

Mililani High School
Class of 2018
Senior Agreement Form
September 20, 2017

Dear Students and Parents/Guardians,

The Class of 2018 is proud to announce that Mililani High School's Commencement Exercises will be held on Sunday, **May 20, 2018, at 5:00 P.M.** at the Aloha Stadium.

This letter is to inform prospective graduates and their parents that participation in the 2018 graduation ceremony is a privilege and a voluntary, co-curricular activity which is sponsored by the Senior Class of 2018. As a senior, your child must fulfill the eight requirements listed in the Commencement Participatory Agreement (see attached) or forfeit his/her privilege to participate in this event. Students also have the right to decline participation in this event.


To show class unity and school pride, as well as neatness in appearance, the graduation committee requests that every senior follow the Graduation Dress Code (see attached).

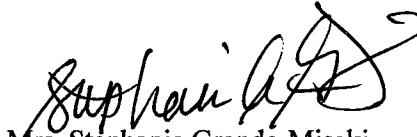
Please read the attached agreement carefully BEFORE signing the Participatory Agreement Form and Permission Form. The Participatory Agreement and Permission form must be signed and returned to your advisory teacher by **September 27, 2017.**


If you have any questions or concerns, please call or email our Graduation Advisor

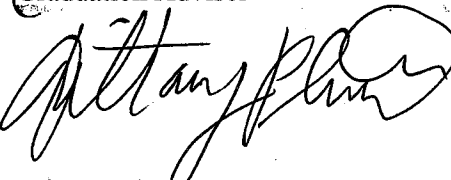
Mrs. Stephanie Grande-Misaki ph: 307-4327 email: sgrande-misaki@mililanihs.k12.hi.us


Sincerely,

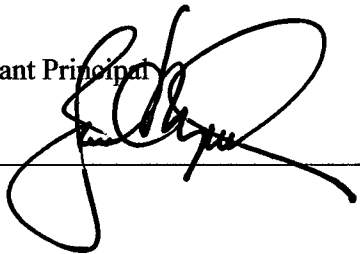

Allysen Unkle - Temporary
Adviser
Mrs. Asialyn Wong
Senior Class Advisor


Mrs. Stephanie Grande-Misaki
Graduation Advisor


Jorge Aponte Alvarez
Class of 2018 Graduation Chairperson


Brittany Plan
Class of 2018 Class President


Ms. Joy Matsukawa
Class of 2018 Assistant Principal

Approved By: 

Fred Murphy-Mililani High School Principal

Mililani High School's Class of 2018
Commencement Exercise Participatory Agreement

To participate in the Commencement Exercise Ceremony of the Class of 2018 on Sunday, May 20, 2018, the following eight requirements must be fulfilled:

Each Student MUST:

1. Fulfill the graduation requirements of the Department of Education for the State of Hawaii by Wednesday, May 16, 2018, 3:00 P.M.. If you have any questions concerning the requirements, it is the responsibility of each student to see his/her counselor and/or assistant principal to make any necessary changes.

2. Return the completed permission form with the proper signatures to your advisory teacher on Wednesday, **September 27, 2017**.

3. Pay ALL debts such as outstanding fees, lost textbooks or equipment, class dues, the **graduation fee of \$40.00**, and complete any other school related obligations by **May 15, 2018, 3:00 P.M.** *Note: Senior Clearance Forms will be distributed through advisory class in the second semester.

4. Purchase the required cap, gown, and tassel unit from Jostens. The cap, gown, and tassel unit include the Class of 2018 stole and diploma cover. Order forms went out on **September 13, 2017**. In person orders will take place on October 4, 2017 during advisory.

*Note: Please contact hawaii@jostens.com or contact Jostens Hawaii 808-261-6444 for late orders.

5. Meet deadlines and follow all instructions set by the graduation committee which includes the following:

a) On Sunday, May 20, 2018:

- Report to Mililani High School Gym between the times of 1:00 P.M. and 2:00 P.M.
- Graduates must travel to the stadium in the bus provided by the Class of 2018.
- Graduates must come fully dressed as stated in the Commencement Exercise Participatory Agreement (Item #6).
- Cap and Gown should be clean and wrinkle free (ironed).
- No personal belongings. Leave all purses, cell phones, valuables, etc., with your parents.
- Graduates will not be allowed to wear leis prior and during the ceremony.

b) During the Recessional (marching out), graduates are to stay in line until they have marched out to the designated area where alphabetical signs will be placed to meet with family and friends.

c) Diploma distribution will be held on **Tuesday, May 22, 2018** from 8:30 A.M. to 10:30 A.M. at the Mililani High School Gym. Graduates must personally pick up their diplomas. **PICTURE IDs WILL BE REQUIRED TO ENSURE PROPER IDENTIFICATION.**

- Students who participate in the commencement ceremony waive their non-disclosure rights in order to have their names printed in the commencement program.
- The name printed on the diploma will be the legal name used on all school records, which is taken from the student's birth certificate.

