



Oneida Special School District

Job Description

Position Title:	Coordinated School Health Director
Reports To:	Director
Job Goal:	To ensure the delivery of all school health programs and services and to create a culture of health and well-being in the school environment
Term of Employment:	12 months

Responsibilities: (Include but are not limited to)

- Know and follow all school board policies.
- Participates in implementing school policies and procedures on health services and wellness policies for students and staff.
- Evaluate programs and services within the school district for the provision of comprehensive services according to the eight components of the CSH model.
- Identifies and collaborates with community stakeholders and provision of school health resources to the district and schools: including the monitoring of health services contracts with outside agencies.
- Serves as Chair to the District CSH Advisory Council.
- Serves as chair and coordinates meetings with Healthy School Teams, quarterly.
- Assists the director/school principal and other school staff to create/facilitate collaboration between educational and health programs.
- Seeks and attains grant funding and in-kind services that maintain the CSH programs.
- Provide technical assistance and professional development for the school district.
- Facilitates collaboration between the district and community agencies.
- Establish and coordinate school health screening programs.
- Coordinates school health referral protocols for students and staff needing medical, dental or mental health services.
- Acts as the SAVE Act/District Safety and Planning Coordinator.
- Supervise the reporting of any known or suspected communicable disease.
- Supervise the end of year reporting of school health data to the Tennessee Department of Education.
- Works with the Turancy Supervisor to address health barriers in school attendance
- Works with Attendance Supervisor
- Any other duty/responsibility as assigned by the Director of Schools or his/her designee.

Qualifications:

- Have a current Tennessee teaching license.
- Experience as a Building Level Administrator.
- Possess a working knowledge of the State Curriculum Framework.
- Possess an in-depth understanding of classroom pedagogy.
- Ability to interpret policies as related to job functions.
- Demonstrate effective organizational skills.
- Possess good oral and written communication skills.
- Proficient interpersonal skills.
- Ability to establish and maintain an effective working relationship with the public and other employees.
- Ability to perform any physical duties associated with this position (e.g., lifting up to 50 pounds on a regular basis, sitting for long periods of time, walking, seeing, standing for extended periods of time, etc.).