



"KIDS FIRST – Every Student, Every Day"

WALNUT VALLEY UNIFIED SCHOOL DISTRICT
DISTRICT EDUCATION CENTER
880 S. Lemon Avenue,
Walnut, CA 91789
909/595-1261 ~ www.wvusd.k12.ca.us

Organizational/Regular Board Meeting
District Education Center

December 12, 2018
6:00 PM

AGENDA

I. PRELIMINARY

1. PROCEDURAL MATTERS

A. Call to order by presiding chairperson, _____
at _____ p.m. in the District Education Center Board Room.

B. Pledge of Allegiance led by _____ .

C. Roll Call – Board

Cynthia “Cindy” M. Ruiz, President _____

Larry L. Redinger, Vice President _____

Helen M. Hall, Clerk _____

Layla Abou-Taleb, Member _____

Dr. Yi “Tony” Torng, Member _____

Dr. Robert P. Taylor, Superintendent _____

2. AGENDA

A. Approve Agenda for the Organizational/Regular Board Meeting of December 12, 2018.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

Any individual requiring (disability related) accommodation to participate in a Board Meeting may request assistance by contacting the Superintendent’s Office at (909) 595-1261 x31315 at least 24 hours in advance of the meeting.
Please turn off ALL electronic devices before the Board Meeting. This meeting may be audio recorded.

PROCEDURAL MATTERS (continued)

D. Oral Communications on Closed Session Items: During this time, persons may make representations to or address the Board on any topic appearing on the Closed Session Agenda.

Please complete a Request to Address Card, which is available in the lobby, and give to the Secretary. **Please read back of card for additional information.**

1) Audience Request(s) to Address –

II. CLOSED SESSION

Recess for Closed Session at _____ p.m. to discuss the following items:

1. Discuss Student Disciplinary Matters pursuant to Education Code §35146 and/or §48918
2. Discuss Negotiations pursuant to Government Code §3549.1 and/or §54957.6 – Chief Negotiator Dr. Matthew L. Witmer, Deputy Superintendent of Human Resources
3. Discuss Pending Litigation (one case) pursuant to Government Code 54956.9(a), significant exposure to Litigation (one potential case) pursuant to Government Code §54956.9(b), whether to initiate Litigation (one potential case) pursuant to Government Code §54956.9(c), and potential approval of Pending Litigation Settlement (one case) pursuant to Government Code Section 54957.1(a)(3)
4. Discuss Employee Matters pursuant to Government Code §54957 – Public Employee Discipline/Dismissal/Release

While these sessions are usually informational, should the Board take action, the results will be announced in the reconvened Open Session.

Organizational/Regular Board Meeting reconvened at ____ p.m.

OPEN SESSION – 7:00 PM – DEC Board Room

III. REPORT OUT OF CLOSED SESSION

PROCEDURAL MATTERS (continued)

E. Roll Call Students

Student Representatives

Austin Hyun – Diamond Bar High School _____

Riley Hoff – Walnut High School _____

F. Introduction of Guests/Board Awards:

- 1) Collegewood Elementary School – Before School Choir Performance
- 2) Personnel Commissioner June Wentworth

IV. ORGANIZATIONAL MATTERS

1. OATHS OF OFFICE

- A. Administer Oath of Office to Cynthia M. Ruiz – elected (by appointment in lieu of election), to a four-year term of office commencing December 12, 2018, and seat (said person) as a member of the Walnut Valley Unified School District Board of Trustees.

Oath of Office administered by: _____

- B. Administer Oath of Office to Helen M. Hall – elected (by appointment in lieu of election), to a four-year term of office commencing December 12, 2018, and seat (said person) as a member of the Walnut Valley Unified School District Board of Trustees.

Oath of Office administered by: _____

- C. Administer Oath of Office to Yi “Tony” Torng – elected (by appointment in lieu of election), to a four-year term of office commencing December 12, 2018, and seat (said person) as a member of the Walnut Valley Unified School District Board of Trustees.

Oath of Office administered by: _____

- D. Administer Oath of Office to Layla Abou-Taleb – elected (by appointment in lieu of election), to a two-year term of office commencing December 12, 2018, and seat (said person) as a member of the Walnut Valley Unified School District Board of Trustees.

Oath of Office administered by: _____

ORGANIZATIONAL MATTERS (continued)

2. ELECTION OF OFFICERS

Election of Officers for the period of December 12, 2018, through December 11, 2019.

