



AGBU MANOOGIAN-DEMIRDJIAN SCHOOL
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Dear Parent,

We would like to bring to your attention the following dates and guidelines pertaining to your child(ren)'s registration process for the 2019-2020 school year:

- Attached please find the 2019-2020 *Tuition Agreement*. All registration-related information is on this form, including the schedule of fees as well as payment terms and conditions on the reverse side.
- A completed *Tuition Agreement Form*, *Authorization for Emergency Medical Treatment Form*, and *Emergency Release Form* should be submitted in-person along with a check in the Drop Off Box located at the Main Office. Alternately, families can mail the paperwork and check payment to the Registrar's Office. Cash payments can only be accepted in-person at the Accounting Office. We cannot accept cash payments sent by mail.
- Limited financial assistance will be available for the 2019-2020 school year. The school uses the online service Smart Aid to process applications. More information is available on our school website under the *Admission* menu, *Apply for Financial Aid*.
- Please note that your tuition account balance must be current for eligibility to register for the 2019-2020 school year or apply for financial assistance.

Your timely attention to the registration process outlined above will be greatly appreciated.

We value your continuing partnership in educating your child(ren) at AGBU Manoogian-Demirdjian School and look forward to working together to ensure the success, happiness and well-being of all students entrusted to our care. If you have any questions, please contact the School Registrar.

Thank you for your attention and cooperation.

SCHOOL ADMINISTRATION

Encl.:

- *Registration Checklist*
- *Tuition Agreement Form*
- *Authorization for Emergency Medical Treatment Form*
- *Emergency Release Form*
- *Smart Tuition Payment System Highlights*
- *Financial Aid Application Information and Instructions*

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