

Hourly Facility Rental Rates Classification & Description		Gymnasium					Cafeteria	Classroom/ Library	Community Room	Theater Stage Crew Required	
		ELEM	MS-Aux	MS- Main	HS – Aux	HS – FH	HS - Main	All	All	All	Additional \$25/hr.
I.	<b>District Sanctioned Groups</b> Joint Use Partners	No charges except for extra personnel and overtime during non-custodial hours. <b>Excludes games, tournaments, and scrimmages.</b>									
II.	<b>Community Use</b> Youth/Adult Sports	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$30.00	\$10.00	\$20.00	\$30.00
	GAMES/TOURNAMENTS/SCRIMMAGES	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00				
III.	<b>Commercial Enterprises</b>	\$40.00	\$40.00	\$60.00	\$40.00	\$60.00	\$100.00	\$60.00	\$20.00	\$40.00	\$60.00

1. Regular hours are M-F, 5:00 p.m. to 9:00 p.m. when school is in session. A minimum facility use charge of two hours is required when there is no custodial staff scheduled to be on regular duty. **Weekend Rates: \$25.00/hr. per gym/room plus \$30/hr. per custodian per hour.**
2. A 30% deposit is required to reserve a venue – this deposit will be non-refundable within 30 days of the scheduled events.
3. The balance is due in full upon receipt of the invoice.

**Classification Descriptions**

*Class I: School or Child-related Groups or Other Government Agencies*

- School-related groups and organizations
- Chartered youth groups
- Joint use organizations who have Joint Use Agreements with the District
- Community education activities, civic and service organizations
- Community Groups sponsoring fundraising activities that directly benefit the schools or district students

*Class II: Community Use – Youth/Adult Sports, Nonprofit*

- College classes and activities
- City, county and state agencies
- Non-profit organizations conducting non-charitable fund raising events
- Authorized youth sports leagues
- Authorized adult recreational clubs and teams
- WVSD Staff Members

- *Class II Youth Related Discount Schedule: Excludes Games, Tournaments, Scrimmages and Weekends*

**0 – 25% WVSD Students = 25% Discount**

**26 – 50% WVSD Students = 50% Discount**

**51 – 75% WVSD Students = 75% Discount**

**76 – 100% WVSD Students = 100% Discount**

*Class III: Commercial Enterprises*

- Non-district fee based events
- Profit-making activities
- Religious organizations

**Examples of groups in classification**

School clubs, dances, intramural sports, after school programs, plays, musicals, meetings (PTA, PTO, PTG, Booster Clubs)  
 Boy Scouts, Girl Scouts, Camp Fire, youth support groups  
 City of Spokane Parks and Recreation Dept., YMCA before and after school program  
 Neighborhood or citizen concern groups, political caucuses  
 Government sponsored and other free education events, Neighborhood Block Watch, McGruff, Community development groups

Evening degree programs

AAU, YMCA Recreation & Competitive (Discount available for any West Valley students on team)

Staff members coaching a non-district team will receive a discount for any WV students

Recitals, lectures, sports and musical entertainment  
 Financial seminars, sales organization meetings  
 For religious Sabbath services or other church-related activities

**For more detailed listing of classifications, please see WVSD Procedures for Policy 4260 listed on our website at [www.wvsd.org](http://www.wvsd.org)**

Must be 18 years of age to rent any West Valley facility. An adult must be present at all times during event. Falsification of application will result in the loss of the use of facilities.