



**REGULAR MEETING MINUTES  
BOARD OF TRUSTEES  
Tuesday, May 17, 2011 - Library  
5:00 PM – Closed Session  
6:00 PM – Open Session**

**I. PRELIMINARY**

- A. Call to order 5:07 PM
- B. Roll call

Board Members Present

James Paleno  
Stephanie Inyama  
Jason Cutler  
Naomi Norwood  
Susan Frank  
Lisa Kaas Boyle

Allison Holdorff Polhill  
Eleanor Rozell  
Chris Lee  
Monica Iannessa  
Wendy Hagan

Board Members Absent

None

Non-Voting Board Member Present:

Shahin Mohammadi- Student

Officers/Senior Staff Present:

Michael A. Smith, Marcia Haskin, Greg Wood

*Board chair to announce items for closed session.*

**II. CLOSED SESSION 5:07 PM**

Public Employee performance evaluation  
Title: Human Resources Director

Public Employee performance evaluation  
Title: Chief Business Officer

Public Employee performance evaluation  
Title: Director of Academic Planning and Guidance Services

Public Employee performance evaluation  
Title: Director of Student Admissions, Attendance and Student Welfare

Public Employee performance evaluation  
Title: Director of Student Activities, Athletics and Discipline

Public Employee performance evaluation  
Title: Director of Student Support Services

**III. OPEN SESSION 6:07 PM**

**IV. APPROVAL OF MINUTES**

**A. April 12, 2011 Regular Board Meeting**

*Naomi Norwood moved to approve the March 11, 2011 Board Meeting Minutes as amended. Wendy Hagan seconded the motion.*

**BOARD ACTION: MOTION PASSED**

**Yes – 9 (Allison Holdorff Polhill, Naomi Norwood, Stephanie Inyama, James Paleno, Chris Lee, Monica Iannessa, Jason Cutler, Eleanor Rozell, Wendy Hagan)**

**No – 0**

**Abstain – 2 (Susan Frank, Lisa Kaas Boyle)**

**B. May 10, 2011 Special Board Meeting**

*Allison Holdorff Polhill moved to approve the March 11, 2011 Board Meeting Minutes as written. Stephanie Inyama seconded the motion.*

**BOARD ACTION: MOTION PASSED**

**Yes – 11 (Allison Holdorff Polhill, Naomi Norwood, Stephanie Inyama, James Paleno, Chris Lee, Monica Iannessa, Jason Cutler, Eleanor Rozell, Wendy Hagan, Susan Frank, Lisa Kaas Boyle)**

**No – 0**

**Abstain – 0**

**V. PUBLIC COMMENTS:**

Ethan Garber, Sam Kelly, Helia Bidad, and Marlee Galper, students, asked the Board, when making important budget decisions, that funding should support pupil's needs.

Lindsay Hubbard, community member, was concerned that Reduction in Force (RIF) notices are based on seniority and not on teacher effectiveness. Ms. Hubbard reminded the Board of the letter presented at the April Board meeting, with 130 signatures, which addressed this issue.

Peter Friedman, parent, asked the Board to investigate and curtail cheating at the school which disadvantages honest students.

Carol Friedman, parent, also spoke about cheating on tests and said that administrators were aware of the problem, but had not addressed it. She asked the Board to remedy this situation.

**VI. ORGANIZATIONAL REPORTS: (see meeting materials)**

**A. Executive Director's report- Michael A. Smith**

Michael Smith discussed briefly parts of his Executive Director's report including legal counsel's comments regarding the charging of student fees and union negotiations.

**B. Principal's report- Marcia Haskin**

Marcia Haskin discussed the Club Dolphin program, noting that 21% of Club Dolphin students were not failing any core subjects at the 10 week report card. 20 students "graduated" out of Club Dolphin during a ceremony in Ms. Haskin's office and were

presented with certificates and Dolphin pins. Ms. Haskin also noted that truancy is high among students, and noted that changes need to be made to the program, which is now under review.

C. Chief Business Officer's report- Greg Wood

Greg Wood announced that transportation costs were raised by \$115,000, to \$952,000 for the 2010-2011 school year. Mr. Wood discussed some of the administrative team's budget recommendations, and advised that his analysis showed that no savings would be realized from bringing the custodial staff in-house. Consultant contracts are being reduced, the details of which will be disclosed at the all day Budget & Finance meeting on May 31<sup>st</sup>. He also disclosed that classified RIF's are based on seniority, and the school currently employs 52 classified workers.

D. Human Resources report- Jennifer Eustice

Jennifer Eustice informed the Board that the Blue Cross HMO & PPO employee health premium rates would rise by 3-7%, with a much larger projected Kaiser increase. She said that the Health & Benefits committee would be meeting the next day.

E. Classified report- Eleanor Rozell

Eleanor Rozell said that the Classified employees met recently, and that a petition was signed, with 41 people signing, that dealt with the issue of the administrator's salary schedule.

