

Los Gatos Union School District Minutes

Regular Board Meeting
September 20, 2018
Regular Session: 6:30 p.m.
Closed Session: 5:30 p.m.
Thomas P. O'Donnell District Office
17010 Roberts Road
Los Gatos, CA 95032-4510

A. CALL TO ORDER (5:30 p.m.)

Minutes:

Board President Peter Noymer called the meeting to order at 5:30 p.m.

1. Roll Call

Minutes:

Trustees present: John Kuntzmann, Peter Noymer, Stephen Parsons, Alex Potts, Daniel Snyder

2. Approval/Amendment of the Closed Session Agenda

Motion: *Trustee John Kuntzmann made the motion to approve the closed session agenda as presented.*

Seconded by: *Trustee Stephen Parsons*

Yes John Kuntzmann
Yes Peter Noymer
Yes Stephen Parsons
Yes Alex Potts
Yes Daniel Snyder

3. Public Comment on Closed Session

Quick Summary:

This is the opportunity for members of the public to address the Governing Board on any Closed Session item described in this notice. In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no action taken. The Board may: 1) acknowledge receipt of the information, 2) refer to staff for further study, 3) ask clarifying questions, or 4) refer the matter to the next Board meeting agenda.

Minutes:

No public comments were heard.

B. CLOSED SESSION (5:30 p.m.)

1. Conference with Labor Negotiators Marla Rodriguez and Superintendent Paul Johnson regarding negotiations with LGETA pursuant to Government Code 54957.6

2. Public Employee Discipline/Dismissal/Release pursuant to Government Code 54957

C. REGULAR SESSION (6:30 p.m.)

Minutes:

Board President Peter Noymer called the regular session to order at 6:34 p.m.

Staff and guests: Jessalyn Rizzi, Maria Gerst, Deborah Weinstein

1. Flag Salute

Quick Summary:

Blossom Hill student, Zoe Tingle, will lead the flag salute.

Minutes:

Blossom Hill student, Zoe Tingle, led the flag salute at 6:35 p.m.

2. Report Out of Closed Session

Minutes:

Board President Peter Noymer reported no action was taken during closed session.

3. Approval/Amendment of Agenda

Motion: *Trustee Alex Potts made the motion to approve the agenda as presented.*

Seconded by: *Trustee Stephen Parsons*

Yes John Kuntzmann

Yes Peter Noymer

Yes Stephen Parsons

Yes Alex Potts

Yes Daniel Snyder

4. Public Comment

Quick Summary:

This is the opportunity for members of the public to address the Governing Board on any item described in this notice or any other issue. In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no action taken. The Board may: 1) acknowledge receipt of the information, 2) refer to staff for further study, 3) ask clarifying questions, or 4) refer the matter to the next Board meeting agenda.

Minutes:

No public comments were heard.

5. Remarks & Communication

Quick Summary:

This is the opportunity for community partners listed below to provide an update to the Governing Board regarding their respective organization. In accordance with the Brown Act, the Board may: 1) acknowledge receipt of the information, 2) refer to staff for further study, 3) ask clarifying questions, or 4) refer the matter to the next Board meeting agenda. Home & School Club - Blossom Hill Elementary School Home & School Club - Daves Avenue Elementary School Home & School Club - Lexington Elementary School Home & School Club - Louise Van Meter Elementary School Home & School Club - R.J. Fisher Middle School Los Gatos Elementary Teachers Association Los Gatos Union Classified Employees Association Los Gatos Education Foundation

Minutes:

Jessalyn Rizzi spoke on behalf of the Lexington Home & School Club.

Maria Gerst spoke on behalf of the Fisher Home & School Club.

Deborah Weinstein spoke on behalf of the Los Gatos Education Foundation.

6. Superintendent's Report

Minutes:

Superintendent Paul Johnson commenced his presentation at 6:49 p.m. and concluded at 6:58 p.m.

Mr. Johnson gave a shout out to Arcia Dorosti for his leadership of the Curriculum, Instruction and Assessment (CIA) Task Force. He also shared several highlights from his classroom visits.

Superintendent Johnson thanked LGEF for a classy high donor event, shared that Principal Jenna Mittleman had a great presentation at Back to School Night, and thanked Karen Briones and the parent volunteers for the Safe Routes to School bike rodeos.

Mr. Johnson shared that the administrative team would be reviewing the latest research on homework, that he had met with the former parcel tax campaign chairs and had lunch with the Home & School Club presidents. He stated that Resource Council had been discontinued and there would be a new group, Home & School Club Council, moving forward.

Superintendent Johnson suggested having a ribbon cutting ceremony for the opening of the new Fisher track and field, and said his assistant would help coordinate the time.

