

On Wednesday, October 24, 2018 at 9:36 a.m. there was a meeting held with South Texas College personnel. The members present for the meeting were: Antonio De La Cruz (STC ECHS Director), Alejandra Cantu (DE Planning and Scheduling Manager), Marco De La Garza (STC ECHS Coordinator), Cynthia Wilson (Executive Director for Secondary Education), Orlando Farias (MCHS Principal), Fernando Izaguirre (MCHS Dean of Instruction), Zina Acevedo (MCHS Head Counselor), and Krystania Sanchez (MCHS Counselor).

The items on the agenda were as followed:

1. Welcome/ Introductions
 2. Spring Schedules
 3. Textbooks
 4. Fast Track (Freshmen)
 5. Course Audits
 6. STC Library Resources Presentation
 7. CLE Presentation
 8. TSI Support
 9. Academies
 10. STC Personnel Absences
 11. MFA in Creative Writing
 12. South Texas Convening Conference (Nov. 5-6)
 13. Other/Questions/Concerns
- Item 2 (Spring Schedules): The schedules will stay the same for the exception of some of the MCHS dual professors. The corrections are: 22228 Eng. 1302 SF7 Chapa-Leija, D.

MW 2:50pm-4:15pm (Instructor change) and needing to add another Eng. 1302 with Chapa-Leija, D. TR 9:25-10:55.

- Item 3 (Textbooks): It was discussed that there is a deficiency in communicating the need for certain textbooks to professors, STC not providing the list of books on time to adjust to the MCHS budget, and budgeting for these textbooks before the deadline.
- Item 4 (Fast Track for Freshmen): The Fast Track for the freshmen is scheduled for December 6th at 9:30 at STC with Jimena Olivares.
- Item 5 (Course Audits): The course audits for the seniors are scheduled for Thursday, Nov. 1st and Friday, Nov. 2nd. Sixty students are on track to receive their Associates degree.
- Item 6 (STC Library Resources Presentation): Mr. Farias would like for a personnel from the STC library to come over and present to our students about the resources that are available to them at STC. It was discussed that someone would be able to come soon to present to our students.
- Item 7 (CLE Presentation): Mr. Farias would also like for our students to receive a CLE hands-on presentation soon. A possibility would be for our students to bring their own chromebooks to follow along with the presenter.
- Item 8 (TSI Support): Mr. Farias inquired if STC had any additional resources or tutorial sessions available for the TSI exam. STC personnel said they would follow up with that and get back to Mr. Farias.
- Item 9 (Academies): It was discussed that we would like to have our own Criminal Justice academy at MCHS, instead of at STC. The professors would come to MCHS to

teach the course, depending on how many students apply and get accepted into the program. We are hoping that this would increase our male population at MCHS.

- Item 10 (STC Personnel Absences): One of our MCHS teachers, who is also an STC instructor, is on medical leave and has two dual classes. Mr. Farias inquired about how STC handles a situation like this. They responded that they have never encountered an issue like this before and would get back to Mr. Farias on what we can do to resolve this issue. For now, Mrs. D. Chapa-Leija, the other English 1301 instructor, is giving the lecture to the two dual classes. The possibility of professors from STC giving the lecture via satellite was discussed and could be feasible and will be an option.
- Item 11 (MFA in Creative Writing): One of the MCHS teachers will receive her Master's degree in Creative Writing in December and Mr. Farias asked if it was possible for her to become one of our dual teachers in Creative Writing. Ms. Cantu said she would have to verify if her degree qualifies her to teach an English course. It depends on the coursework she took for her degree.
- Item 12 (South Texas Convening Conference, Nov. 5-6): Early College High School personnel will be visiting on Nov. 6 to tour our campus and get information.
- Item 13 (Other/Questions/Concerns): Mr. De La Garza will send a report from Starfish to Mrs. Acevedo soon. Mr. Izaguirre inquired about how STC accommodates students with special needs. Mr. De La Cruz said that students need to take their accommodation plan to Student Services at STC, so that they may be submitted to their professors.

The meeting concluded at 10:30 a.m.