F. Students' report- Shahin Mohammadi

Shahin Mohammadi spoke about current student activities.

G. Faculty report- James Paleno, Wendy Hagan, Chris Lee

There was no report.

H. Budget and Finance Committee report- Rob King

There were no questions regarding the report.

I. Policy Committee report- Julia O'Grady

There were no questions regarding the report.

J. Educational Programs Committee report- Simon Santana

There was no report.

K. Communications Committee report- Monica Iannessa

There were no questions regarding the report.

L. Operations, Facilities and Technology Committee report- A. King & C. Herrmann

There were no questions regarding the report.

M. Parent Liaison report- Julia O'Grady

There were no questions regarding the report.

**VII. PRESENTATION ITEMS** (see meeting materials)

A. Budget Update- Greg Wood

Greg Wood discussed the State of California's May revised budget update saying that the

early analysis shows that education will not likely suffer the “all-cuts” budget. Governor Brown has proposed a \$2.5 billion increase in education funding, which includes the continuation of funding deferrals. The estimate now is for the ADA funding level to be flat with the 2010-2011 school year. Mr. Wood cautioned that this scenario is based on a couple of factors, including, that the tax extensions are still on the table. State revenue in April was higher than expected, with next year’s state revenue projection now based on an increase of 4%.

Greg Wood suggested the Board consider a dual adoption of a budget, which would include 2 budgets based on alternative funding assumptions.

- B. Transportation Options for the 2011-2012 School Year- Michael Smith  
Michael Smith disclosed that, due to the school’s Program Improvement Status (PI), LAUSD will no longer provide transportation to the traveling students in the Public School Choice Program. This affects approximately 90 current 10<sup>th</sup> – 12<sup>th</sup> grade students, with about 25 of those being current year seniors. Parents were sent a letter, and given the option to return to their home school, attend a non PI status school, or continue to attend PCHS without transportation provided.

Mr. Smith and Erik Hinders walked the Board through a PowerPoint presentation on their transportation recommendations for the 2011-2012 school year which included cancelling the LAUSD MOU and contracting, for all student transportation, with Tumbleweed. The Tumbleweed contract would be for a period of 1 year.

Mr. Smith received Board members’ questions as to why the school was owed \$108,000 by traveling students riding the Global Transportation Systems buses, since PCHS was only facilitating the relationship. Collection efforts, including the Bingo program, are underway.

- C. Administrative/Manager Salary Schedule and Comparisons- Jennifer Eustice  
Jennifer Eustice briefly discussed the Administrative/Manager salary table.
- D. Administrative Recommendations for Organizational Structure-  
(See action item below)

## VIII. ACTION ITEMS

- A. Decision Regarding the Traveling Student Transportation Programs for the 2011-2012 School Year  
*Lisa Kaas Boyle moved that the Board authorize the Executive Director to renegotiate with LAUSD to terminate the transportation MOU for the next 2 years, but maintaining categorical funding for the Magnet program serving 11<sup>th</sup> and 12<sup>th</sup> graders. If the LAUSD negotiation is successful to accept the Executive Director’s recommendation to use Tumbleweed for the 2011-2012 school year with the understanding that the school will only cover the cost of next year’s 11<sup>th</sup> and 12<sup>th</sup> graders. Stephanie Inyama seconded the motion.*

### **BOARD ACTION: MOTION PASSED**

**Yes – 9 (Allison Holdorff Polhill, Naomi Norwood, Stephanie Inyama, James Paleno, Chris Lee, Monica Iannessa, Eleanor Rozell, Wendy Hagan, Lisa Kaas Boyle)**

**No – 2 (Susan Frank, Jason Cutler)**

**Abstain – 0**

**B. Administrative Organizational Structure**

*Naomi Norwood moved to adopt an organization structure with our new Principal and Administrative Officer to be supported with a 2<sup>nd</sup> tier of operations, human resources, finance and existing administrative positions. Stephanie Inyama seconded the motion.*

**BOARD ACTION: MOTION PASSED**

**Yes – 7 (Wendy Hagan, Chris Lee, Naomi Norwood, Stephanie Inyama, James Paleno, Lisa Kaas Boyle, Monica Iannessa)**

**No – 3 (Jason Cutler, Allison Holdorff Polhill, Susan Frank)**

**Abstain – 1 (Eleanor Rozell)**

**C. Administrative/Manager Salary Schedule**

*Naomi Norwood moved to table action item C with Administrative/Manager salary schedule to be done after, or in conjunction with, the budget process. Lisa Kaas Boyle seconded the motion.*

**BOARD ACTION: MOTION PASSED**

**Yes – 8 (Allison Holdorff Polhill, Naomi Norwood, Stephanie Inyama, James Paleno, Susan Frank, Eleanor Rozell, Lisa Kaas Boyle, Jason Cutler)**

**No – 2 (Chris Lee, Wendy Hagan)**

**Abstain – 0**

**Recuse- 1 (Monica Iannessa)**

**IX. DISCUSSION ITEMS**

**A. Material Changes to the Charter**

There was a discussion involving the possibility of material revisions to the Charter being necessary due to the re-alignment of the top management structure and Temescal. It was decided that the Ad-Hoc Board Charter Committee would address this issue.