Mr. Johnson also mentioned upcoming new trustee trainings for Courtney Monk, who will be sworn in at the December board meeting.

D. CONSENT AGENDA

Quick Summary:

Information concerning the consent items listed below has been forwarded to each Board member prior to the meeting for study. All items on the consent agenda will be approved with one motion which is not debatable and which requires unanimous vote for passage. If any member of the Board, the Superintendent, or the public so requests, an item shall be removed from the section and placed on the regular order of business following the approval of the consent agenda.

Minutes:

Board President Peter Noymer asked if there were any consent agenda questions at 6:59 p.m. There was a brief discussion around the organization of board meeting agendas, which may be reviewed at a later time.

Motion: *Trustee John Kuntzmann made the motion to approve the consent agenda as presented.*

Seconded by: *Trustee Stephen Parsons*

Yes John Kuntzmann
Yes Peter Noymer
Yes Stephen Parsons
Yes Alex Potts
Yes Daniel Snyder

1. Minutes

Quick Summary:

The minutes for the Regular Board meeting, August 20, 2018 and Special Board meeting, August 27, 2018 are presented to the Governing Board for approval and action. It is the recommendation of the Superintendent that the Governing Board approve the minutes as presented.

2. Warrant Register

Quick Summary:

The warrant register for the month of August is presented to the Governing Board for approval and action. It is the recommendation of the Chief Business Official and Superintendent that the Governing Board approve the

warrant register for the payment of invoices for goods and services as presented.

3. Service Contracts

Quick Summary:

The service contracts as of September 20, 2018 are presented to the Governing Board for approval and action. It is the recommendation of the Chief Business Official and Superintendent that the Governing Board approve the service contracts for the payment of services as presented.

4. Bequests and Grants for 2018-2019 School Year

Quick Summary:

The bequests and grants for the 2018-2019 school year are presented to the Governing Board for approval and action. It is the recommendation of the Chief Business Official and Superintendent that the Governing Board approve the referenced grants as presented.

5. Personnel Report

Quick Summary:

The personnel report as of September 20, 2018 is presented to the Governing Board for approval. It is the recommendation of the Assistant Superintendent-Educational Services/HR and the Superintendent that the Governing Board approve the report as presented.

6. Annual Inventory Report for 2017-2018

Quick Summary:

The Annual Inventory Report for the 2017-2018 school year has been conducted and filed in the business office. There are no significant deviations and all State requirements have been met. It is the recommendation of the Chief Business Official and the Superintendent that the Governing Board approve the inventory report for the 2017-2018 school year.

7. Approval of Inter-District Denials for 2018-2019

Quick Summary:

The Inter-District Denials for the 2018-2019 school year are presented to the Governing Board for approval and action. It is the recommendation of the Assistant Superintendent-Educational Services/HR and the Superintendent that the Governing Board approve the Inter-District Denials for the 2018-2019 school year as presented.

8. Emergency Plans: Standard Operating Procedures for 2018-2019

Quick Summary:

Director of Maintenance and Operations, Neal Lansing, has reviewed the School and District's Emergency Plans: Standard Operating Procedures for the 2018-2019 school year. It is the recommendation of the Director of Maintenance and Operations, Chief Business Official and the Superintendent that the Governing Board approve the School and District Emergency Plans: Standard Operating Procedures for the 2018-2019 school year.

9. Los Gatos Union School District Authorized Signers for Payments

Quick Summary:

An updated list of Authorized Signers for payments from District funds is presented to the Governing Board for approval and action.

10. Proposition 39 Energy Efficiency Project Routine Change Order Approvals

Quick Summary:

Routine change orders on the Proposition 39 Energy Efficiency project are presented to the Governing Board for approval and action. It is the recommendation of the Director of Maintenance and Operations, Chief

Financial Officer and Superintendent that the Governing Board approve the change orders as presented.

11. Fisher Fields Restoration Project Routine Change Order Approvals

Quick Summary:

Routine change orders on the Fisher Fields Restoration Project are presented to the Governing Board for approval and action. It is the recommendation of the Director of Maintenance and Operations, Chief Financial Officer and Superintendent that the Governing Board approve the change orders as presented.

12. Financial Advisory Committee (FAC) Appointments

Quick Summary:

A recommendation for Financial Advisory Committee (FAC) membership is presented to the Governing Board for approval and action. It is the recommendation of the Chief Business Official and the Superintendent that the Governing Board approve the recommendation as presented.

13. Davis Demographics Service Contract Approval

Quick Summary:

A service contract for Davis Demographics is presented to the Governing Board for approval and action.

