

SMITHVILLE INDEPENDENT SCHOOL DISTRICT

REQUEST FOR PROPOSALS FOR CUSTODIAL SERVICES

Addendum #1 Issued: Wednesday, April 17, 2019

Opening Time and Date: Unchanged: Tuesday, April 23, 2019 at 2:00 p.m.

Addendum #1

The following Addendum is made pursuant to the Request for Proposals for Custodial Services (“the Project”). This Addendum totals 6 pages, including drawings, shall be fully incorporated into the Request for Proposals and have the same force and affect. If any position of this Addendum conflicts with the Request for Proposals or Attachments thereto, the Addendum shall take precedence.

The following changes and/or clarifications are made to the Request for Proposals:

1. Question: Due to the construction within the District, would SISD like the contractors to break-out the bid pricing per year?

Answer: Yes, location closing/openings will be changing so pricing per year would be helpful to SISD for evaluation purposes.

2. Question: What are the hourly wage rates that SISD is expecting to be utilized in the contract?

Answer: Smithville ISD would like the contractor to hire quality individuals who will do quality work for SISD at a fair wage. It is up to the contractor to research the service industry wage rate for this area.

3. Question: Would SISD like for the pricing to be broken out per year or per square footage?

Answer: The cost breakdown of Contractor’s proposal shall be completed as set forth in Exhibit E to the Request for Proposals.

4. Question: In the proposal it requires the contractor to have a fidelity bond for their employees. Can this bond be replaced with criminal, theft and dishonesty coverage?

Answer: Yes.

5. Question: Is the square footage of the kitchens supposed to be included in the proposal?

Answer: No. Food Service employees clean the kitchens.

6. Question: Is the patio area located in the middle of the elementary gym, elementary specials center and junior high band hall the responsibility of the contractor?

Answer: All exterior entrances of buildings are included in the proposal. We consider the patio area the external entrance of these three locations.

7. Question: Where will the contractor store consumables within the district?

Answer: The current location is scheduled to be demolished. Smithville ISD will supply an area for the contractor to store the consumable products.

8. Question: Will the contractor be required to supply day porters?

Answer: Yes.

9. Question: Was a floor plan of the new Junior High Building included in the proposal?

Answer: No. See attached.

10. Question: What are the different types of flooring throughout the new Junior High Building?

Answer: No. See the floor plan/scheduled attached.

11. Question: What are the ceiling heights of the new Junior High Building?

Answer: The ceiling heights vary from 8ft in the bathrooms to 27ft in the main hallways.

12. Question: Does SISD have a lift that the contractor will be able to utilize for ceiling cleaning?

Answer: No. The contractor must provide a lift for ceiling cleaning.

13. Question: How many custodial closets are located in the new Junior High Building?

Answer: Four. See the attached floor plan for location.

14. Question: What cleaning is expected of the contractor during the move in phase of the new Junior High Building?

Answer: SISD is expecting minimal cleaning from the contractor during the move in phase. We expect normal cleaning of the facility to begin on August 12, 2019.

15. Question: On page 6 of the RFP Proposal Format – C. Staffing Plan & Policies (#1,#2) and D. Operations Plan & Policies: (8.a&b). Both of these sections seem to be asking for the same thing? Please clarify.

Answer: Please respond as set forth in the Request for Proposals..

16. Question: Can the bidder submit a fixed square foot price and a monthly/annual price that is based on the square footage in the RFP, which may fluctuate? The reason is that with construction, there are no set dates for school/square footage additions or deletions, only guesstimates. If there is a set square footage price, we can amend the contract/price up or down when the District is ready to add or reduce space and the only change would be the monthly/annual price, not square footage price.

Answer: Proposers should respond as set forth in the Request for Proposals.

Failure to acknowledge receipt of this addendum may result in rejection of your response. Respondents/Proposers/Offerors may acknowledge receipt by one of the following methods:

1. Sign and return this Addendum #1 with the response; or
2. Submit acknowledgment with the response to the Request for Proposals.

Authorized Signature: _____

Date: _____

Printed or Typed Name of Authorized Signatory: _____

Business Entity Name: _____