**B. Board Training**

This agenda item was tabled.

**C. Board Self- Review**

This agenda item was tabled.

**D. Stakeholder Surveys**

This agenda item was tabled.

**X. OUTSTANDING BUSINESS**

**XI. NEW BUSINESS**

The June 7<sup>th</sup> budget Special Board meeting has been pushed back to June 14<sup>th</sup> due to the later Budget & Finance Aldersgate retreat date.

**Open session ended at 10:45 PM**

*Board chair to announce items for closed session.*

**XII. CLOSED SESSION 10:50 PM**

**A. Public Employment: Confidential Leave Request**

*Stephanie Inyama moved to not reconsider our prior decision. Lisa Kaas Boyle seconded the motion.*

**BOARD ACTION: MOTION PASSED**

**Yes – 8 (Allison Holdorff Polhill, Eleanor Rozell, Jason Cutler, Naomi Norwood, Stephanie Inyama, James Paleno, Lisa Kaas Boyle, Monica Iannessa)**

**No – 3 (Wendy Hagan, Chris Lee, Susan Frank)**

**Abstain – 0**

**B. Conference With Information From Labor Negotiator: Michael A. Smith, Interim Executive Director**

Employee organization: PESPU, UTLA

**C. Conference with legal counsel – Existing Litigation**

(Subdivision (a) of Section 54956.9):

California Commercial Pools, Inc. v. Sarlan Builders, Inc., Palisades Charter High School, Case Number BC 451626

**D. Public Employment**

Title: Human Resources Director

Public Employment

Title: Chief Business Officer

*Jason Cutler moved to offer a contract of continued employment to the Chief Business Officer for the 2011-2012 School Year on terms to be determined. Stephanie Inyama seconded the motion.*

**BOARD ACTION: MOTION PASSED**

**Yes – 10 (Allison Holdorff Polhill, Eleanor Rozell, Jason Cutler, Naomi Norwood, Stephanie Inyama, James Paleno, Lisa Kaas Boyle, Wendy Hagan, Chris Lee, Susan Frank)**

**No – 0**

**Abstain – 0**

**Recuse- 1 (Monica Iannessa)**

Public Employment

Title: Director of Academic Planning and Guidance Services

Public Employment

Title: Director of Student Admissions, Attendance and Student Welfare

*Wendy Hagan moved to offer a contract of continued employment to the Director of Student Admissions, Attendance and Student Welfare for the 2011-2012 School Year on terms to be determined. Stephanie Inyama seconded the motion.*

**BOARD ACTION: MOTION PASSED**

**Yes – 10 (Allison Holdorff Polhill, Eleanor Rozell, Jason Cutler, Naomi Norwood, Stephanie Inyama, James Paleno, Lisa Kaas Boyle, Wendy Hagan, Chris Lee, Susan Frank)**

**No – 0**

**Abstain – 0**

**Recuse- 1 (Monica Iannessa)**

Public Employment

Title: Director of Student Activities, Athletics and Discipline

*Jason Cutler moved to offer a contract of continued employment to the Director of Student Activities, Athletics and Discipline for the 2011-2012 School Year on terms to be determined. Allison Holdorff Polhill seconded the motion.*

**BOARD ACTION: MOTION PASSED**

**Yes – 9 (Allison Holdorff Polhill, Jason Cutler, Naomi Norwood, Stephanie Inyama, James Paleno, Lisa Kaas Boyle, Wendy Hagan, Chris Lee, Susan Frank)**

**No – 0**

**Abstain – 1 (Eleanor Rozell)**

**Recuse- 1 (Monica Iannessa)**

Public Employment

Title: Director of Student Support Services

*Allison Holdorff Polhill moved to offer a contract of continued employment to the Director of Student Support Services for the 2011-2012 School Year on terms to be determined. Naomi Norwood seconded the motion.*

**BOARD ACTION: MOTION PASSED**

**Yes – 10 (Allison Holdorff Polhill, Jason Cutler, Naomi Norwood, Stephanie Inyama, James Paleno, Lisa Kaas Boyle, Wendy Hagan, Chris Lee, Susan Frank, Eleanor Rozell)**

**No – 0**

**Abstain – 0**

**Recuse- 1 (Monica Iannessa)**

E. Public Employment

Principal and Chief Administrative Officer

**OPEN SESSION 1:15 AM**

*Board Chair will report publicly on any closed session action items for which a vote occurred.*

**XIII. ADJOURNMENT 1:15 AM**