

Coos Bay Public Schools



Extra-Curricular Activities Code of Conduct & Photo Release

2018-2019

Grades 6-12

**Marshfield High School
Sunset School
Millicoma School**

Revised August, 2018

Extra-Curricular Activities Code of Conduct

Purpose of the Code of Conduct

Our extra-curricular programs provide important opportunities for students to pursue interests and develop worthwhile skills beyond the classroom. Extra-curricular participation promotes the development of a wide range of intellectual, physical, and social skills within a team or group context. Participation in extra-curricular activities is a privilege granted to students who have demonstrated a commitment to meeting the academic and behavioral standards of the school district. This privilege is afforded to students willing to comply with school rules and the rules set forth in this code of conduct. Students participating in extra-curricular activities are expected to exemplify high standards of moral conduct and to serve as role models as representatives of our school district and community.

Definitions:

For the purpose of this Code of Conduct, the Coos Bay School District defines and differentiates between “Co-Curricular” activities and “Extra-Curricular” Activities as follows:

Co-Curricular Activities: Those that are an extension of a course or class and may earn credits toward graduation; examples are choir, band, and speech.

Extra-Curricular Activities: Those that are outside the scope of a course/class and do not earn credits for graduation; examples are sports, cheerleading, dance team, and clubs.

The extra-curricular activities governed by this code of conduct are for students in grades 6-12 and are defined as those activities under the jurisdiction of the Oregon School Activities Association (OSAA) rules and regulations. Some of these activities could be considered co-curricular as well as extra-curricular.

Enforcement of the Code of Conduct

The rules contained within the code of conduct apply to students in grades 6-12. The rules contained in this code of conduct are in effect for the entire time a student is participating in an activity within the current school year. The first meeting or practice in the current school year defines the beginning of the enforcement period for each activity. The last meeting, practice, formal activity, or competition defines the end of the enforcement period for each activity. In the case of year-long activities (band, choir, cheerleading, Dance and Drill team), the enforcement period is divided into the semester calendar schedule. During the time a student is participating in an extra-curricular activity, the code of conduct is in effect 24 hours a day, 7 days a week. The rules within the code of conduct are enforceable at all school and non-school activities and events. Disciplinary consequences will carry over to the next activity the student participates in when the consequence(s) cannot be served within the current season of the activity.

Disciplinary consequences may include suspension of the student from a competition or event. A competition is generally defined as any formally scheduled game, match or meet between other teams or schools. Events include all formal performances or exhibitions by an extra-curricular group that occur outside the regular school day.

Guidelines for Administration of the Code of Conduct

- **Due Process**

A student will be given the opportunity to respond to allegations he/she has violated a rule contained in the code of conduct. When a school administrator has reasonable belief a student may have violated a rule the administrator is responsible for investigating the allegations.

- **Documentation**

School administrators are required to provide written notification to the student and parents/guardian when it has been determined that the student has violated a rule within this code of conduct. The notification will identify the rule that has been violated and the consequence given as a result of the violation. Copies of the notification will be provided to the director or coach of the student.

Eligibility Requirements

The OSAA comprehensively defines student eligibility requirements for students in grades 9-12. The Far West League middle school guidelines define student eligibility requirements for students in grades 6-8. The guidelines listed within this code of conduct are general eligibility guidelines. More specific information can be obtained by consulting your school administrator or athletic director.

- **Age and Residence requirements**

A student who becomes nineteen (19) before August 15 shall become ineligible for extra-curricular participation. A student who becomes nineteen (19) on or after August 15 shall remain eligible for that entire school year.

Students must reside with a parent or legal guardian within the Coos Bay School District attendance boundaries in order to be eligible to participate in extra-curricular activities unless the student is eligible for an exemption as permitted by OSAA. Refer to an administrator or athletic director for more information.

- **Medical and Health requirements**

A pre-participation physical examination by a physician possessing an unrestricted license to practice medicine, a licensed physician assistant, a certified nurse practitioner, or a licensed chiropractic physician is required for students in grades

6-12 once within each two-year period in order for the student to be eligible to participate in athletics.

