Elementary Class Size Overage

Teacher Name__________________________________School__________________________________

Class/Grade____________________________________Hour/Session________________________________

# of Students Enrolled___________________________# of Sessions in Tri_____________________

First day of Overage____________________________Final Day of Overage________________________

# of Student Over ________________
# of Days/Sessions Over____________
# of Hours/Session ______________

Overage Criteria:

- Report must be completed within 10 school days of trimester
- Overage does not apply within first 7 school days of 1st trimester
- Grades K-2 overage is more than 25 students
- Grades 3-5 overage is more than 28 students
- Principal is to verify accuracy of class enrollment

Teacher Signature_______________________________Principal Signature__________________________

For Payroll Office Use Only

Elementary Classroom $10.00 per student per day
Elementary Specials $2.50 per hour

Payment

__________________ X _______________ X ___________________ = ______________________
(# of Students) (Days or Sessions) (hours per sessions) (Payment)