

SAN GABRIEL UNIFIED SCHOOL DISTRICT
Student Internet and Technology Use Agreement For Grades K-12
Updated March 1, 2016

Purpose of Technology Use

The San Gabriel Unified School District (SGUSD) has a strong commitment to providing a quality education for its students, including access to and experience with current technology and Internet resources. Students are encouraged to use technology under the supervision of teachers and staff to become familiar with a variety of applications and also learn to search the Internet effectively and safely. The goal of the District is to prepare all students to be college and career ready when they graduate.

The Opportunities and Risks of Technology Use

The District's system of technology is a privilege, not a right; students are encouraged and reminded to utilize the technology tools for educational purposes only. These tools are to help students with their assignments, research, collaboration and other classroom activities. Inappropriate use of the District's system may result in losing these privileges.

The District utilizes a filtering system to screen Internet web traffic and block inappropriate material in accordance with the Children's Internet Protection Act and Board Policy 6163.4. Nevertheless, the District cannot guarantee that the filtering software will in all instances successfully block access to materials deemed harmful, indecent, offensive, or otherwise inappropriate. Therefore, it is essential that students accept responsibility for the proper use of the technological resources available to them at their school.

Personal Responsibility and Safety

Students are responsible for their behavior and communications using the District's computers and networks.

Student users of technology shall read, respect, and practice the following:

- A. I understand that using the school's computers and accessing the Internet is a privilege and I will only use these tools for school related assignments.
- B. I understand that all the rules described in my school's discipline policy and this Technology Use Agreement apply when I am using computers at school and whenever I'm using the school District's Google Apps for Education, or any such cloud-based applications even from home or other non- school locations.
- C. I will use only the usernames and passwords assigned to me.
- D. I will immediately stop and inform the teacher/adult if anything happens on the computer or on the Internet that does not seem right or makes me feel uncomfortable (inappropriate, offensive, illegal, any act of bullying, or action that violates the Technology Use Agreement).
- E. I understand that the District keeps a record of everything that is done on or through its computers. Computer/Internet activity can be traced back to the person who did it.
- F. I will not share personal information online.
- G. I will respect and follow copyright laws and regulations.

Student users of technology shall not:

- A. I will not use the computers and the Internet to harass, make fun of, intimidate or threaten any other student or person.
- B. I will not access, post or display any harmful or inappropriate pictures or material that is threatening, inappropriate, and may be offensive to any group, race, gender, or nationality.
- C. I will not use school computers for playing games or socializing apart from an assigned activity.
- D. I will not participate in chat rooms (or instant messaging) while I am at school, unless specifically directed to do so by my teacher for a particular assignment.
- E. I will not damage the computer nor upload any viruses, spyware, or other malware onto the computer or network. I will not alter the way the computer desktop looks or how it works. I understand this would be considered a form of vandalism.
- F. I will not attempt to bypass security measures on the computer or the District network nor download and install any software from the Internet.
- G. I will not buy, sell, or advertise anything using the school computer and network.

Students may only access the networks and technology resources after signing this document. Parent or guardian permission is also required for minors.

Disciplinary Actions

Violations of this policy, or any such SGUSD regulations and guidelines may result in disciplinary action which could include loss of access to technology and/or Internet tools, suspension or expulsion, or other disciplinary actions as deemed appropriate by administration. Local, state or federal law violations may result in prosecution by law enforcement authorities.

No Expectation of Privacy

The District's electronic network is not a public forum and users should realize that files stored on District computers and/or servers might not be private. The District reserves the right to monitor the utilization of its computers and/or servers, view files and material as needed.

San Gabriel Unified School District is pleased to offer students access to computers, network, and technology for educational purposes. Although the District has put security measures in place, it cannot guarantee that every inappropriate website or material will be completely blocked. The District also cannot guarantee that every file and document saved on its servers will be retrievable at all times. It is highly recommended that students back up their work on a regular basis. In addition, with popularity and usage of cloud based drives, students' work may be stored in such drives as Google, iCloud, One Drive, etc. To comply with both COPPA (Children's Online Privacy Protection Act) and FERPA (Family Educational Rights & Privacy Act), both you and your child must read and sign this document before your child will be given access to technology at SGUSD.

Student Consent

I understand that my computer use is not private and that the school district will monitor my activity on the District network. I have read the District's Student Internet and Technology Use Agreement and agree to abide by these rules. I understand that violation of the policy or regulations may result in disciplinary action, including loss of technology use, suspension, or expulsion.

Print Student Name _____ Grade _____

Student Signature _____ Date _____

Parental Consent

I have read and understand the District's Student Internet and Technology Use Agreement. In consideration for my child being able to use District technology and the District network, I hereby release the school district, its operators, and any institutions with which they are affiliated from any and all claims and damages of any nature arising from my child's use of, or inability to use, the system, including, without limitation, the types of damage identified in the school district's policy and administrative regulations.

_____ I give, or _____ I do not give, permission for my child to use District technology and the District network and certify that the information contained on this form is correct.

Print Parent/Guardian Name _____

Parent/Guardian Signature _____ Date _____