



Transfer Guidelines and FAQ

Effective August 15, 2019

Transfer Information:

Due to recent space limitations at some campuses, we are now limiting transfers within the district. We understand that this is a change from how transfers have been handled in the past and we apologize for any inconvenience this may cause. Students that were on a transfer prior to the 2019-2020 school year are “grandfathered” in as a transfer student. No new transfers will be accepted between BISD campuses other than employee transfers. If you have any questions, please read the Frequently Asked Questions below or contact a campus administrator. Thank you in advance for your understanding.

Returning students currently on a district transfer:

All returning transfer students must reapply each year for a transfer. Transfers are only approved for one year and are evaluated each year for renewal. Transfer renewal forms will be mailed out in May to students currently on a transfer and must be returned to the district before the last day of school for consideration for the following school year.

Transfer Question	Answer and Guidelines
1. If a student moves during the school year and now resides in another BISD school zone, are they required to move or are they allowed to stay?	1. Students that move during the year to a new BISD school zone are allowed to stay until the end of the semester (Christmas/End of the Year) and will be required to attend the new school at the beginning of the next semester.
2. If an older student was approved on a transfer previously, are the younger siblings allowed to transfer to attend the same school with the older sibling?	2. If a family has a student(s) already enrolled in the district as a transfer, they may apply for a transfer for any younger children in the family that would attend the same school as the older sibling. Final approval or denial of a transfer students is determined by the campus principal.
3. If a staff member works at a campus in a town	3. One of the advantages of working in the district

<p>that is not the town of residency for their child, can that student transfer to the town in which the staff member works? For instance, a staff member lives in Chandler, works at BIS and wants their child to attend BES. Can that student attend BES?</p>	<p>is for the employee to have the option of enrolling their child in the district at the campus of their choice as a transfer student. The employee must apply for their child to be a transfer student and receive final approval from the school principal.</p>
<p>4. If a student's primary after school caregiver lives in Brownsboro, may the student be approved for transfer to Brownsboro even if they live in Chandler or vice versa?</p>	<p>4. Unfortunately, due to space limitations on campuses, the student must attend the school in which they live.</p>
<p>5. If a student wants to transfer from outside the district for Pre-K, can they enroll?</p>	<p>5. If the parents want to enroll a student from outside the district in pre-K (and they have no other students in the district) as a transfer student, the student will be put on a waiting list until all district Pre-K students are enrolled. The parents will be notified in August to let them know if their child will be accepted as a transfer student.</p>
<p>6. What if my older children attend the Junior High and High School and I want my younger students to be in Brownsboro due to transportation but we live in Chandler, can I get a transfer?</p>	<p>6. Unfortunately, due to space limitations at some campuses, the students must attend the school in which they live.</p>
<p>7. If my child was accepted on a transfer prior to the 2019-2020 school year, are they still eligible for a transfer renewal?</p>	<p>7. Any student that was accepted on a transfer prior to 2019-2020 is "grandfathered" in as a transfer student and must reapply annually.</p>
<p>8. If a student who attends a campus in BISD and moves out of district during the school year, do they complete the transfer application upon moving, or do they wait until the end of the semester or does that student need to enroll in their new school district zone?</p>	<p>8. If a student moves out of the BISD attendance zone, the student will need to apply for a transfer if they want to be considered as a transfer student. The principal will look at the student's grades, attendance, discipline etc. and determine if the transfer request is approved. If the transfer is denied, the student will need to transfer to the district where they now reside.</p>
<p>If you have any questions regarding the transfer process, please contact the Campus Principal.</p> <p style="text-align: right;">Updated 9-18-19</p>	