6. Dress according to the following guidelines below. Graduates must select one of the following options to wear beneath their gowns:

DRESS CODE REQUIREMENTS

Option #1

- Black Slacks, ankle length (NO JEANS)
- Black Dress Shoes with Black Socks. (NO CASUAL FOOTWEAR SUCH AS SANDALS, SLIPPERS, AND ATHLETIC SHOES).
- White, Collared Dress Shirt with Black (dark solid) tie (no bow tie)

DRESS CODE REQUIREMENTS

Option #2

- A white dress that has a hem line 1-2 inches above the hem of the gown
- White sandals with straps (back strap must be worn). For safety reasons, we recommend that heels not be higher than 2 ½ inches. NO SLIPPERS OR ATHLETIC SHOES ALLOWED.
- Natural colored stockings (OPTIONAL)

*Note: The dress should NOT be seen ABOVE the neckline or BELOW the hem of the gown.

DRESS CODE REQUIREMENTS

Option #3

- White short-sleeved blouse
- Black skirt that has the hem line 1-2 inches above the hem of the gown (NO DENIM SKIRTS)
- White sandals with straps (back strap must be worn). For safety reasons, we recommend that heels not be higher than 2 ½ inches. NO SLIPPERS OR ATHLETIC SHOES ALLOWED.

*Note: The dress/blouse/skirt should not be seen ABOVE the neckline or BELOW the hem of the gown.

Other Guidelines:

- Avoid excessive make up
- Avoid excessive jewelry (large dangling jewelry)
- No sunglasses
- No purses or bags
- No defacing cap and gown
- No cell phones or electronics

If any requirements are violated, students may not be able to participate in the ceremony. *Aloha Stadium and the graduation committee will not be responsible for any items that are lost or stolen before, during, or after the ceremony.*

7. Attend the scheduled practices. The practices are necessary to ensure that the ceremony will go as smoothly as possible. Failure to attend any one of the marching practices will be interpreted as the student's lack of interest in the Commencement Ceremony. Therefore, the student's participatory privilege may be revoked. Students are to leave all personal belongings at home for practices. NO ACCOMMODATIONS will be available for personal belongings.

Marching Practices

- **Thursday, May 17, 2018 at Mililani High School Gym from 8:00 A.M. to 12:00 P.M.**
- **Friday, May 18, 2018 at Aloha Stadium from 8:00 A.M. to 1:00 P.M. (Report to MHS Gym)**

8. Abide by all school rules during graduation practices, song practices, meetings, and any other activity for graduation; especially Graduation Day. If the student disobeys any school rule, the principal may revoke the student's privilege to participate in the Graduation Ceremony. The Commencement Exercise is a traditional and

dignified occasion and there will be many parents as well as special guests in attendance. Due to this, the graduation committee asks that every student cooperate in exhibiting the type of behavior which we can all be proud of.

- IF ANY CHAPTER 19 CLASS A/B OFFENSES ARE VIOLATED DURING THE SECOND SEMESTER YOU RISK NOT PARTICIPATING IN THE GRADUATION CEREMONY. ALSO, IF ANY SENIOR VIOLATES A CLASS C/D OFFENSE THEY WILL BE WARNED ON THE FIRST OFFENSE BUT WILL NOT PARTICIPATE WHEN THEY GET A SECOND WARNING. IF DURING THE CEREMONY, THE STUDENT BEHAVES INAPPROPRIATELY (INCLUDING THE VIOLATION OF CHAPTER 19: student misconduct code). THE STUDENT WILL BE IMMEDIATELY REMOVED.

It shall be understood that:

- a) Seniors who complete DOE graduation requirements after 3:00 P.M. on **Wednesday, May 16, 2018** will receive a diploma, but may NOT participate in the Commencement Ceremony.
- b) Students waive their non-disclosure rights in order to have their names printed in the commencement program.
- c) The name printed on the diploma will be the legal name used on all school records, which is taken from the student's birth certificate. A diploma name check will be conducted during quarter 3. If a correction needs to be made, submit a legal name change document or birth certificate to the registrar's office. There will be a \$20 fee to reprint a diploma.
- d) Parent, relatives, or friends of graduates will not be allowed onto the field at all before, during, or after the ceremony to take pictures.
- e) The gates at Aloha Stadium will be opened at 4:00 P.M. for parents and guests of the graduates. Seating will be on a first come, first seated basis.
- f) Graduating students NOT participating in the ceremony may pick up their diploma on Tuesday, May 22, 2018 from 8:30 A.M. to 10:30 A.M. at the Mililani High School Gym.

