - c. March 15 Notification of Release/Reassignment of Certificated Administrators
  - d. 60 Day Notice of Classified Layoffs, including Classified Management Positions

B. Negotiations

Conference with Labor Negotiator pursuant to Govt. Code 54957.6: with: Douglas Kline

**It is recommended that negotiations for 2019-20 begin prior to May 1, 2019**

1. CSEA for initial proposal for Contract expiring June 30, 2019
2. CUTA for initial proposal for Contract expiring June 30, 2019
3. Management, Supervisory and Confidential for 2019-20

Reconvene to a Public Session

VII. NEW BUSINESS

VIII. BOARD DISCUSSION - BOARD MEMBER REQUESTS REGARDING FUTURE AGENDA ITEMS

IX. ADJOURN

**Pursuant to Board Bylaw 9323, regular board meeting shall be adjourned at 9:00 p.m. unless extended to a specific time determined by a majority of the Board. The meeting shall be extended no more than once and may be adjourned to a later date.**