

Local Accountability Plan
Meeting – Monday, November 5, 2018
District Office, Marengo West Conference Room

District Attendance:

Denise Jaramillo, Superintendent

Janet Lees, Assistant Superintendent, Educational Services

John Scanlan, Assistant Superintendent, Student/Employee Welfare

Stacie Colman-Hsu – Director, Human Resources

Christa Van Orden, Director, Pre-School/Elementary Education

Keith Kovach, Director, Facilities Services

Brad Walsh, Director, Secondary Education

Vivien Watts, Director, Business Services

Judy Huffaker, Director, Food and Nutrition Services

Jim Schofield, Director, Student/Employee Welfare 9-12

Lindsey Ma, Director, Student/employee Welfare TK-8

Ashton Potter, Director, Technology & Information Services

Florence Goh, Coordinator, English Language Development

Pat Mahony, Director, Special Education Secondary

Michele Yamarone, Director, Special Education Pre K - 8

Adele Rodarte, Executive Secretary, English Language Development

Josephine Chen - Alhambra High School, School Community Coordinator

Noemi Rattray - Century High School, School Community Coordinator

Lien Luu- Mark Keppel High School, School Community Coordinator

Committee Members from PAC, DAC and DELAC were in attendance

Denise Jaramillo, Superintendent

- Ms. Jaramillo welcomed the group and thanked all for attending. She asked all district employees to stand and be recognized. She introduced Ms. Janet Lees, Assistant Superintendent of Educational Services.

Janet Lees, Assistant Superintendent, Educational Services

- Ms. Lees started by taking a survey of how many of the parents attended PAC meetings last year. She shared that this evening we will share what our LCAP plan is for this school year based on your input, as well as school staff and community and school board. She reviewed the agenda. She referred to the detailed LCAP color coded handout and stated our directors will give you highlights of the plan. She reviewed the LCAP handout and explained the color-coding and how they will be able to tell if a goal or action was changed for this school year. She stated she truly appreciated all parent input for this very important plan. She then introduced Dr. David Reynolds

Dr. Reynolds, Director, Accountability and Assessment

- Dr. Reynolds facilitated the LCAP presentation and introduced each presenter and the goal they would highlight.

Goal 1 Action 1 & 3 Keith Kovach, Director, Facilities Services

- Mr. Kovach stated that Facilities is charged with maintaining clean, safe and functional schools. Goal 1 Action 1 and 3. He shared the results of 17/18 annual facility inspections for each site Goal 1 Action 1.
 - a. 100% of AUSD schools met all standards.
 - b. 17 of our schools were in good repair and 1 was exemplary.

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- c. 1026 work orders were issued and 981 have been completed.
- d. Currently engaged in the 18/19 inspections.
- Mr. Kovach then shared new Action 3 to develop district wide energy master plan to conserve electricity, gas and water. Developed with the Southern California Regional Energy Network. Plan will include:
 - a. Energy measures/project to save costs and energy.
 - b. Low cost and no cost conservation.
 - c. Utility bill management – verify that we aren't being over charged.
 - d. Renewable energy options – solar, battery storage
 - e. Replace old light fixtures with LED and old air conditioners

Ann, Monterey Highlands parent asked if when site visits are done do they look for other signs of earthquake fatigue and structural safety. Mr. Kovach replied that they use a tool to identify safety issues and items that might come down during an earthquake but they do not look through the walls. She also asked if during summer if they monitor school sites for energy waste such as lights being left on when the schools are closed. He shared that for public safety exterior lighting should be on for safety. Interior lighting should not be on and they would like to be notified of such.

Goal 1 Action 2 Vivian Watts, Director of Business Services and Judy Huffaker, Director of Food Services

- Ms. Huffaker reported action items they are working on to meet the state and federal guidelines for food and nutrition.
 - a. Promoting student wellness through student/parent education
 - b. Providing access to meal applications online
 - c. Food and wellness fair – team from each site
 - d. Exploring adding more fresh fruits and vegetables
 - e. Exploring ways to increase student participation in school meals (supper program and grab n' go breakfast).

