

Hampden-Wilbraham Regional School District

Albert G. Ganem, Jr.
Superintendent of Schools
aganem@hwrsd.org



621 Main Street
Wilbraham, MA 01095
Phone: (413)596-3884
FAX: (413)599-1328

Dear Volunteer,

Thank you for expressing an interest in volunteering in the Hampden-Wilbraham Regional School District. Volunteers strengthen the partnership between our schools and communities, while helping us better serve our students.

District Policy requires that volunteers maintain strict confidentiality and meet requirements of the Criminal History Systems Board, specifically a "Criminal Offender Record Information" (CORI) background check, and in some cases, the "Fingerprinting Requirements for Public School Employees: Implementation of MGL Chapter 77 of the Acts of 2013."

Attached are forms relative to these requirements. All school volunteers must sign the "Confidentiality Agreement for Volunteers." In addition, certain volunteers who work directly with students without the presence of school personnel may be required to complete the "CORI Request Form" and/or register for the State Applicant Fingerprint Identification System (SAFIS). Please complete the form(s) and return to your building contact as soon as possible.

Thank you again for your offer to volunteer in the Hampden-Wilbraham Regional School District.

Sincerely,

A handwritten signature in blue ink that reads "Albert G. Ganem, Jr.".

Albert G. Ganem, Jr.
Superintendent of Schools

AGG/kwb

Attachments

09-2016

In pursuit of educational excellence, the Hampden-Wilbraham Regional School District envisions an interactive learning community of creative, passionate thinkers in a safe and healthy environment, embracing opportunities to contribute to and compete in a global society while valuing honesty, integrity, responsibility, and respect for each individual.