

East Career and Technical Academy

School Organization Team Meeting

Wednesday, October 24th, 2018

1.0 Welcome & Roll Call

Meeting was called to order at 3:07 PM by Darlin Delgado (pending appointment of chair)

1. **Members Present**

Parents: Fernando Romero - Parent, Larry Lineau - Parent
Staff: Darlin Delgado, Principal; Jody Bowden, Support Staff Representative; Jayme Rawson and Gabriel Silva, Licensed Representative

Student: Geovanna Sanchez, Student Representative

Non-Members Present

Stacy LeFevre - Assistant Principal, Dr. Martinez - Counselor, Antoinette Wise - Counselor

2. Absent: None
3. *A voting quorum is present*

2.0 SOT Organization

2.1.1 FUNCTION OF THE SCHOOL ORGANIZATIONAL TEAM

- Darlin Delgado explained the function of the SOT

2.1.2 SELECTION OF CHAIR

- Fernando Romero was unanimously elected SOT Chair for the 2018-2019 School Year

2.1.3 SELECTION OF VICE CHAIR

- Larry Lineau was unanimously elected SOT Vice Chair for the 2018-2019 School Year

2.1.4 MINUTES

- Minutes will be taken by Jayme P. Rawson

2.1.5 TEAM NORMS

- Veteran team members discussed norms, and the team unanimously selected to continue to use Roberts Rules of Order in order to conduct official business

2.1.6 MEETING PROCEDURES

- Anyone can bring an agenda item to the team by emailing it to Lori Gatter up to 24 hours before any scheduled meeting. Meetings will be held on the second Wednesday of the month, on an as-needed basis

2.0 Approval of Minutes from September 19, 2018

3.0 Public Comment Period (2 minutes maximum allotted) – No public comment

5.0 New Items

- 5.1.1 East Tech Updates and Celebrations- Darlin Delgado/Stacy LeFevre
 - a. Summary of all of East Tech’s results, including graduation results, NSPF Star Rating, Shining Star Award, college credit accrual for 2017-2018 and more
- 5.1.2 Counseling-Dr.Catherine Martinez and Antoinette Wise-White
 - a. Counseling Goals
 - Counselors presented the vision and goals for the counseling office for the 2018-2019 school year. Counselors will focus on data collection and analysis to ensure students’ needs are being met, from advising, course selection, CCR pathway options as well as social and emotional support for all students
- 5.1.3 School Performance Plan 2018-2019 – Darlin Delgado
 - a. NSPF
 - East Tech is a 5 Star School!
 - b. Accountability Report
 - East Tech will continue to work toward 100% graduation and a 22 on the ACT

6.0 Agenda Planning

- 6.1.1 Items for Future Agendas – Email to Lori Gatter at gattela@nv.ccsd.net

7.0 Information

- 7.1.1 Next Meeting: East Career and Technical Academy, 6705 Vegas Valley Dr., Principal’s Conference Room on Wednesday, November 14th at 3:00 PM in the Principal’s Conference Room