

SAN JOSE CHARTER ACADEMY BOARD OF DIRECTORS  
MINUTES  
REGULAR MEETING  
HELD AT 2021 W. ALWOOD ST., WEST COVINA, CA 91790  
Elementary Cafeteria

April 10, 2018

5:00 p.m.  
Regular Session

- I. CALL TO ORDER: 5:02 p.m.
- II. CLOSED SESSION : 5:03 p.m.
  - A. Compensation

Ended: 5:07 p.m.
- III. OPEN SESSION 5:08 p.m.

- a. Flag Salute
- b. Roll Call

BOARD OF DIRECTORS

Matt Smith	<u>  x  </u>
Tony Song	<u>  x  </u>
Dave Wallach	<u>  x  </u>
Jeff Coronado	<u>  x  </u>
Lisa Avakian	<u>  x  </u>

SUPERINTENDENT

Dr. Denise Patton	<u>  x  </u>
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- IV. ACTION TAKEN IN CLOSED SESSION:

Staff compensation was unanimously approved. Moved by Mr. Wallach and seconded by Ms. Avakian.

- V. PRESENTATIONS: None

VI. BOARD OF DIRECTORS' REPORTS

VII. ITEMS FROM THE FLOOR/PUBLIC COMMENT

Those who wish to address the Board of Directors on any items are requested to fill out a speaker's card and leave it with the Board Chairperson prior to the item being called. Please note: these are given to the Chairperson so that he can call speakers up at the appropriate time. Speakers wishing to address the Board on any matter not on the agenda may do so during "Items from the Floor/Public Comment" section. Please keep your comments to 3 minutes or less and try to not be repetitive. We will hear comments on any one topic for 30 minutes. Under provisions of the Brown Act, the Board is prohibited from taking action on oral requests but may refer the matter to staff or to a subsequent meeting.

VIII. BUSINESS SESSION

**A. Organizational**

1. #190 Approval of Agenda and Consent items

**Moved by Mr. Wallach and seconded by Mr. Song to approve the agenda and consent items for the regular meeting of April 10, 2018.**

Ayes   5   Noes   0   Abstain   0  

Smith   x   Song   x   Wallach   x   Coronado   x   Avakian   x  

Consent

2. #191 Approval of Minutes

Moved by   NA   Seconded by \_\_\_\_\_

To approve the minutes of the regular meeting of March 6, 2018.

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Abstain \_\_\_\_\_

Smith \_\_\_\_\_ Song \_\_\_\_\_ Wallach \_\_\_\_\_ Coronado \_\_\_\_\_ Avakian \_\_\_\_\_

**B. Education**

3. Report of Information: Tracking Fitness Data

*Mrs. Hale gave a very informative presentation on an Illuminate's student information element that can be used to track physical fitness data. SJCA will be tracking fitness data on all 4<sup>th</sup> – 8<sup>th</sup> grade students to determine program effectiveness in developing more physically fit students.*

4. Report of Information: Local Control Accountability Plan (LCAP) Update

*Dr. Patton provided the Board with the second LCAP update of the year. SJCA is on track for addressing all actions contained in the plan.*

5. #192 2018-2019 SJCA School Calendar

*Moved by Mr. Wallach and seconded by Mr. Song to approve the 2018-19 SJCA School calendar.*

Ayes   5   Noes   0   Abstain   0  

Smith   x   Song   x   Wallach   x   Coronado   x   Avakian   x  

**C. Business**

6. Report of Information: Facilities Update

*Dr. Patton and Mrs. Cooper provided the Board with an update of current facility projects. While Board members appreciated the efforts being made by SJCA administration, they continue to be disappointed about the lack of adherence to timelines originally established (and reestablished) by the District.*

*Board members who drop their children off in the morning reported out that the drop off appears to be quicker than the previous system.*

Consent

7. **#193 Purchase Orders**  
Moved by NA Seconded by \_\_\_\_\_  
To approve/ratify listed purchase orders.  
Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Abstain \_\_\_\_\_  
Smith\_\_\_\_ Song\_\_\_\_ Wallach\_\_\_\_ Coronado\_\_\_\_ Avakian\_\_\_\_

Consent

8. **#194 Warrant Approvals**  
Moved by NA Seconded by \_\_\_\_\_  
To approve Warrants as presented.  
Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Abstain \_\_\_\_\_  
Smith\_\_\_\_ Song\_\_\_\_ Wallach\_\_\_\_ Coronado\_\_\_\_ Avakian\_\_\_\_

Consent

9. **#195 Technology Hardware Disposal**  
Moved by NA Seconded by \_\_\_\_\_  
To approve the disposal of technology hardware.  
Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Abstain \_\_\_\_\_  
Smith\_\_\_\_ Song\_\_\_\_ Wallach\_\_\_\_ Coronado\_\_\_\_ Avakian\_\_\_\_

Consent

10. **#196 Donations**  
Moved by NA Seconded by \_\_\_\_\_  
To approve donations as presented.  
Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Abstain \_\_\_\_\_  
Smith\_\_\_\_ Song\_\_\_\_ Wallach\_\_\_\_ Coronado\_\_\_\_ Avakian\_\_\_\_

Consent

11. #197 Contracted Services

Moved by \_\_\_NA\_\_\_\_\_ Seconded by \_\_\_\_\_

To approved the following contracted services as presented.

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Abstain \_\_\_\_\_

Smith\_\_\_ Song\_\_\_ Wallach\_\_\_ Coronado\_\_\_ Avakian\_\_\_

Consent

12. #198 2018-2019 Holiday Calendar

Moved by \_\_\_NA\_\_\_\_\_ Seconded by \_\_\_\_\_

To approved the 2018-2019 Holiday Calendar

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Abstain \_\_\_\_\_

Smith\_\_\_ Song\_\_\_ Wallach\_\_\_ Coronado\_\_\_ Avakian\_\_\_

**C. Personnel**

13. #199 Personnel Report

*Moved by Mr. Wallach and seconded by Mr. Song to approve/ratify personnel as presented.*

Ayes   5   Noes   0   Abstain   0  

Smith   x   Song   x   Wallach   x   Coronado   x   Avakian   x  

IX. INFORMATION SESSION

1. Board of Directors' discussion

*Mr. Coronado raised the question of how to get parents more active in the school. He sees the same group of parents doing the majority of the work. He is disappointed that more don't get involved. He was happy to see the turnout at the parent safety meeting.*

*Mr. Wallach praised SJCA administration for staying persistent and on top of the facility projects.*

*Mr. Smith stated that an accurate timeline from the District would have been nice. Changes have continued to complicate things for the school. He also thanked the teachers and staff who attended the Washington, D.C. as chaperones.*

2. Dates to remember:

- a. Thursday, April 12<sup>th</sup> - Volunteer Tea
- b. Thursday, April 12<sup>th</sup> – W.C. Public Safety Awards – 11:30
- c. Thursday, April 12<sup>th</sup> – Staff Active Threat Training
- d. Friday, April 13<sup>th</sup> – Parent/Student dance
- e. April 19<sup>th</sup> & 20<sup>th</sup> – Dr. Patton attending CA City School Superintendents’ Conference
- f. Tuesday, April 24<sup>th</sup> – Dr. Patton in Sacramento meeting with Legislators

There being no further business to come before the Board of Directors, the regular meeting of April 10, 2018 is adjourned at

\_\_\_\_\_ **7:13** \_\_\_\_\_ p.m. by **Chairman Matt Smith** \_\_\_\_\_.