Goal 2 Action 1 & 1.1 Christa Van Orden, Director Preschool/Elementary Education

- Ms. Van Orden highlighted the actions in goal 2 which is focused on instruction.
 - a. G2 A1 tk-8th grade have new English Language Arts adoption – Balanced literacy model reading, writing and leveled library
 - b. G2 A1.1 purchased high school materials for our Sheltered English Immersion program

Goal 2 Action 3 & 13 Brad Walsh, Director Secondary Education

- Mr. Walsh shared the highlights of both actions including the Master Schedule and
 - a. G2 A3 Master Schedule – Gave high schools more teachers and reduced class sizes in our classes with students with disabilities, implemented new math classes
 - b. G2 A13 STEM programs including new science camp a partnership of AEF, YMCA and AUSD at camp TA TA POCHA.

Goal 2 Action 4 16, 17 Christa Van Orden, Director Preschool/Elementary Education

- Ms. Van Orden shared what is new in actions 4, 16 and 17
 - a. G2 A4 Training our teachers on the new Next Generation Science Standards (NGSS) hands on project based and contracted with UCLA center X to provide ongoing professional development.
 - b. Allocated \$50,000 to support teachers with supplies for the hands on activities.

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- c. G2 A 16 Playworks implementation- Coach assigned to each school who facilitates structured activities and develop student leaders during recess.
- d. G2 A17 After school ASES program – Contracting with Maxim Services to provide staffing to facilitate the programs at the sites.

Goal 2 Action 5 Florence Goh, Coordinator English Language Development

Ms. Goh discussed the GLAD trainings (Guided Language Acquisition Design) and explained that it is additional support for all English Learners.

- a. Tier I - Trained 364 elementary teachers and 61 high school and currently training an additional 46.
- b. Tier 2 – Currently training 3 Teachers and 1 Instructional Specialist to become trainers of trainers so as new teachers come into the district they can train them.

Goal 2 Action 6 & 7 & 7.1 Pat Mahony, Director Special Ed Secondary& Michele Yamarone, Directors Special Ed TK-8

- Ms. Mahony discussed G2 A6 Implementation of MTSS Multi Systems of Support.
 - a. Positive Behavior Support (PBS) training at all 17 sites. Every school has a team.
 - b. Each staff member will have 8 days of training this year and then continue in subsequent years to roll out the initiative in the district.
 - c. Focus this year is on creating a safe, structured, and positive environment as well as the relationships between students and staff.
- Ms. Yamarone discussed G2 A7 & Special Education – Shared elementary program updates and how we are making sure we are exposing our students to general education.
 - a. G2 A7 Added Emery Park Special Day Class
 - b. G2 A7.1 Increased students exposure to general education.
 - 1) Past 2 years SDC students have been participating in general education socials studies
 - 2) Added 6th grade math this year
 - 3) Ynez learning center model and placed all 7th and 8th grade SDC students in general education classroom with Special Education teachers and aides to support them.
- Ms. Mahony discussed high school program updates.
 - a. Worked to place SDC students in general education classes for social studies, world history, US history, US government and economics. Has been very successful so far.
 - b. Also placed all students not identified as a beginning reader, in the correct corresponding general education English class.
 - c. One HS is placing SDC students in general education science classes with great success.

Goal 3 Actions 1,3, 4 & 5 Ashton Potter, Director of Technology and Information Services

- Mr. Potter discussed the actions A1, A3 and A4 and provided updates.
 - a. G3 A1 Technology staff – support staff over 20 technicians, programmers, site support, tech trainers to support all staff members throughout the district.
 - b. G3 A3 Technology committee – Teachers and support staff from each site to review new technology and discuss ongoing issues to help lead us down the path of new technology
 - c. G3 A4 purchased thousands of pieces of technology equipment this year including chrome books, laptop carts, chrome book carts. Goal is to bring all sites to 1 to 1 in the next few years. So far spent 2.2 million dollars on technology in last 6 months.
 - 1) Upgrading high school with 223 computers to labs
 - 2) Provided PC laptop carts to high schools –each cart has 36 laptops SGHS 6, MKHS 7, AHS 6.
 - 3) Elementary sites received 49 chrome book carts, total of 1,764.

