

DRAFT

**MILTON TOWN SCHOOL DISTRICT
BOARD OF SCHOOL TRUSTEES MEETING
THURSDAY, MARCH 21, 2019
7:15 PM
MHS LIBRARY
17 REBECCA LANDER DRIVE
SPECIAL SCHOOL BOARD
MEETING MINUTES**

Board Members in Attendance: Rick Dooley, Vice-Chair; Rae Couillard, Clerk; Jeremy Metcalf, Trustee; Emily Hecker, Trustee

Board Members Absent: Mike Joseph, Chair

Student Representatives Absent: Trevor McDonald, Sam Dooley

School Personnel in Attendance: Amy Rex, Superintendent; Don Johnson, Business Manager; Tim Dunn, Director of Student Services

Community Members in Attendance: Please see sign in sheet on page 2 of these minutes.

1. CALL TO ORDER

Rick Dooley called the meeting to order at 7:16 p.m.

2. AGENDA REVIEW

No changes made to the agenda.

3. COMMUNITY COMMENTS

There were no community comments.

4. FY20 BUDGET

Rick Dooley began the discussion by sharing insight regarding the budget review process he, Amy Rex and Don Johnson have conducted since the last Regular School Board meeting on March 11th. He highlighted three areas of focus: budget increase comparisons, Special education cost increases and lastly, the habitual utilization of the Fund Balance as a way of buying down the tax increase.

The Board spent a majority of the meeting dissecting the first budget proposal. Areas discussed include: additional budget reductions, HRA costs, staff comparisons, special education line items and more. To view the information discussed please see pages 3 – 11 of these minutes. To view the Fiscal Year 20220 Draft Budget please visit the District website – under the School Board tab, Budget Information: www.mtsd-vt.org. The meeting concluded with the Board asking Amy Rex to find further efficiencies and additional reductions of \$290,000.

Budget discussions will continue during the next Regular School Board meeting this coming Monday, March 25, 2019. The meeting is scheduled to begin at 6:00 p.m. in the Milton High School Library.

5. MOTION TO ADJOURN

Motion made by Rae Couillard, seconded by Emily Hecker, to adjourn the meeting at 9:26 p.m.

All in Favor

Meeting adjourned at 8:08 p.m.

*Respectfully Submitted by:
Jamie Crenshaw*

*Date Submitted:
March 22, 2019*

Milton Town School District

Board of School Trustees Meeting

Date: March 21, 2019

Sign-In Sheet

Community Comments will be limited to no more than five (5) minutes per person. All participants must sign and clearly state their name and the topic of comment. No action will be taken on items raised until a subsequent meeting (if action is needed by the Board of School Trustees).

Please Print Your Full Name	Do you wish to address the board?	Please state what your topic will be.
1) Alex Jankowski	No	
2) Diane Barrows	No	
3) Madeline Clark	NO	_____
4)		
5)		
6)		
7)		
8)		
9)		
10)		
11)		
12)		
13)		
14)		

Summary of Reductions Fiscal Year 2020 Proposed Budget

<u>Reductions</u>	<u>Budget Amounts</u>	
	\$32,647,786	defeated
\$40,013	\$32,607,773	Budget when all bargaining units adjusted
\$276,250	\$32,331,523	Budget when all amounts in addition to 12.7.18 factored in SpEd Outplacements/Prof Svcs
\$193,028	\$32,138,495	Budget when retirements and resignations are factored in
\$4,320	\$32,134,175	Budget when JC
\$24,467	\$32,109,708	Budget when Spencer Sahagian replaced Cynthia Murdock
\$6,696	\$32,103,012	Budget when J.Ballard became B.I. from Para and reduced T.Erdely vacant position from budget to fund change
\$916	\$32,102,096	Budget when A.Clogston replaced R.Bigue k-5 custodial
\$3,047	\$32,099,049	Budget when M.Docimo replaced C.Savoy
\$1,363	\$32,097,686	Budget when K.Dukette replaced T.Rafuse
\$8,593	\$32,089,093	Budget when A.Hall replaced J.Abell's vacant SNPS position
\$7,387	\$32,081,706	Budget when K.Marshall replaced K.Jones
\$7,319	\$32,074,387	Budget when Spencer Sahagian's Insurance was Confirmed (Single vs. C.Murdock's 2p)
\$37,503	\$32,036,884	Budget when L.Carlson is budgeted for K.Flowers in General Fund (Kylene is Math Coach in Federal Grant 4257)
\$621,662	\$31,415,222	Budget after Tim, Amy and I went through special education reductions
\$8,046	\$31,407,176	Budget after Tim, Amy and I trued up SpEd Transportation and misc General Fund adjustments
(\$7,385)	\$31,414,561	
Total	<u>\$1,233,225</u>	

