

**FRUITVALE SCHOOL DISTRICT  
BOARD OF TRUSTEES**

**MINUTES**

November 13, 2018

Regular Meeting

**1.0 CALL TO ORDER**

Meeting was called to order at 6:00 p.m. by Richard Traynor, President. Members present: Andrew Bransby, Tina Stout and Richard Traynor. Members absent: William Jager and Stan Greene. Staff members present: Dr. Mary Westendorf, District Superintendent and Brian Prine, Director Maintenance, Operations and Transportation.

1.2 ADOPTION OF AGENDA

Motion Stout Second Bransby Ayes 3 Noes 0  
Bransby Yes Greene Absent Jager Absent Stout Yes Traynor Yes

1.3 PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS

1.4 ADJOURN TO CLOSED SESSION – Time: 6:00 P.M.

**2.0 CLOSED SESSION**

2.1 Personnel

Public employee employment, appointment, evaluation, resignation, discipline, dismissal, release, and other employment matters.

- a. Public Employee Appointment: Approval of Substitute teacher list
- b. Public Employee Appointment: (Certificated teachers)
- c. Public Employee Appointment: Assistant Superintendent
- d. Public Employee Release: Approval of certificated and classified resignations and retirements.

2.2 Pupil Personnel

- a. Suspensions List

2.3 Motion to Reconvene to Open Session – Time: 6:35 P.M.

Motion Stout Second Bransby Ayes 3 Noes 0  
Bransby Yes Greene Absent Jager Absent Stout Yes Traynor Yes

**Classified**

Employment

Maria Vargas	Cutodian	Fruitvale Jr. High
Donna Barrera	Yard Aide	Discovery
B'anna Davis	Food Service	Endeavour
Gabriel Duran	Color Guard Asst.	FJH
Amber McNitt	Bus Driver/Custodian	MOT

Resignation

Dallas Wuest	Yard Aide	Discovery
Calliana Sandrini	Color Guard Assistant	Fruitvale Jr. High

**3.0 OPEN SESSION**

3.1 Flag salute was led Kim Carlson

3.2 REPORT OF ACTION TAKEN ON CLOSED SESSION MATTERS (Government Code §54957.1)

3.2.1 Approval of action on personnel matter.

Motion Stout Second Bransby Ayes 3 Noes 0

Bransby Yes Greene Absent Jager Absent Stout Yes Traynor Yes

4.0 PUBLIC COMMENTS - NON-AGENDA ITEMS FROM THE PUBLIC

Robert Harte, Fiscal Consultant to the Fruitvale School District congratulated Dr. Westendorf on assembling a great team of administrators.

5.0 HEARINGS, PRESENTATIONS AND REPORTS

5.1 Presentation: Kern County Fair Art Contest

5.2 Fiscal Consultant's Report

5.3 Director of Curriculum and Instruction Report

5.4 Superintendent's Report

6.0 ACTION ITEMS

6.1 Approval of Consent Agenda items:

6.1.1 Minutes from the [October 9, 2018](#) Board Meeting and October 30, 2018 Special Board Meeting.

6.1.2 October mid- and end-of-month payrolls for [\\$1,822,196.42](#)

6.1.3 Commercial warrants, batches [#0018](#), [#0024](#) through [#0029](#) and [#0031](#) for [\\$1,029,884.46](#)

Total # of Warrants: 206

6.1.4 Field Trip Request: Fruitvale Jr. High, 8<sup>th</sup> grade trip to the Museum of Tolerance.

6.1.5 Field Trip Request: Endeavour, 5<sup>th</sup> grade to the California Science Center.

6.1.6 School Safety Plan: Endeavour Elementary

6.1.7 School Safety Plan: Quailwood Elementary

6.1.8 Schedule Annual Organizational meeting for December 11, 2018 – 6:30 p.m.

6.1.9 Donations

Motion Stout Second Bransby Ayes 3 Noes 0

Bransby Yes Greene Absent Jager Absent Stout Yes Traynor Yes

6.2 Approval to purchase copier machines from Image 2000. Image 2000 would provide copier machines for all school sites and the District office in the amount of \$88,223.85. The purchase price includes 12 copiers, as well as 1-year of free service for parts and labor.

