

## Parent/Teacher Communication Prompts

**Directions:** Please read over the prompts below. **Identify 1-3 areas of priority that you would like to discuss with a principal, teacher, or staff member at the school.** Return this form to school so the principal, teacher, or staff member can prepare for your conference, meeting, or phone call based on the areas you are most interested in discussing.

✓ **For Parent to Share with the Teacher:**

- Any changes at home or family situations that might affect your child (his/her behavior, achievement, or other).
- Whether your child is experiencing difficulties (academic, social, or other) at school.

### Academic Prompts

- What are my child's academic strengths?
- What goals have you set for my child this year? Do you anticipate that my child will meet those goals?
- What are the students expected to master in your class by the end of the year?
- How is my child doing in your class? What are my child's grades or progress in your class?
- How does my child's achievement compare to other children in this age group/grade?
- Is my child working on grade level in reading, writing, math, social studies, and/or science? (Please circle the core areas you are interested in discussing.)
- What is my child's current reading level?
- What academic areas need improvement?
- If my child is working below grade level, what kind of support is he/she receiving at school?
- Is my child in any special classes, groups, or programs?

### General District/School Prompts

- What is the district/school doing to continue to raise achievement?
- How can I stay aware of information regarding the school?
- How will you gauge progress towards end-of-year goals?
- How will I be notified if anyone has concerns about my child?
- What programs are available if my child needs extra help?
- What is your preferred method of communication?

### Behavioral Prompts

- How do you manage behavior in your classroom?
- Does my child behave appropriately?
- What concerns do you have about my child's behavior?
- How well does my child get along with others? Have any incidents at school involved my child?

### **Student Work Habit Prompts**

- Is my child working up to his/her ability?
- Does my child follow instructions?
- Is my child organized?
- Does my child make a good effort on assignments and projects?
- During the school day, does my child finish what he/she starts?
- Does my child turn in class work on time?
- Does my child participate in class discussions and activities?
- How well does my child work in groups?
- How well does my child work independently?
- Has my child missed or failed to complete any assignments?
- Does my child daydream or appear inattentive?
- Does my child exhibit a good attitude toward learning?

### **Other Questions/Comments/Concerns**

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### **Student Social/Emotional Prompts**

- How do you view my child's social and emotional skills?
- Does my child seem happy/engaged in school? Who are his/her friends?
- How does my child balance work and fun?
- How does my child interact with others?
- Does my child exhibit a positive attitude towards others?
- Have you noticed any changes in the way my child acts, such as tiredness or moodiness?

### **Home/School Connection Prompts**

- What specific things can I do to support my child and reinforce classroom lessons at home?
- How much time do you expect students to spend on homework assignments?
- What are strategies to help increase my child's learning habits?
- How can I monitor my child's completion of assignments on a daily basis?
- Is there a particular assignment or area on which my child should focus over the next month?
- If my child is working below grade level, how can I help improve his/her achievement?
- Is tutoring available as an option?