Students and a parent or legal guardian are required to sign the district "Assumption of Risk" form as a condition of participating in athletic activities.

Students are required to show proof of medical insurance as a condition of participating in athletic activities.

- **Academic Requirements**

1) Every high school student who participates in athletics MUST follow the OSAA guidelines.

- Pass five classes the previous grading period.
- Be enrolled in at least five classes currently.
- Make satisfactory progress towards graduation.

Middle School athletes will follow the Farwest Middle School Standard Operating Procedures.

2) Grade checks will happen on the following weeks of each semester:

- 4th week
- 9th week (progress reports)
- 13th week
- 18th week

Any athlete who is failing one or more classes at a grade check time period will be assigned to Athletic Study Hall. The study hall will be at 7:15 a.m. three days a week with possible Friday afternoon study hall as well. Athletes will attend study hall until they are no longer failing any classes. Athletes can be placed back into study hall if they drop back into failing status.

3) The athletic department will inform each head coach of the student/athletes who are receiving a failing grade or in progress grade. It is the responsibility of each head coach to notify the student/athletes in their program if they are receiving a failing grade or in progress grade and explain to them steps 4 and 5.

4) Student/athletes who are on the failing list will be required to do the following:

1. Report to the teachers of the classes they are failing during "office hours" time.
2. Make an effort and work on missing assignments during assigned homework time in Advisory.
3. Attend available study hall programs for supplemental instruction to receive peer tutoring or assistance from staff.
4. Must always be making effort to pass.

- 5) If a student/athlete fails to attend study hall, they will be ineligible to compete or perform at their next event.

As long as the student/athlete attends study hall and are progressing towards passing, they may continue to participate in their sport.

- **Attendance Requirements**

Student/Athletes are expected to comply with all attendance policies of the school district.

Student/Athletes must make prior arrangements with school administrators if they plan to be absent from school for reasons that qualify as an excused absence on the day of a competition or event. Coaches will check daily attendance of their athletes and report unexcused absences to the Athletic Director. Student/Athletes who have unexcused absences will be required to make the time up during study hall that week. Any Student/Athlete not making up time will be ineligible to compete in the next contest. Any unexcused absences on the day of an event or competition will result in the student being ineligible to participate in that event or competition.

Directors and coaches will establish rules for attendance for each activity they direct or coach. Students are expected to comply with these rules that govern attendance at practices, rehearsals, and events. Students that violate team or activity attendance rules are subject to disciplinary consequences as determined by the director or coach.

- **Transportation to and from Games/Activities**

Students are required to ride to and from all events in district-provided transportation unless prior arrangements have been made with the director or coach. Parents or guardians must authorize in writing to the coach or director any alternative travel arrangements to and from competitions and events. The coach or director has the authority to accept or decline the written authorization when, in their judgment, the alternative travel plans jeopardize the safety or well-being of the student. See School Board policies (EEAE and EEAE-AR)

School and Team behavior expectations

Students given an out of school suspension for any reason are suspended from participation in the next scheduled extra-curricular competition or event. Students are expected to obey all activity and team rules that are established by each director or coach. Within the guidelines of the code of conduct and the policies governing student behavior of the school district, directors and coaches have the right and responsibility to discipline students for misconduct up to and including exclusion from participation.

TOBACCO, ALCOHOL, MARIJUANA, DRUG PARAPHERNALIA AND OTHER ILLEGAL SUBSTANCES

The school district strictly prohibits any possession, use, delivery and/or sale of tobacco, alcohol, marijuana, drug paraphernalia and/or other illegal substances by students. Students jeopardize their mental and physical health by engaging in substance abuse behaviors and are encouraged to seek professional counseling and assistance to address these behaviors.

Definitions

Tobacco and tobacco substitutes: includes but is not limited to lighted or unlighted cigarettes including e-cigs, cigars, pipes, bidis, clove cigarettes, and any other smoking or vaping product (whether or not the vaping product actually contains tobacco, nicotine, or any tobacco derivative), and spit tobacco, also known as smokeless, dip, chew, and snuff, in any form.

Alcohol: includes, but is not limited to beer, wine, wine coolers, and liquor.

