

SAN LORENZO UNIFIED SCHOOL DISTRICT ADMINISTRATIVE REGULATIONS

Business and Noninstructional Operations

AR 3541 (a)

TRANSPORTATION ROUTES AND SERVICES

Routes and Bus Stops

The Superintendent or designee shall design transportation routes and stops to promote the safety of students and maximum efficiency in the use of buses.

Elementary students are eligible for transportation service to and from school if the distance between their school-established bus stop and the school is beyond the minimum listed below. Minimum distances from schools within which transportation will not be provided shall be measured by the shortest useable and reasonable route from the residence of the student to the nearest point on the boundary of the school campus. No service is provided to or from a childcare provider's residence. In order to utilize busses in the most efficient manner, only elementary students who reside more than 1.5 miles from school are eligible for transportation services.

Grades K - 5: 1.5 miles

Student Safety

1. In the event the child cannot walk home from the bus stop, the child will be brought back to his/her school of attendance, who shall take responsibility for receiving the child from the bus. Below is a list of examples when the child will be brought back to his/her school of attendance: If the child is involved in dangerous conduct on the bus.
2. If no parent or guardian is at the bus stop for a kindergarten child.
3. Any unforeseen circumstance that inhibits the child's ability to walk home from the bus stop.

All kindergarten children are required to be met by a school employee at the school in the morning. A parent or guardian must meet the child at the bus drop-off location in the afternoon. If the parent is not at the bus drop-off location at the designated drop off time, the child will be brought back to his/her school of attendance and it will become the responsibility of that school to contact the child's parent or guardian.

The Superintendent or designee may authorize transportation within the walking distance when severe and pervasive safety problems or hazards exist.

Students who attend a school outside their home attendance area due to overcrowded conditions may be provided transportation if:

1. The new school the student is to attend has been approved by the District.

2. The new school is more than 1.5 miles from the student's home.
3. There is a bus route available or can be reasonably designed to accommodate the need at the discretion of the District

Transportation will not be provided for those students who have an interdistrict agreement to attend a District school. Transportation will also not be provided for those whose parents choose to register at a school outside of the child's home attendance area without District requirement to do so.

Students must be re-registered for bus services each year prior to being allowed transportation services. Parents shall be required to sign an agreement to the bus rules and regulations prior to receiving a bus pass for their child. Students who become serious disciplinary problems and pose a risk or danger to other students on the school bus may have their riding privileges suspended. In such cases, the parents of such students will be responsible for transportation of their children to and from school.

Bus passes shall be issued to those approved for bus services. Children must have their bus pass every day to show the bus driver in order to ride the bus.

Children without a bus pass in the morning will be allowed onto the bus to go to school. Children without a bus pass in the afternoon must receive a written bus pass from the school to return home or have their parent/guardian pick them up from school. The one day pass is limited to two per month. After the limit has been reached, the parent will be required to pick up the child from school until such time the bus pass has been replaced.

The Superintendent or designee shall communicate in writing to parents/guardians regarding bus routes, schedules, bus stops, rules and regulations, procedures and disciplinary action for misconduct on the bus. No child may be suspended for bus transportation services for more than 10 school days without the approval of the Superintendent or designee.

Transportation Services

With the Governing Board's authorization, transportation services may be provided or arranged by the district for:

1. Students traveling to and from school during the regular school day (Education Code 39800)
2. Field trips and excursions (Education Code 35330)
3. School activities, expositions or fairs, or other activities determined to be for the benefit of students (Education Code 39860)
4. District employees and parents/guardians traveling to and from educational activities authorized by the district (Education Code 39837.5)
5. Preschool or nursery school students (Education Code 39800)
6. Students traveling to full-time occupational classes provided by a Regional Occupational Program or Center (Education Code 39807.5, 41850)

7. Students traveling to and from their places of employment during the summer in connection with a summer employment program for youth (Education Code 39837)
8. Matriculated or enrolled adults traveling to and from school, or adults for educational purposes other than to and from school (Education Code 39801.5)
9. Private school students, in the same manner and on the same routes provided for district students (Education Code 39808)
10. Nonschool purposes as allowed by law, such as:
 - a. Community recreation (Education Code 39835)
 - b. Public transportation (Education Code 39841)

The district shall provide home-to-school transportation and/or additional transportation services as needed for students with disabilities as specified in their individualized education programs. (Education Code 41850; 20 USC 1400-1482; 34 CFR 104.4)

The Superintendent or designee shall provide transportation to homeless children in accordance with law, Board policy and administrative regulation.

Legal Reference:

EDUCATION CODE

10900.5 Use of school buses for community recreation

35330 Excursions and field trips

35350 Authority to transport pupils

39800-39809.5 Transportation, general provisions, especially:

39800 Powers of governing board to provide transportation to and from school

39801.5 Transportation for adults

39808 Transportation for private school students

39830-39842 School buses, especially:

39835 Use of school buses for community recreation

39837 Transportation to summer employment program

39837.5 Transportation of employees and parents/guardians to school activities

39860 Transportation to school activities

41850-41857 Allowances for transportation

41860-41863 Supplementary allowances for transportation

CODE OF REGULATIONS, TITLE 5

15240-15244 Allowances for student transportation

UNITED STATES CODE, TITLE 20

1400-1482 Individuals with Disabilities Education Act

UNITED STATES CODE, TITLE 42

11432 McKinney-Vento Homeless Assistance Act

CODE OF FEDERAL REGULATIONS, TITLE 34

104.4 Equal opportunity under the Rehabilitation Act of 1973, Section 504

Board Adopted: October 7, 2008

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