

**AGENDA**  
**BOARD OF TRUSTEES**  
**ARCATA SCHOOL DISTRICT**  
**SPECIAL MEETING**

**Saturday, November 17, 2018**

**Closed Session: 10:00 a.m. - Open Session: 10:30 a.m.**

Arcata School District Office

1435 Buttermilk Lane, Arcata CA 95521

**1.0 CALL TO ORDER - 10:00 am**

**2.0 PUBLIC COMMENT ON CLOSED SESSION ITEMS**

*To the extent permitted by law and in accordance with Board Policy, members of the public may address the Board concerning any item on the closed session agenda.*

**3.0 CLOSED SESSION**

**3.1 PUBLIC EMPLOYEE PERFORMANCE EVALUATION (GC 54957)**  
Superintendent

**4.0 OPEN SESSION - 10:30 pm**

**5.0 REPORT OUT FROM CLOSED SESSION**

**6.0 APPROVAL OF AGENDA ORDER**

*The Governing Board reserves the right to change the order in which agenda items are discussed and/or acted upon at this meeting. Subject to further action by the Board, the agenda for this meeting is to be approved as presented. Items may be added to this agenda for discussion or action only as permitted by the Brown Act.*

**7.0 PUBLIC COMMENT - NON-AGENDA ITEMS**

*Members of the public may comment on non-agenda matters. No action may be taken on topics not listed on the agenda. Individual speakers shall be allowed three minutes to address the Board on each non-agenda item. The Board shall limit the total time for public input on each item to twenty minutes*

**8.0 ITEMS FOR REPORT, DISCUSSION, AND POSSIBLE ACTION**

- 8.1** ASD Mission and Vision Statements
- 8.2** Board of Governance Handbook
- 8.3** First Reading: Comprehensive Review of ASD Board Policies
- 8.4** Appointment of Superintendent Biesecker to the Superintendents' Special Education Policy Council

**9.0 Reports from Members of the Governing Board**

**10.0 Future Agenda Items**

**11.0 Adjournment**

## **UPCOMING BOARD OF TRUSTEES MEETING:**

**Board of Trustees Regular Board Meeting Date:** Monday, December 10, 2018

- **Closed Session:** 5:30 pm (Arcata Elementary School Multipurpose Room)
- **Open Session:** 6:30 pm. (Arcata Elementary School Multipurpose Room)
- All are welcome to attend and provide input.
- *Please Note: Regular Board meetings will be held at the Sunny Brae Middle School Multipurpose Room from January 14, 2019 until June 10, 2019.*

### **Accessibility Accommodations**

If you require assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact Jen DaParma at (707) 822-0351, extension 4. You are encouraged to provide as much advance notice as possible to better enable the Arcata School District to meet your accessibility needs in accordance with applicable law.

### **Public Records**

In accordance with Government Code section 54957.5 and the Public Records Act, public records that are distributed to a majority of the Board of Trustees concerning the open session agenda will be made available upon request. Such records distributed less than 72 hours prior to a regular meeting are available for inspection at the Arcata School District office at 1435 Buttermilk Lane in Sunny Brae.

### **Agenda Posting and Public Record Distribution/Inspection Requirements**

1. A regular meeting agenda must be posted 72 hours prior to the commencement of the meeting in a location freely accessible to the public. (If posted in a glass case, each page must be visible in full.) (Gov. Code 54954.2(a)(1))
2. After January 1, 2019, the agenda must be posted online on the District's primary internet website at least 72 hours prior to the commencement of the meeting. (Gov. Code 54954.2(a)(2))
3. A copy of the agenda and any other writings, except items excluded from disclosure under the Public Records Act (Gov. Code 6254), must be available to members of the public upon request without delay. (Gov. Code 54957.5(a)) The notice above is required by Government Code section 54957.5(b)(2) to direct interested persons to the correct staff/location. The writings also may be posted on the District website in a position and manner that makes it clear that they relate to an agenda item for an upcoming meeting.
4. If such writings are distributed to the Board *less than 72 hours prior to the meeting*, the writings must be made available for public inspection at the time the writing is distributed to all, or a majority of all, of the members of the Board. (Gov. Code 54957.5(b)(1-2))
5. If such writings are distributed *during a public meeting*, they must be available for public inspection at the meeting if prepared by the District or a Trustee, or after a meeting if prepared by some other person. (Gov. Code 54957.5(c))
6. Distinguish documents finally approved in closed session. Documents finally approved in closed session must be made available at the time the closed session ends to any person present at the meeting who has made a "standing request" for all documents as part of a request for notice of meetings pursuant to Government Code section 54954.1 or 54956, and to other persons on the next business day following the meeting. (Gov. Code 54957.1(b)-(c))