A. President Nominee: _____ by _____

ACTION: CLOSE NOMINATIONS

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

ACTION: ELECT _____ as President of the Board of Trustees

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

B. Vice President Nominee: _____ by _____

ACTION: CLOSE NOMINATIONS

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

ACTION: ELECT _____ as Vice President of the Board of Trustees

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

C. Clerk Nominee: _____ by _____

ACTION: CLOSE NOMINATIONS

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

ACTION: ELECT _____ as Clerk of the Board of Trustees

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

D. Designate a District Representative (Voting Delegate) for Electing Members to the Los Angeles County Committee on School District Organization (County Committee).

Designee/Representative: _____

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

ELECTION OF OFFICERS (continued)

- E. Designate a District Representative to the Los Angeles County School Trustees Association (LACSTA).

Designee/Representative: _____

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

- F. Designate a District Representative and Alternate to the City of Diamond Bar Liaison Committee.

Designee/Representative: _____

Alternate: _____

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

- G. Designate a District Representative and Alternate to the City of Walnut Liaison Committee.

Designee/Representative: _____

Alternate: _____

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

ORGANIZATIONAL MATTERS (continued)

3. POLICY REVIEW

Review specified Board Policies pursuant to Education Code Section 35160.5 and 48980 (annual review of Policy 1312.3 – Uniform Complaint Procedures, Policy 5116.1 – Intra-District Open Enrollment, and Policy 6145 – Extra Curricular and Co-Curricular Activities).

4. GAVEL PASSING

_____ to assume duties as President of the Board of Trustees.

V. REORGANIZATION

Recess the Organizational/Regular Board Meeting at _____ p.m.

Organizational/Regular Board Meeting reconvened at _____ p.m.

PRELIMINARY (continued)

3. SUPERINTENDENT'S REPORT

4. PRESENTATION

A. First Interim Report – Assistant Superintendent Dr. Matthew Torres

5. ORAL COMMUNICATIONS

Oral Communications on Open Session Items: During this time, persons may make representations to or address the Board on any topic appearing on the Open Session Agenda or of District related concern.

Please complete a Request to Address Card, which is available in the lobby, and give to the Secretary. **Please read back of card for additional information.**

A. Audience Request(s) to Address –

B. ROP Report – Helen Hall

6. STUDENT REPRESENTATIVE REPORTS

A. Austin Hyun – Diamond Bar High School

B. Riley Hoff – Walnut High School

7. CONSENT CALENDAR

NOTICE: All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by prior or accompanying reference materials and information as to not require additional discussion.

All matters listed under the Consent Calendar will be enacted by a single motion unless there is a request to delete an item from the Consent Calendar for separate action.

REFERENCE ONLY: Public requests for comment, on agenda items, will be handled in accordance with Board Policies.

Approve/Ratify/Receive items on the Consent Calendar as follows:

A. Minutes – Items 1 and 2

B. Instruction – Items 1, 2, 3, 4, 5, 6, 7, and 8

C. Human Resources – Items 1 and 2

D. General Business – Items 2, 3, 4, 5, 6, 7, 8, 9, 10, and 11

E. Administration –

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

VI. STUDENT MATTER

1. Approve Stipulated Expulsion Agreement to expel Student Case Number 120403 for the remainder of this semester and the second semester of the 2018/2019 school year. This student may not apply for readmission, to a WVUSD high school, prior to May 15, 2019.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

VII. MINUTES

C 1. MINUTES (11/07/18)

- A. Approve Minutes for the Regular Board Meeting/Study Session of November 7, 2018.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

C 2. MINUTES (11/14/18)

- A. Approve Minutes for the Regular Board Meeting of November 14, 2018.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

VIII. INSTRUCTION

C 1. OBSOLETE/DAMAGED TEXTBOOKS/MATERIALS (DISPOSAL) REF I-1

- A. Approve Request to Dispose of Obsolete and/or Damaged Textbooks/Materials from the following sites:

Vejar Elementary School
Walnut High School

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

C 2. SERVICES (LANGUAGE ARTS CURRICULUM) REF I-2

- A. Approve Services for WVUSD by The Imagination Machine, for Language Arts Curriculum Services (Quail Summit Elementary School), effective on March 14, 2019, in an amount not to exceed \$1,240.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

INSTRUCTION (continued)

C 3. SERVICES (PREVENTION SHOW) REF I-3

A. Approve Services for WVUSD by Creative Sports, Inc., for Anti-Bullying Prevention Show Services (Maple Hill Elementary School), effective on December 17, 2018, in an amount not to exceed \$800.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