Motion Bransby Second Stout Ayes 3 Noes 0

Bransby Yes Greene Absent Jager Absent Stout Yes Traynor Yes

6.3 Approval of revision to Board Policy.

BP 5111 – Admission

Motion Stout Second Bransby Ayes 3 Noes 0

Bransby Yes Greene Absent Jager Absent Stout Yes Traynor Yes

6.4 Approval of Resolution #1819-07: Impoundment of Local Tax Revenues to Anticipate Pending Claims and/or Litigation. Certain tax revenues levied on behalf of the Fruitvale School District by the Kern County Tax Assessor have been appealed by property owners. The District previously impounded \$840,819.13. This resolution authorizes the Superintendent to direct the County's Auditor-Controller impound an additional 35,947.11 amount equal to the contested taxes from the current year tax revenues in the event that the claimants prevail. There is no adverse impact to the District as the State backfills this amount through the State Aid appropriation.

Motion Stout Second Bransby Ayes 3 Noes 0  
Bransby Yes Greene Absent Jager Absent Stout Yes Traynor Yes

- 6.5 Appointment of Labor Negotiator (s) (Government Code section 54957.6)  
The board considered the appointment of one or more labor negotiator(s) to represent the Board in discussing salary and benefits with candidates for two unrepresented employee positions (Superintendent and Assistant Superintendent.) The Board designated William Jager and Stan Greene.

Motion Stout Second Bransby Ayes 3 Noes 0  
Bransby Yes Greene Absent Jager Absent Stout Yes Traynor Yes

- 6.6 Approval of Design and Project Administration Services with Infinity Communications and consulting for Competitive Bidding, E-Rate and Project Management. Staff recommended approval to allow District to engage in competitive process for the procurement and installation of structured cabling. Project is for Columbia Elementary and Quailwood Elementary to update network infrastructure. This process has been previously done by District for Discovery, Endeavour and Fruitvale Junior High. Infinity Agreement is not to exceed \$25,000.

Motion Bransby Second Stout Ayes 3 Noes 0  
Bransby Yes Greene Absent Jager Absent Stout Yes Traynor Yes

- 6.7 Approval for Competitive Negotiation for E-Rate Priority one Projects – Wide Area Network (WAN, Internet Access, and a Data Circuit. Staff recommended approval to allow District to engage in competitive process utilizing Public Contract Code section 20118.2 for the above-mentioned projects. District is nearing the end of the prior agreement for these services. Infinity Communications and Consulting will design bid specifications underpart of their previously executed agreement for e-rate services. No additional financial impact.

Motion Stout Second Bransby Ayes 3 Noes 0  
Bransby Yes Greene Absent Jager Absent Stout Yes Traynor Yes

- 6.8 Approval of 2018-2019 Reclassification Criteria for English Language Learners. The California Education code requires that criteria for the reclassification of English Language Learners to be determined by each Local Education Agency approved by a District English Language Advisory Committee and the board of trustees. Criteria is attached.

Motion Bransby Second Stout Ayes 3 Noes 0  
Bransby Yes Greene Absent Jager Absent Stout Yes Traynor Yes

- 6.9 Approval of change order #001, APR #1 / Electrical and Countertop Changes in Room 701 at Discovery Elementary. Staff recommended approval of change order #001, APR #1 in the amount of \$1719.39 to Primoris Electric for a change in electrical outlet locations. Staff recommends approval of change order #001, APR #1 in the amount of \$1500.00 to CAL-KERN Construction for replacement countertops due to removal of exterior panduit.

Motion Stout Second Bransby Ayes 3 Noes 0  
Bransby Yes Greene Absent Jager Absent Stout Yes Traynor Yes

- 6.10 Approval of Kim Carlson, Director of Personnel Services as new Assistant Superintendent /Director of Personnel Services.

Motion Stout Second Bransby Ayes 3 Noes 0  
Bransby Yes Greene Absent Jager Absent Stout Yes Traynor Yes

6.11 Motion to table Approval of change to Classified Management Salary Schedule to align Director of Maintenance, Operations and Transportation with Director of Information and Technology.

Motion Stout Second Bransby Ayes 3 Noes 0  
Bransby Yes Greene Absent Jager Absent Stout Yes Traynor Yes

## 7.0 INFORMATION ITEMS

- 7.1 Current Enrollment/ADA (written report)
- 7.2 Current monthly budget income/expenditures (written report)
- 7.3 Report on 2018 Dashboard Local Indicators
- 7.4 State Budget report (verbal report)
- 7.5 Special Recognition (written report)
- 7.6 Correspondence

## 8.0 ITEMS FROM THE BOARD

- Tina thanked the presenters and was overwhelmed with what a great job Jasmine Bassilious is doing. She also congratulated Kim Carlson on her new position as Assistant Superintendent/Director of Personnel Services.
- Andrew Bransby thanked the presenters.
- Richard Traynor also thanked everyone and congratulated Kim Carlson.

## 9.0 ADJOURNMENT

Time: 8:23 P.M.

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Clerk

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Secretary / Superintendent