Marijuana: includes, but is not limited to, any part of the marijuana plant or substance derived from marijuana and related paraphernalia

Drug paraphernalia; any equipment product or material of any kind which is primarily intended or designed for use in manufacturing, compounding, converting, concealing, producing, processing, preparing, injecting, ingesting, inhaling or otherwise introducing into the human body any substance covered by this policy. This includes any inhalant delivery device (possession of inhalant delivery device is illegal to anyone under 18).

Other illegal substances: include but are not limited to all drugs that cannot be legally purchased, unauthorized prescription and over-the-counter medications, performance-enhancing chemical and illegal inhalants. Illegal drugs include, but are not limited to, cocaine, methamphetamines, heroin, anabolic steroids, and all drug-related paraphernalia.

Consequences for violation of Tobacco, Drug and Alcohol Policy

The following violations of this policy (A, B, C, D and E) will result in consequences as set forth in the accompanying chart. The following violation of this policy (F) will result in suspension from all activities for up to one full calendar year from the date of the offense.

- A. Tobacco and tobacco substitutes:** Possession and/or use of any tobacco or tobacco substitute, as defined above.

- B. Frequenting an Event:** Entering or remaining at (without removing one's self upon observance) any space, event or gathering where the student-athlete knows or reasonably should know that illegal substances are known to be present. Including, but not limited to marijuana, alcohol, and other illicit drugs or substances including any inhalant delivery devices.
- C. Marijuana and Alcohol:** Possession and/or use of alcohol or marijuana, as defined above. The School Resource Officer will be notified of these violations.
- D. Drug Paraphernalia:** Possession and/or use of any drug paraphernalia, as defined above. Possession of any inhalant delivery device by anyone under the age of 18 is illegal. The School Resource Officer will be notified.
- E. Other illegal substance:** Possession and/or use of any other illegal substance, as defined above. The School Resource officer will be notified.
- F. Sale or Delivery:** Delivery and/or sale of any substance or item covered by any definition in this policy, as set forth above. The School Resource Officer will be notified.

Consequences for violating Tobacco, Drug and Alcohol Policy A, B, C, D and E.

<u>Sport</u>	<u>OSAA Contest</u>	<u>1st offense (20%)</u>	<u>2nd offense</u>	<u>3rd (Last) offense</u>
Baseball	26	5. 5 contest	removed for current season	removed one calendar year
Basketball	24	5 contest	removed for current season	removed one calendar year
Cross Country	12	2 contest	removed for current season	removed one calendar year
Football	9	2 contest	removed for current season	removed one calendar year
Golf	20	4 contest	removed for current season	removed one calendar year
Soccer	14	3 contest	removed for current season	removed one calendar year
Softball	26	5.5 contest	removed for current season	removed one calendar year
Swim	12	2 contest	removed for current season	removed one calendar year
Tennis	14	3 contest	removed for current season	removed one calendar year
Track	12	2 contest	removed for current season	removed one calendar year
Volleyball	18	3 contest	removed for current season	removed one calendar year
Wrestling	14	3 contest	removed for current season	removed one calendar year
Dance	No set number	2 contest	removed for current season	removed one calendar year
Cheer	No set number	2 contest	removed for current season	removed one calendar year
Band/Choir	No set number	2 contest	removed for current season	removed one calendar year
Speech	No set number	2 contest	removed for current season	removed one calendar year

Note: Student-athletes will be required to provide 15 hours of school/community service for 1st and 2nd offense and will go through the ADAPT training process. All violations are cumulative within any school activity calendar year. ***For example: If a student has a first offense on October 1, then any additional offense before October 1 of the following year would be treated as a second offense.***

1st or 2nd violations at the end a season with less than 20% of the contest remaining, will carry in to the next athletic season. ***For example: If an athlete receives their 1st violation and 20% of their contest cannot be fulfilled, the consequences will carry into***

the next season. If the athlete receives their 2nd offense with less than 20% of the contest left, they will be removed from their next athletic season.