Mililani High School Class of 2018
Commencement Exercises Participatory Agreement Form

Student's Name (Print Neatly)

Last Name (Legal name)

First Name (Legal name)

M.I.

Please check one of the following:

_____ YES, I will/want to participate in the Class of 2018 Commencement Exercises on May 20, 2018.
(Please complete the Student Participation and Travel form on the back of this document)

_____ NO, I will NOT participate in the Class of 2018 Commencement Exercises on May 20, 2018.

§ I hereby ACKNOWLEDGE RECEIPT of the *Senior Agreement For Participating in Mililani High School's Commencement Exercises on Sunday, May 20, 2017 (hereafter referred to as Senior Agreement)*, dated September 20, 2017.

§ I have READ the *Senior Agreement*, dated September 20, 2017.

§ I UNDERSTAND the conditions and requirements of the *Senior Agreement*.

§ I also UNDERSTAND that failure to meet any of the stated requirements of the *Senior Agreement* will revoke my child's privilege of participating in Mililani High School's Commencement Exercises.

Student's Name (Print)

Student's Signature

Date

Parent/Guardian's Name (Print)

Parent/Guardian's Signature

Date

This form is due on **September 27, 2017** to your advisory teacher. Please complete BOTH sides if you are planning to participate in Commencement Exercises.

You will NOT be able to participate if this form is not submitted

Approved by: _____

Date: _____

9/15/17

Fred Murphy, Principal, Mililani High School

Turn in this form to your advisory teacher by Wednesday, September 27, 2017

LATE Forms or New Students please submit to Mrs. Grande-Misaki in N102

***** Do not write below this line (for Commencement Committee)*****

received by: _____

date: _____

Mililani High School Class of 2018

Student Participation and Travel for Mililani High School Commencement Practice and Commencement Ceremony

Dear Parent/Guardian,

Permission is being requested for your child's participation in the Mililani High School Commencement Practice and Ceremony.

Graduation Practice #1: Mililani High School Gym Thursday, May 17, 2018 8:00 A.M. to 12:00 P.M.
Graduation Practice #2: Aloha Stadium (Meet at MHS Gym) Friday, May 18, 2018 8:00 A.M. to 1:00 P.M.
Commencement Ceremony: Meet at Mililani High School Gym [One way trip to Aloha Stadium]
Saturday, May 20, 2018 Check in: 1:00 P.M. to 2:00 P.M.

Parental Permission: Please print legibly

Name of Student: _____ Phone #: _____

Address: _____

Emergency Contact: _____ Relation to student: _____

Emergency Phone #: _____

Read everything prior to checking the appropriate box:

My son/daughter has permission to participate in the above activities

My son/daughter does NOT have my permission to participate in the above activities

MEDICAL INSURANCE COVERAGE:

My child has medical coverage with _____
(Name of plan: e.g. HMSA, Kaiser, Military, etc.)

My child is NOT covered by any medical insurance plan.

PERMISSION TO PARTICIPATE IN THE COMMENCEMENT CEREMONY AND PRACTICES:

We/I grant permission for my child to participate in the 2017 Commencement ceremony and practices, and to travel by the required chartered bus. It is hereby granted that Mililani High School and the State of Hawaii be absolved of all legal responsibility in case my child is injured or hurt due to his/her own negligence, or upon proof that the school representatives were exercising due prudence in carrying out their responsibilities.

PERMISSION FOR TRANSPORTATION TO COMMENCEMENT CEREMONY AND PRACTICES:

I grant permission for named student to participate in the planned activities of travel by required private bus. I release the State from liability resulting from the use of other than school vehicles pursuant to HRS 286-181. Further, in case of illness or injury to named student, I hereby consent to and authorize such medical and dental treatment as deemed necessary, and agree to pay for such medical and dental costs if incurred.

I also agree to all of the stipulations and responsibilities described in this Senior Agreement Form. I further understand that if my child does not comply with these rules, he/she will NOT be able to participate in the Commencement ceremony. Receiving one's diploma is a right; however, participation in the ceremony is a privilege and a senior class sponsored activity.

Student's Name (Print)

Student's Signature

Date

Parent/Guardian's Name (Print)

Parent/Guardian's Signature

Date