FY2019 Health Insurance and HRA vs. FY2020

<u>FY19 Health</u>	<u>FY19 HRA</u>	<u>FY20 Health</u>	<u>FY20 HRA</u>
\$2,078,811	\$684,894	\$2,314,656	\$610,974

Act 166 Staff Comparison Fiscal Year 2019 vs. Fiscal Year 2020

Position	FY19 FTE	FY19 Grant Cost	FY19 Local Cost	FY20 FTE	FY20 Grant Cost	FY20 Local Cost
Comprehensive Services Coordinator	1	\$74,891	\$25,300	1	\$0	\$0
Teacher	1	\$52,656	\$23,512	1	\$0	\$78,282
Teacher	1	\$49,202	\$22,032	1	\$0	\$78,282
PreK Admin Assistant	1	\$0	\$35,557	1	\$0	\$36,987
School Based Para	1	\$0	\$24,835	1	\$0	\$25,772
School Based Para	1	\$19,500	\$8,549	1	\$0	\$28,828
School Based Para	1	\$19,849	\$8,699	1	\$0	\$29,347
	7	\$216,098	\$148,484	7	\$0	\$277,498

Milton Town School District Act 166

What is mandated?

- Tuition for any Milton-resident child who is three or four years old by September 1st of the school year for 10 hours a week, 35 weeks per year of preschool at a prequalified partner site.
- Tuition rate for 2018/2019 is \$3,267.00. Tuition rate for 2019/2020 will be \$3,356.00.

What is our district currently providing?

- Act 166 - 10 hours per week - for approximately 65 students at 26 prequalified community-based partner sites.
- 12 hours per week for students enrolled in the ½ day Early Education Program (EEE), Monday - Thursday. 10 hours of this time is considered Act 166 access to publicly-funded preschool.
- Full day, full week preschool for 30 income-eligible four-year olds. 10 hours of this time is considered Act 166 access to publicly-funded preschool. The Preschool Development and Expansion Grant (PDEG) contributes to the cost of the hours above 10 through the end of the current school year.

Licensed Unlicensed Staff Comparison

	<u>Fiscal Year 2019</u>	<u>Fiscal Year 2020</u>
Licensed Administrator FTEs	9	10
Licensed Individual FTEs	1	1
Licensed Teacher FTEs	169	171.5
Total	<u>179.00</u>	<u>182.5</u>
Unlicensed Individual FTEs	14.4	13.4
Unlicensed Support Staff FTEs	132.52	137.23
Total	<u>146.92</u>	<u>150.63</u>
Total Licensed/Unlicensed FTEs	<u><u>325.92</u></u>	<u><u>333.13</u></u>

Special Education Revenue Comparison

	Actual 2018	Budgeted 2019	Budgeted 2020
Total Special Education Expenditures	\$7,684,281	\$7,533,857	\$8,325,334
Total Expenditures	\$7,684,281	\$7,533,857	\$8,325,334
Special Education Block Grant	\$603,787	\$591,811	\$596,171
State Placed Student Revenue	\$247,260	\$0	\$125,493
Extraordinary Cost Reimb	\$71,027	\$382,069	\$594,972
Special Education Expenditure Reimbursement	\$3,070,641	\$3,254,139	\$3,636,188
Total Revenue	\$3,992,715	\$4,228,019	\$4,952,824