C 4. SERVICES (LANGUAGE ARTS CURRICULUM) REF I-4

A. Ratify Services for WVUSD by C.W. Trisef, for Language Arts Curriculum Services (Quail Summit Elementary School), effective December 5, 2018, at no cost to the District.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

C 5. SCHOOL PLANS FOR STUDENT ACHIEVEMENT (2018/2019) REF I-5

A. Ratify School Plans for Student Achievement for the 2018/2019 school year.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

C 6. AGREEMENT (COMPROMISE/RELEASE) REF I-6

A. Approve Compromise and Release Agreement between WVUSD and Parents, individually and on behalf of their Daughter, for Special Education Support Services and Attorney Fees, effective on December 13, 2018, in an amount not to exceed \$38,000. (OAH Case Number: 2018060190)

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

C 7. FIELD TRIP (SPMS) REF I-7

A. Approve Out-of-State Field Trip for South Pointe Middle School Wind Ensemble, for travel to Washington, D.C., from April 18-22, 2019.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

INSTRUCTION (continued)

C 8. FIELD TRIP (DBHS) REF I-8

A. Approve Out-of-State Field Trip for Diamond Bar High School Drumline Winter Guard, for travel to Las Vegas, Nevada, from March 22-24, 2019.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

IX. HUMAN RESOURCES

C 1. HR REPORT (NUMBER 10 – 2018/2019) REF HR-1

A. Approve/Ratify Human Resources Report Number 10 for 2018/2019.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

C 2. AGREEMENT (AUXILIARY SERVICES) REF HR-2

A. Approve Agreement for Auxiliary Services between WVUSD and Denis R. Paul, for Services as Interim Assistant Principal (Chaparral Middle School), effective January 1, 2019, through June 30, 2019, in an amount not to exceed \$19,800.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

3. CALIFORNIA MINIMUM WAGE (ADJUSTMENT) REF HR-3

A. Approve implementation of California Minimum Wage adjustment, to \$12.00 per hour, effective January 1, 2019.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

X. GENERAL BUSINESS

1. GIFTS/DONATIONS (2018/2019) REF B-1

A. Accept/Acknowledge the following gift(s) on behalf of the District:

- 1) from ALTA (Scott M. Balanda) to Vejar ES
– a monetary donation in the amount of: \$ 200.00
- 2) from ALTA (Scott M. Balanda) to Chaparral MS
– a monetary donation in the amount of: \$ 200.00
- 3) from Leg Avenue, Inc., to WVUSD Employee Recognition
Events – a monetary donation in the amount of: \$ 3,000.00

GENERAL BUSINESS (continued)

GIFTS/DONATIONS (continued)

- 4) from Walnut Valley Educational Foundation to Evergreen ES
– a monetary donation in the amount of: \$ 4,694.80
- 5) from Walnut Valley Educational Foundation to Vejar ES
– a monetary donation in the amount of: \$ 4,609.44

2018/2019 Total: \$ 73,408.60 Total Current Donation: \$ 12,704.24

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

C 2. PURCHASE ORDERS (P19/CP19) REF B-2

- A. Approve/Ratify Purchase Orders P19-01698 through P19-02049 and CP19-00071 through CP19-00116, for a total amount of \$1,562,146.55.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

C 3. SALARY WARRANTS (OCTOBER) REF B-3

- A. Ratify Salary Warrant Schedules, for the month of October 2018, in the total amount of \$8,701,648.20.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

C 4. COMMERCIAL WARRANTS (OCTOBER) REF B-4

- A. Ratify Commercial Warrant Schedules, for the month of October 2018, in the total amount of \$3,733,857.97.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

C 5. FINANCIAL STATEMENTS/REPORTS (STUDENT BODY FUNDS) REF B-5

- A. Receive Financial Statements/Reports for Student Body Funds for the following schools:

Chaparral Middle School	Diamond Bar High School
South Pointe Middle School	Walnut High School
Suzanne Middle School	

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

GENERAL BUSINESS (continued)

C 6. BALANCE SHEETS (ALL DISTRICT FUNDS – OCTOBER) REF B-6

A. Receive Balance Sheets, for All District Funds, as of October 31, 2018.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

C 7. FINANCIAL STATEMENTS (NUTRITION SERVICES – SEPTEMBER) REF B-7

A. Receive Financial Statements, for District Nutrition Services, for the month of September 2018.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

C 8. OBSOLETE/DAMAGED (FURNITURE/EQUIPMENT/MATERIALS) REF B-8

A. Approve Request to Dispose of Obsolete and/or Damaged Furniture, Equipment, and/or Materials from the following sites:

Collegewood Elementary School	Westhoff Elementary School
Evergreen Elementary School	Chaparral Middle School
Maple Hill Elementary School	Suzanne Middle School
Vejar Elementary School	Diamond Bar High School
Walnut Elementary School	Walnut Valley Preschool Program

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

C 9. APPROPRIATION/FUND TRANSFERS (GENERAL FUND) REF B-9

A. Approve Appropriation/Fund Transfers, for a net change of (\$213,788), to the General Fund.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

C 10. AGREEMENT (FOOD SAFETY INSPECTIONS) REF B-10

A. Ratify Service Agreement for Food Safety Inspections in Public School Cafeterias between WVUSD and County of Los Angeles' Department of Public Health (DPH) Environmental Health, for Food Safety Inspections (Districtwide), effective September 1, 2018, in an amount not to exceed \$8,500 per year. (Evergreen Contract Number: PH-003221)

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

GENERAL BUSINESS (continued)

C 11. AGREEMENT (SERVICES AMENDMENT) REF B-11

- A. Approve Inspection Services Agreement between WVUSD and Jim Larson Inspections, for Construction Project Inspection Services (Districtwide), effective January 21, 2019, through January 21, 2020.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

12. BID ACCEPTANCE/CONTRACT AWARD (DBHS) REF B-12

- A. Accept Bids, Deem Mobile Modular Construction, Inc., Non-Responsive, and Award Contract to Roadway Engineering & Contracting, Inc., for Diamond Bar High School Interim Housing Site Work Project, effective on December 13, 2018, in an amount not to exceed \$727,400.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

13. BID ACCEPTANCE/CONTRACT AWARD (DBHS) REF B-13

- A. Acknowledge Bid Withdrawal by lowest bidder, Accept Bids, and Award Contract to The Nazerian Group, for Diamond Bar High School Interim Housing Electrical Project, effective on December 13, 2018, in an amount not to exceed \$888,123.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

14. FIRST INTERIM REPORT (2018/2019) REF B-14

- A. Approve and Certify First Interim Report.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

XI. ADMINISTRATION

1. CERTIFICATION OF SIGNATURES (2019) REF A-1

- A. Adopt WVUSD Resolution Number 19-08 – Certification of Signatures, effective December 12, 2018, through December 11, 2019.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

ADMINISTRATION (continued)

2. NAMING AUTHORIZED AGENTS (2019) REF A-2

A. Adopt WVUSD Resolution Number 19-09 – Naming Authorized Agents, effective December 12, 2018, through December 11, 2019.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

3. POLICY (SECOND READING/ADOPTION) REF A-3

A. Receive for Second Reading and Adoption (revised) Board Policy 5123 – Promotion/Acceleration/Retention.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

4. POLICY (SECOND READING/ADOPTION) REF A-4

A. Receive for Second Reading and Adoption (revised) Board Policy 5145.6 – Parental Notifications.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

5. POLICY (SECOND READING/ADOPTION) REF A-5

A. Receive for Second Reading and Adoption (revised) Board Policy 5145.7 – Sexual Harassment.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

6. CSBA DELEGATE ASSEMBLY (SUBREGION 23-B) REF A-6

A. Nominate the following, as representative(s), to the California School Boards Association (CSBA) Delegate Assembly, Region 23 (Subregion 23-B), for a two-year term, effective April 1, 2019, through March 31, 2021, (2 vacancies):

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

ADMINISTRATION (continued)

7. CONFLICT OF INTEREST CODE (REVISED)

REF A-7

A. Adopt WVUSD Resolution Number 19-10 – Conflict of Interest Code.

Action: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____

8. BOARD DISCUSSION ITEMS/GENERAL COMMENTS

- A.
- B.
- C.
- D.
- E.

9. DATES TO REMEMBER

- A. Thursday, December 13, 2018
Personnel Commission Meeting ~ DEC Board Room
4:00 PM
- B. Thursday, December 13, 2018
Open Enrollment Parent Information Night ~ Westhoff Elementary School MPR
6:30 PM
- C. Wednesday, December 19, 2018
End of Semester
- D. Thursday-Monday, December 20-31, 2018
Tuesday-Friday, January 1-4, 2019
Winter Break
- E. Wednesday, January 16, 2019
Regular Board Meeting ~ DEC Board Room
6:00 PM – Closed Session ~ 7:00 PM – Open Session
- F. Thursday, January 17, 2019
Personnel Commission Meeting ~ DEC Board Room
4:00 PM

XII. ADJOURNMENT

Time: _____ Motion: _____ Second: _____
Vote: Ayes _____ Nays _____ Abstentions _____