

**SAN LORENZO
UNIFIED SCHOOL DISTRICT
BOARD POLICY**

Facilities

BP 7111 (a)

EVALUATING AND MAINTAINING SCHOOL FACILITIES

The Superintendent or designee shall periodically evaluate the adequacy, design, and conditions of existing district facilities to determine whether they meet the needs of the instructional program and provide a healthful and pleasing environment for students and staff. He/she also shall determine whether district facilities fulfill legal requirements for safety and structural soundness, access for the disabled, and energy conservation.

In addition, the Superintendent or designee shall regularly calculate the capacity of existing school buildings to adequately house the district's current students and projected enrollments. Such determinations shall consider standards for use of classrooms for purposes other than regular daily classroom instruction and minimizing the need to acquire additional classroom space and/or require students to attend a school other than the school in their attendance area.

Any identified needs for repair, modernization, or construction shall be incorporated into the district's facilities planning process.

Structural Safety

In the event that the Department of General Services or any licensed structural engineer or licensed architect finds and reports to the Governing Board that a district building is unsafe for use, the Superintendent or designee shall immediately obtain an estimate of the cost of repairs or reconstruction necessary to bring the building up to legal standards for structural safety. The Board shall establish a system of priorities for the repair, reconstruction, or replacement of unsafe school buildings (Education Code 17367).

A relocatable school building or structure shall meet the requirements of Education Code 17280-17317 and 17365-17374 pertaining to structural safety. However, a relocatable building that does not meet the requirements of Education Code 17280 may be used as a school building until September 30, 2015, if all the conditions specified in Education Code 17292 are met and the Board so certifies to the Department of General Services (Education Code 17291, 17292).

Energy Efficiency

To the extent that services are available, the Superintendent or designee may arrange for the energy audit of school buildings to identify the type and amount of work necessary to retrofit buildings and obtain an estimate of projected energy savings. The District may contract with qualified businesses capable of retrofitting these buildings and may borrow funds which do not exceed the amount of energy savings to be accumulated from the improvement of the buildings (Education Code 17651-17653).

Cleanliness of Facilities

The Superintendent shall develop and supervise a program for the cleanliness and sanitary management of school facilities (i.e., buildings, grounds, and equipment) pursuant to standards established by the State.

The principal of each school shall be responsible for the condition of the facility. Teachers shall be responsible for the condition of their classrooms. Principals shall inspect their facilities regularly and report conditions that may threaten the welfare of occupants.

Maintenance of Facilities

The Superintendent shall develop and supervise a program for the maintenance of school facilities (i.e., buildings, grounds, and equipment) pursuant to standards established by the State, which shall include but not be limited to the following:

1. a regular program of preventive maintenance
2. a regular program of facility repair and improvement
3. an equipment replacement program, when financially feasible
4. a long-range program of building modernization
5. establishment of priorities among the requests for repairs and facility improvements

Legal Reference:

EDUCATION CODE

17070.10-17077.10 Leroy F. Greene School Facilities Act of 1998 especially:

17071.10-17071.40 Existing school building capacity

17280-17316 Building approvals

17365-17374 Fitness for occupancy

17650-17653 Retrofitting school facilities for energy conservation

GOVERNMENT CODE

53097 Compliance with city or county ordinances

53097.5 Inspection of schools by city or county

CODE OF REGULATIONS, TITLE 2

1859-1859.106 Regulations relating to the Leroy F. Greene School Facilities Act of 1998

Board Adopted: October 7, 2008