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- d. G3 A5 Maintenance of equipment, licensing, software, security updates, firewalls, consulting services.

Goal 4 Lindsey Ma, Director Student/Employee Welfare

- Mr. Ma shared about Goal 4 student engagement. Shared that district addressing not only academic but social emotional part of student engagement to ensure students success.
 - a. G4 A1 Attendance strategies
 - 1) Student Attendance Review Team at school sites
 - 2) Student Attendance Review Boards at district level
 - 3) PBS (Positive Behavior Support) training for site teams
 - b. G4 A3 What we are doing to meet the social emotional needs and positive mental health.
 - 1) Fund the intern academy
 - 2) Fund clinical supervisors to support intern staff for mental health counseling services
 - 3) Last year had over 1500 referrals for mental health services
 - 4) Partnered with community agencies to provide mental health services to support our students.
 - 5) Academic counseling team provide opportunities to students be parts of programs that lead them to success leading to graduation and post secondary college and career opportunities.
 - c. G4 A4 Special populations – Students in foster care, probation, and homeless/temporary housing.
 - 1) STAR Counselor and HOPE Counselor who specifically work with these students to support their academic and social emotional needs.
 - 2) Health Services – Team of 10 Registered nurses, Health Assistants as each site and Lead Nurse to support the physical health of our student population.

Goal 5 Action 9 Stacie Colman-Hsu, Director Human Resources

- Ms. Colman-Hsu shared that Alhambra Unified invests in its students and also invests in their staff. She highlighted progress of Goal 5. Focus on employee quality.
 - a. Action 9 added professional development for classified employees – STAR Conference
 - b. District open house for all classified employees to come up to district – Increase communication
 - c. Micro credentials – added employee recognition program working with unions and received a donation from a partnering credit union.

Goal 6 Action 1, 2 & 6 Jim Schofield, Director Student/Employee Welfare

- Mr. Schofield shared about the Parent and Community Engagement and how important the partnership with families is.
 - a. Important staff who support students and families - Parent Engagement Counselor, Intervention Advisors, School Community Coordinators.
 - b. Employed Toby Gilbert public relations officer who works closely with the school sites and district staff to get the word out about the things we are doing as a district.
 - c. Educational opportunities offered to our families such as Parent Project, Parent University workshops and Saturday School program which provide numerous topics to helps students and parents build bridges of communication.
 - d. Food bank at AHS once a month
 - e. Evening Meetings held to discuss new programs in place – PODER designed to help students make the jump to ensure they meet A-G requirements and EAP for students who want to take extra college courses each semester to graduation with a high school diploma and an Association of Arts degree from East Los Angeles College.

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- f. New Family Welcome event for all new parents which provided workshops to assist in navigating our school system and make the transition to our district smoother.
- g. All certificated staff members are required to work 10 hours per year that goes beyond the school year specifically to work with students and families.

Goal 7 Facilities and Safety John Scanlan, Assistant Superintendent Student/Employee Welfare

- Mr. Scanlan talked about school environments and safety. Our responsibility is to create an orderly environment for our students and staff members.
 - a. District Safety Coordinator – sole responsibility is the safety and security of our schools. Actively working with sites and district staff.
 - b. Partnership with Monterey Park and Alhambra Police Departments. Through APD we have School Resource Officers that focuses on our schools.
 - c. Canine services – searches and preventative measures.
 - d. Raptor system used when anyone checks in at a school site to do back ground checks on guests on our campuses.
 - e. Active Shooter training provided twice per year for our employees to build skills set in case of an emergency.
 - f. Transportation for unduplicated population.
 - g. Full time Campus Supervisor at each of our elementary sites in addition to the after school supervisors we have. Their focus is the safety of each campus.
 - h. Through the bond measure we are adding additional security cameras and public address systems – already installed at Garfield and Brightwood.

Ms. Lees asked attendees to go to the Goal for which you have a questions and the Directors will be there to answer them. She stated that we will watch the time and if it allows, we will reconvene and Dr. Reynolds will present data.

Questions continued until meeting was adjourned at 8:15p.m.