E. STRATEGIC INITIATIVE #1: LEARNING

1. PUBLIC HEARING - Certification of Sufficient Textbooks

Quick Summary:

The public hearing is an opportunity for the members of the public to provide input to the Governing Board regarding the certification of sufficient textbooks and/or instructional materials.

Minutes:

The public hearing was opened and closed at 7:04 p.m. No public comments were heard.

2. Resolution #02-18-19, Certification of Sufficient Textbooks

Quick Summary:

Resolution #02-18-19, Certification of Sufficient Textbooks and/or Instructional Materials, is presented to the Governing Board for approval and action.

Minutes:

Assistant Superintendent Marla Rodriguez commenced and concluded her presentation at 7:05 p.m.

Motion: *Trustee Daniel Snyder made the motion to approve the certification as presented.*

Seconded by: *Trustee Alex Potts*

Yes John Kuntzmann
Yes Peter Noymer
Yes Stephen Parsons
Yes Alex Potts
Yes Daniel Snyder

F. STRATEGIC INITIATIVE #3: OPERATIONS

1. PUBLIC HEARING - Initial Collective Bargaining Proposal

Quick Summary:

The public hearing is held for the purpose of taking testimony from the public, regarding the Initial Collective Bargaining Proposals from the Los Gatos Union Classified Employees Association (LGUCEA) to the Los Gatos Union School District (LGUSD) and LGUSD to LGUCEA for the 2018-2019 school year.

Minutes:

The public hearing was opened and closed at 7:06 p.m. No public comments were heard.

2. Initial Collective Bargaining Proposal between the Los Gatos Union School District (LGUSD) and the Los Gatos Union Classified Employees Association (LGUCEA) for the 2018-2019 contract reopener negotiations.

Quick Summary:

Assistant Superintendent -Educational Services/HR, Marla Rodriguez, will present the initial collective bargaining proposal from the Los Gatos Union School District Classified Employees Association (LGUCEA) and the Los Gatos Union School District (LGUSD) to the Governing Board for approval.

Minutes:

Assistant Superintendent Marla Rodriguez commenced her presentation at 7:06 p.m. and concluded at 7:08 p.m.

Motion: *Trustee Alex Potts made the motion to approve the sunshine opening details as presented.*

Seconded by: *Trustee John Kuntzmann*

Yes John Kuntzmann
Yes Peter Noymer
Yes Stephen Parsons
Yes Alex Potts
Yes Daniel Snyder

3. Los Gatos Union School District Unaudited Actuals 2017-2018

Quick Summary:

Ana Mendez of Ryland School Business Consulting will present the LGUSD 2017-2018 Unaudited Actuals Report to the Governing Board as required by Education Code before its submission to the California Department of Education. This is an action item.

Minutes:

Consultant Ana Mendez commenced her presentation at 7:09 p.m. and concluded at 7:25 p.m. Board questions were asked throughout the presentation.

Additional board clarifying questions commenced at 7:25 p.m. and concluded at 7:28 p.m.

No public comments were heard.

Motion: *Trustee Alex Potts made the motion to approve the 2017-2018 unaudited actuals as presented.*

Seconded by: *Trustee Stephen Parsons*

Yes John Kuntzmann
Yes Peter Noymer
Yes Stephen Parsons
Yes Alex Potts
Yes Daniel Snyder

4. Resolution #01-18-19, Resolution for Adopting the "Gann" Limit

Quick Summary:

Resolution #01-18-19, Resolution for Adopting the "Gann" Limit, is presented to the Governing Board for approval and action.

Minutes:

A discussion around the Gann Limit commenced at 7:29 p.m. and concluded at 7:32 p.m.

No public comments were heard.

Motion: *Trustee Alex Potts made the motion to approve Resolution #01-18-19 as presented.*

Seconded by: *Trustee John Kuntzmann*

Yes John Kuntzmann
Yes Peter Noymer
Yes Stephen Parsons
Yes Alex Potts
Yes Daniel Snyder

5. Los Gatos Union School District Goals 2018-2019

Quick Summary:

District goals for the 2018-2019 school year are presented to the Governing Board for discussion and action.

Minutes:

Superintendent Paul Johnson reminded the Governing Board that the goals were discussed at the August 27, 2018 special board meeting (retreat) and that the goals are up for approval.

The superintendent and Governing Board engaged in a discussion at 7:33 p.m. Superintendent Johnson shared that Cabinet had discussed the goals and the administrative team supports them.

No public comments were heard.

Motion: *Trustee Daniel Snyder made the motion to approve the 2018-2019 district goals as presented.*

Seconded by: *Trustee Stephen Parsons*

Yes John Kuntzmann
Yes Peter Noymer
Yes Stephen Parsons
Yes Alex Potts
Yes Daniel Snyder

6. Financial Advisory Committee (FAC) Goals 2018-2019

Quick Summary:

Financial Advisory Committee (FAC) goals for the 2018-2019 school year are presented to the Governing Board for approval and action.

