

SAN JOSE CHARTER ACADEMY BOARD OF DIRECTORS
MINUTWA
REGULAR MEETING
HELD AT 2021 W. ALWOOD ST., WEST COVINA, CA 91790
Elementary Cafeteria

December 11, 2018

5:00 p.m.
Regular Session

- I. CALL TO ORDER: 5:00 p.m.

- II. OPEN SESSION 5:00 p.m.
 - a. Flag Salute
 - b. Roll Call

BOARD OF DIRECTORS

Matt Smith	<u> x </u>
Jeff Coronado	<u> x </u>
Tony Song	<u> x </u>
Dave Wallach	<u> x </u>
Lisa Avakian	<u> Absent </u>

Superintendent
Dr. Denise Patton x

- III. PRESENTATIONS – SJCA Girls Volleyball Team – 2018 League Champions

- IV. BOARD OF DIRECTORS’ REPORTS
Anything individual Board members wish to report on since the last meeting.
This may include school events, visits, community events, etc.

- V. ITEMS FROM THE FLOOR/PUBLIC COMMENT

Those who wish to address the Board of Directors on any items are requested to fill out a speaker’s card and leave it with the Board Chairperson prior to the item being called. Please note: these are given to the Chairperson so that he can call

speakers up at the appropriate time. Speakers wishing to address the Board on any matter not on the agenda may do so during “Items from the Floor/Public Comment” section. Please keep your comments to 3 minutes or less and try to not be repetitive. We will hear comments on any one topic for 30 minutes. Under provisions of the Brown Act, the Board is prohibited from taking action on oral requests but may refer the matter to staff or to a subsequent meeting.

VI. BUSINESS SESSION

A. Organizational

- 1. #265 Approval of Agenda and Consent items

Moved by Mr. Wallach and seconded by Mr. Song to approve the agenda and consent items for the regular meeting of December 11, 2018.

Ayes 4 Noes 0 Abstain 0

Smith x Coronado x Song x Wallach x Avakian

Consent

- 2. #266 Approval of Minutes

Moved by NA Seconded by

To approve the minutes of the regular meeting of November 13, 2018.

Ayes Noes Abstain

Smith Coronado Song Wallach Avakian

- 3. Board of Directors/Administration Discussion

Board members and administration discussed school community input relating to the possible funding of identified items through the use of reserve funds. A number of items were identified and the Board directed administration to move on these purchases.

B. Education

4. #267 SJCA Suicide Policy and Handbook

Moved by Mr. Wallach and seconded by Mr. Song to approve the SJCA Suicide Policy and Handbook.

Ayes 4 Noes 0 Abstain 0

Smith x Coronado x Song x Wallach x Avakian

Consent

5. #268 SJCA Local Control Accountability Plan Local Indictors

Moved by NA Seconded by

To ratify the SJCA LCAP Local Indictors.

Ayes Noes Abstain

Smith Coronado Song Wallach Avakian

6. Report of Information: 10 Reasons SJCA is the Place to Be!

Administration will share this informative communication that goes home to all SJCA families prior to school dismissing for Winter Break.

C. Business

Consent

7. #269 Purchase Orders

Moved by NA Seconded by

To approve/ratify listed purchase orders as presented.

Ayes Noes Abstain

Smith Coronado Song Wallach Avakian

Consent

8. #270 Warrant Approvals

To approve the listed warrants as presented.

Moved by ___NA_____ Seconded by _____

Ayes _____ Noes _____ Abstain _____

Smith___ Coronado___ Song___ Wallach___ Avakian___

Consent

9. #271 Donations

Moved by ___NA_____ Seconded by _____

To approve donations made to SJCA as presented.

Ayes _____ Noes _____ Abstain _____

Smith___ Coronado___ Song___ Wallach___ Avakian___

Consent

10. #272 Contracts

Moved by ___NA_____ Seconded by _____

To approve contracts as presented.

Ayes _____ Noes _____ Abstain _____

Smith___ Coronado___ Song___ Wallach___ Avakian___

11. Report of Information: 1st Interim PowerPoint

Kathy Cooper, CBO, presented an overview of the 1st Interim Budget.

12. #273 1st Interim Budget

Moved by Mr. Song and seconded by Mr. Wallach to approve the 2018-2019 1st Interim budget.

Ayes 4 Noes 0 Abstain 0

Smith x Coronado x Song x Wallach x Avakian

13. Report of Information: 2017-2018 Audit

Mrs. Cooper provided details of SJCA's recent audit.

D. Personnel

Consent

14. #274 Personnel Report

Moved by NA Seconded by

To approve/ratify personnel as presented.

Ayes Noes Abstain

Smith Coronado Song Wallach Avakian

VII. INFORMATION SESSION

1. Board of Directors' discussion
2. Dates to remember
 - Canned Food Drive
 - Padres Contra El Cancer Toy Drive
 - Dec. 11th – 6:00 Band Winter Concert
 - Dec. 11th – Builders Club Working with Kiwanis – Making sack lunches to feed homeless at Sacred Heart Parish.
 - Dec. 12th: 6:00 Choir Winter Concert
 - Dec. 14th: Minimum Day – Dismissal 12:45

- Dec. 17th – Jan. 4th : Winter Break
- **Next Board Meeting – Jan. 8, 2019: 5:00 p.m.**

VIII. CLOSED SESSION __6:50_____p.m.

- a. Employee Compensation
- b. Chief Business Officer update

IX. OPEN SESSION ____7:12_____ p.m.

X. REPORT OF ACTION TAKEN IN CLOSED SESSION

Moved by Mr. Wallach and seconded by Mr. Song to approve an adjustment to the Chief Business Officer's retirement settlement.

Moved by Mr. Wallach and seconded by Mr. Song to ratify staff performance recognition pay.

XI. There being no further business to come before the Board of Directors, the regular meeting of December 11, 2018 is adjourned at
____7:13_____p.m. by __Chairman Matt Smith_____.