Drug and Alcohol Screening/Testing of Marshfield High School Students:

School Board policy JFCI-AR(2) requires students choosing to participate in athletics at Marshfield High School consent to participate in random drug testing program. A separate consent form allowing random drug testing must be on file in the athletic director's office in order for a student to be able to participate.

Counseling:

Students who voluntarily request assistance from school officials with regard to an alcohol, tobacco, or substance abuse problem and who have not previously committed a related offense, shall not be subject to disciplinary consequences under this code of conduct, provided the athlete meets with the school counselor or other appropriate professional and willingly follows the rehabilitation recommendations set forth by that professional.

Communication Guidelines

The requirements set forth in this Code of Conduct must be shared with students and parents in order for compliance to be expected. The following guidelines establish expectations of essential communication practices regarding the Code of Conduct.

School Responsibilities

- The Code of Conduct will be provided to each student and family at the time the student begins participation in an extra-curricular activity.

Director/Coach Responsibilities

- At the beginning of each season or activity, the Code of Conduct will be reviewed and discussed by the director or coach with parents and the students participating in the activity. The coach or director is responsible for scheduling a parent meeting to discuss this Code of Conduct each season.

Student Responsibilities

- Students must read the Code of Conduct prior to participating in the activity. Students are responsible for asking the director, coach, or a school administrator if they have questions about the content of the Code of Conduct.
- Students must sign the acknowledgement form and return it to the athletic department.

Parent or Guardian Responsibilities

- Parents or guardians are responsible for reading the Code of Conduct prior to allowing their son/daughter to participate. Parents or guardians are responsible for asking the director, coach, or a school administrator if they have questions about the content of the Code of Conduct.
- Parents or guardians must sign the acknowledgement form and return it to the athletic department.

Due Process and Appeal

Students who are given disciplinary consequences under this Code of Conduct have the right to due process and appeal to the Superintendent as described in board policies JF/JFA, JG, and KL.

Coos Bay School District

Extra-Curricular Code of Conduct

Student & Parent/Guardian Acknowledgement Form

I acknowledge that I have been informed that the Coos Bay Public Schools Extra-Curricular Code of Conduct is located at www.cbd9.net.

I acknowledge I have read the Code of Conduct and understand the guidelines and consequences set forth in the document.

Student Name (Print): _____

Student Signature: _____

Date: _____

Parent/Guardian Name (Print): _____

Parent/Guardian Signature: _____

Date: _____

Please return this acknowledgement form to the athletic department prior to student participation.

Photo Release

Coos Bay Schools' may or may not (circle one) release my child's photo to the news media in conjunction with activities/athletics.

Parent or Guardian Signature: _____

Marshfield High School Random Athletic Drug Testing Program

Registration Request and Consent Form

I acknowledge that I have been informed that the Coos Bay Public School Random Athletic Drug Testing Policy is available at [http://policy.osba.org/coosbay/\[\[FCI%20R%20D2.PDF](http://policy.osba.org/coosbay/[[FCI%20R%20D2.PDF), or that a printed copy has been made available to me at my request. I further acknowledge that I have read and understand the Random Athletic Drug Testing Program.

I understand that participation in extracurricular athletics at Marshfield is not required. It is a privilege, not a requirement. I further understand that in order to participate in athletics at Marshfield High School, I must participate in this random athletic drug-testing program.

I agree to participate in this drug-testing program and to be subject to its terms until such time that I graduate, permanently leave Marshfield High School or formally withdraw from the program. I accept all aspects of this program and I agree to be drug tested when and if I am randomly selected.

I understand that the results of all drug tests will be confidential, that they will be used for no other purpose than this program. I agree and consent to the disclosure of any and all tests results to the Marshfield High School manager of this drug-testing program and through him/her to me and my parents. In the case of a verified positive result, I further agree and consent to the disclosure of information to my coach and the Marshfield High School Athletic Director on a need to know basis.

Student Athlete's Signature: _____

Student Athlete's Parent's Signature: _____

Date: _____

Parent's Section:

I have received, read and understand the "Random Athletic Drug Testing Policy." As the parent or legal guardian of the above named student, I agree to the terms of this program and give my permission and consent for him/her to participate in this drug-testing program.

Parent's Signature: _____

Date: _____