Comparative Original vs. Revised Draft FY20 Budget

Account	Budget FY - 2019	Original FY20 Budget	Revised FY20 Budget	Increase/(Decrease)	% Chang
100-100-0-00-51170-300.00 Impact Fees	\$0	\$0	\$0	\$0	0.00%
100-100-0-00-51320-300.00 High School Tuition	\$75,000	\$75,000	\$75,000	\$0	0.00%
100-100-0-00-51500-300.00 Investment Earnings	\$62,324	\$36,000	\$36,000	\$0	0.00%
100-100-0-00-51500-300.02 Metlife Dividend	\$3,000	\$3,000	\$3,000	\$0	0.00%
100-100-0-00-51710-300.00 Extra-Curr Gate Receipts	\$10,000	\$10,000	\$10,000	\$0	0.00%
100-100-0-00-51990-300.00 Misc. Revenue	\$0	\$0	\$0	\$0	0.00%
100-100-0-00-51990-300.05 VEHI Wellness	\$0	\$3,500	\$3,500	\$0	0.00%
100-100-0-00-51990-300.06 FMDA Rebate	\$2,700	\$2,700	\$2,700	\$0	0.00%
100-100-0-00-51990-300.07 Liquor License Transfer	\$3,685	\$3,685	\$3,685	\$0	0.00%
100-100-0-00-53109-300.00 State Education Taxes	\$12,855,787				
100-100-0-00-53110-300.00 Gen State Support Grant	\$10,454,071	\$24,119,817	\$24,431,836	\$312,019	1.29%
100-100-0-00-53110-300.01 Recapture - State of VT	\$47,899	\$0	\$0	\$0	0.00%
100-100-0-00-53114-300.00 Tech Ed On Behalf Pmt	\$286,737	\$272,400	\$272,400	\$0	0.00%
100-100-0-00-53150-300.00 State Transportation Aid	\$291,653	\$291,653	\$291,653	\$0	0.00%
100-100-0-00-56669-300.00 Unreserved Fund Balance	\$894,557	\$1,670,735	\$1,000,000	(\$670,735)	-40.15%
100-200-0-00-53201-300.00 Special Ed Block Grant	\$591,811	\$596,171	\$596,171	\$0	0.00%
100-200-0-00-53202-300.00 Spec Ed Expenditure Reim	\$3,254,139	\$4,139,320	\$3,636,188	(\$503,132)	-12.15%
100-200-0-00-53203-300.00 Sp Ed Extraordinary Reim	\$382,069	\$888,118	\$594,972	(\$293,146)	-33.01%
100-200-0-00-53205-300.00 St Placed Students Reimb	\$0	\$203,724	\$125,493	(\$78,231)	-38.40%
100-204-0-00-51990.300.00 Child Care Assistance	\$0	\$114,464	\$114,464	\$0	0.00%
100-204-0-00-53204-300.00 Early Essential Ed State	\$118,107	\$127,499	\$127,499	\$0	0.00%
100-300-0-00-53308-300.00 Voc Ed Transportation	\$90,000	\$90,000	\$90,000	\$0	0.00%
Total General Fund Revenue Budget	\$29,423,539	\$32,647,786	\$31,414,561	(\$1,233,225)	-3.78%
100-100 GENERAL EDUCATION					
100-100-0-00-62210 Imp of Instruction (DW)	\$584,252	\$594,618	\$591,965	\$2,653	0.45%
100-100-0-00-62219 Technology Support (DW)	\$600,889	\$629,693	\$637,526	\$7,833	1.24%
100-100-0-00-62310 Board of School Trustees	\$116,971	\$122,131	\$129,131	\$7,000	5.73%
100-100-0-00-62321 Superintendent Ofc (DW)	\$288,514	\$299,347	\$296,571	(\$2,776)	-0.93%
100-100-0-00-62520 Business Office (DW)	\$734,068	\$749,125	\$639,436	(\$109,689)	-14.64%
100-100-0-00-62601 Security (DW)	\$83,000	\$100,500	\$97,500	(\$3,000)	-2.99%
100-100-0-10-65100 K-8 Debt Service	\$319,457	\$305,659	\$305,659	\$0	0.00%
100-100-0-20-61100 Pk-5 General Instruction	\$4,013,079	\$4,303,364	\$4,144,398	(\$158,966)	-3.69%
100-100-0-20-62120 Pk-5 Guidance	\$345,009	\$357,790	\$359,815	\$2,024	0.57%
100-100-0-20-62410 Pk-5 Principal's Office	\$392,078	\$546,749	\$548,738	\$1,989	0.36%

