

# **SAFETY COMMITTEE MEETING MINUTES**

September 17, 2015

3:15 p.m.



**PRESENT:** Robert Miller, Joy Leitch, Polly Nicosia, Lori Stover, Dustin Dalton

**MINUTES:** Minutes from the May 21, 2015 meeting were reviewed and approved.

## **OLD BUSINESS:**

- Safe Schools Risk Management Tour 2/29/15 – *All Items Completed*
- Rebersburg/Miles Township Parking Lot Lighting – *Completed*
- PVE/I Summer Paving Project - *Completed*

## **NEW BUSINESS:**

- Emergency Generator Installation at Biomass Boiler Building – *Completed*

## **WORKPLACE SAFETY CONCERNS:**

- Stage at Penns Valley High School – *A rigging inspection was completed in August. Based upon recommendations from the inspection, we requested bid proposals to upgrade the existing stage rigging systems to Dead Hung Components. We received bids from Pittsburgh Stage, Inc. and Sapsis Rigging, Inc. Work to replace all of the suspension hardware and remove all of the existing suspension components is scheduled to be done during the first two weeks in October – probably over the weekend.*
- High School Areas of Concern – *On September 16, 2015, members of the school board toured the high school and identified four key areas of concern: 1) Auditorium; 2) Cafeteria; 3) Office Area; and 4) Gymnasium.*
- Replacing AED's – *The AED's were recently replaced at the high school. It was decided that 3 new AED's would be ordered to replace the units at CH, PVE/I and MTE so that they would all be on the same rotation for upgrade and/or replacement.*

## **ACCIDENT REVIEW:**

- No new accidents were reported. Discussion was held regarding Student Accident Reports and how they are handled. It was decided that after the nurse has recorded the incident in the system and the principal has signed the form, the original forms should all be sent to Joy Leitch to file for use when completing the School Health Report.

Next Meeting – October 15, 2015 – 3:15 p.m. – Admin. Conf. Rm.