Minutes:

Superintendent Paul Johnson commenced and concluded his presentation at 7:39 p.m. He reminded the Governing Board that they had discussed the goals at the August 27, 2018 special board meeting (retreat). He also shared that they had been presented to the Financial Advisory Committee (FAC) and were up for formal adoption.

Board clarifying questions commenced at 7:40 p.m. and concluded at 7:43 p.m.

Motion: *Trustee Alex Potts made the motion to approve the 2018-2019 FAC goals as presented.*

Seconded by: *Trustee John Kuntzmann*

Yes John Kuntzmann
Yes Peter Noymer
Yes Stephen Parsons
Yes Alex Potts
Yes Daniel Snyder

7. School Bus Pilot Update and Lexington Bus Stop Approval

Quick Summary:

Safe Routes to School Coordinator, Karen Briones, will present a Town of Los Gatos school bus pilot update and proposal for a bus stop at Lexington Elementary School to the Governing Board for approval and action.

Minutes:

Safe Routes to School Coordinator Karen Briones commenced her presentation at 7:44 p.m. and concluded at 8:02 p.m. Board clarifying questions were asked throughout the presentation. Additional questions commenced at 8:02 p.m. and concluded at 8:05 p.m.

No public comments were heard.

Motion: *Trustee John Kuntzmann made the motion to approve the use of Lexington Elementary School as a bus stop at the times and location provided in the presentation.*

Seconded by: *Trustee Stephen Parsons*

Yes John Kuntzmann
Yes Peter Noymer
Yes Stephen Parsons
Yes Alex Potts
Yes Daniel Snyder

8. Resolution #03-18-19, Week of the School Administrator: Second Week of October

Quick Summary:

Resolution #03-18-19, Week of the School Administrator: Second Week of October, is presented to the Governing Board for approval and action.

Minutes:

Superintendent Paul Johnson commenced and concluded his presentation at 8:07 p.m.

Board comments commenced at 8:07 p.m. and concluded at 8:08 p.m.

No public comments were heard.

Motion: *Trustee Stephen Parsons made the motion to approve Resolution #03-18-19 as presented.*

Seconded by: *Trustee John Kuntzmann*

Yes John Kuntzmann
Yes Peter Noymer
Yes Stephen Parsons
Yes Alex Potts
Yes Daniel Snyder

G. BOARD ITEMS

1. Board Comments

Minutes:

Board comments commenced at 8:09 p.m. and concluded at 8:11 p.m. Trustee Daniel Snyder shared his perspective on the Blossom Hill Home & School Club meeting. There was also a comment about preparing kids for college and a brief discussion around use of the new Fisher track.

2. Subcommittee Reports of the Board of Trustees

Minutes:

All five trustees attended the LGEF high donor event.

Trustee Stephen Parson also attended an LGEF meeting.

Trustee John Kuntzmann attended a Financial Advisory Committee (FAC) meeting, an FAC subcommittee meeting, a Daves Home & School Club meeting and completed Masters In Governance (MIG) 3.

3. Correspondence

Quick Summary:

Santa Clara County Office of Education, September 17, 2018 County Committee Candidates

Minutes:

There was a brief discussion clarifying that neither seat that is up for election is in LGUSD's Supervisorial District.

4. Los Gatos Union School District Governance and Planning Calendar 2018-2019

Quick Summary:

This information is provided to the Governing Board for discussion and planning purposes. Agenda items are subject to changes and modifications throughout the year.

Minutes:

Superintendent Paul Johnson pointed out that the CAASPP report is coming up in October and that there would be a unique approach to the report this year, which would be developed collectively as a team.

5. Future Board Meetings

Quick Summary:

- Regular Board Meeting – October 18, 2018 at 6:30 p.m.
- Special Board Meeting – November 1, 2018 at 6:30 p.m.
- Regular Board Meeting – November 15, 2018 at 6:30 p.m.
- Regular and Organizational Board Meetings – December 13, 2018 at 6:00 p.m.
- Special Board Meeting (Retreat) – January 17, 2019 at 4:00 p.m.
- Regular Board Meeting – January 31, 2019 at 6:30 p.m.

H. ADJOURNMENT (8:30 p.m.)

Minutes:

Board President Peter Noymer adjourned the meeting at 8:16 p.m.

Respectfully Submitted,

Approved and ordered into proceedings of
the LGUSD on October 18, 2018

Paul Johnson, Secretary
Board of Trustees

John Kuntzmann, Clerk
Board of Trustees

Date