Comparative Original vs. Revised Draft FY20 Budget

100-200-0-30-62150 6-8 Speech & Audiology	\$198,227	\$202,013	\$202,143	\$130	0.06%
100-200-0-30-62160 6-8 Occupational Therapy	\$9,581	\$23,057	\$18,057	(\$5,000)	-21.69%
100-200-0-30-62190 6-8 Physical Therapy	\$7,128	\$7,128	\$7,128	\$0	0.00%
100-200-0-30-62210 9-12 Tuition Reimb & MG	\$17,422	\$34,547	\$0	(\$34,547)	-100.00%
100-200-0-30-62711 9-12 Transportation	\$270,392	\$294,919	\$294,919	\$0	0.00%
100-200-3-30-61200 9-12 SpEd Instruction	\$1,563,545	\$2,114,348	\$2,045,931	(\$68,417)	-3.24%
100-200-3-30-62120 9-12 Guidance&Social Svcs	\$109,234	\$114,696	\$92,344	(\$22,352)	-19.49%
100-200-3-30-62130 9-12 Health Services	\$37,032	\$42,000	\$0	(\$42,000)	-100.00%
100-200-3-30-62140 9-12 Psychological Svcs	\$0	\$13,000	\$13,000	\$0	0.00%
100-200-3-30-62150 9-12 Speech & Audiology	\$92,249	\$95,091	\$92,549	(\$2,543)	-2.67%
100-200-3-30-62160 9-12 Occupational Therapy	\$20,500	\$20,500	\$7,500	(\$13,000)	-63.41%
100-200-3-30-62190 9-12 Physical Therapy	\$4,074	\$4,074	\$4,074	\$0	0.00%
Total Special Education:	\$7,448,627	\$9,175,848	\$8,325,334	(\$850,514)	-9.27%
100-204-0-09 Act 166	\$477,911	\$637,152	\$637,893	\$741	0.12%
100-204-0-10-61200 EEE Instruction					
100-204-0-10-61200 EEE Instruction	\$776,762	\$810,929	\$813,691	\$2,762	0.34%
100-204-0-10-62150 EEE Speech & Audiology	\$182,348	\$189,106	\$190,047	\$940	0.50%
100-204-0-10-62160 EEE Occupational Therapy	\$5,000	\$5,000	\$5,000	\$0	0.00%
100-204-0-10-62190 EEE Physical Therapy	\$5,720	\$5,720	\$5,720	\$0	0.00%
100-204-0-10-62210 EEE Tuition Reimb & MG	\$8,000	\$15,619	\$0	(\$15,619)	-100.00%
100-204-0-10-62711 EEE Transportation	\$230,482	\$242,147	\$242,147	\$0	0.00%
Total EEE and Act166:	\$1,686,222	\$1,905,673	\$1,894,498	(\$11,175)	-0.59%
100-300 Vocational Education	\$638,401	\$628,400	\$628,400	\$0	0.00%
Total General Fund:	\$29,423,539	\$32,647,786	\$31,414,561	(\$1,233,225)	-3.78%