

Board of Education – Bordentown Regional School District

Action Meeting Agenda

September 12, 2018

BORDENTOWN REGIONAL HIGH SCHOOL – LIBRARY

6:45 PM ~ EXECUTIVE SESSION

7:00 PM ~ PUBLIC SESSION

POST AGENDA

A. CALL TO ORDER

+Document Provided

Sunshine Law Statement:

In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner:

Schedule of meetings to be held from January 24, 2018 through January 2, 2019 was conveyed to the *Burlington County Times* and the *Trenton Times* on January 8, 2018.

The change in time for this meeting was conveyed to the *Burlington County Times* and the *Trenton Times* on August 7, 2018.

The Secretary will enter this public announcement into the minutes of this meeting.

B. FLAG SALUTE/SILENT REFLECTION

C. ROLL CALL

D. EXECUTIVE SESSION (if Necessary)

RESOLUTION:

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting: and

WHEREAS, the Board of Education of Bordentown Regional School District (“Board of Education”) has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public: and

WHEREAS, the regular meeting of the Board of Education will reconvene following the end of the closed session, approximately 7:00 pm this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

_____ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

_____ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: BREA Negotiations);

_____ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: _____)

Board of Education – Bordentown Regional School District

Action Meeting Agenda

September 12, 2018

Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the Board of Education’s position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

____ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public’s interest and the employee’s privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is _____);

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board of Education Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Mr. Eloi Richardson, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Bordentown Regional School District, Board of Education at its meeting held on 1/3/18.

_____, Board Secretary

E. RECOGNITION/PRESENTATION

1. Welcome BRSD new staff members:

Terri Adams	Special Education – BRHS
Lauren Albanese	Elementary Teacher – PMES
Jeanette Berman	Elementary Teacher – PMES
Sarah Buckalew	Elementary LOA – CBS
Kaitlynn Catanzaro	Special Education – MIS
Candice Chin	Biology – BRHS
Erica Crosier	Social Studies – BRMS
Nicole Decker	Special Education – PMES
Lisa Fonseca	Elementary Teacher – PMES
Rachel Gagliardo	Language Arts - BRMS
Lauren Guidotti	Elementary Teacher – CBS
Audra Gutridge	P.T. Business – BRHS
Elizabeth Haines	Elementary LOA – PMES
Dana Marie Haas	Elementary LOA – CBS
Patricia Hutman	Art LOA – BRHS
Frank LaRubbio	English – BRHS
Kaitlyn McIlvaine	Music – CBS/MIS
Meredith Morley	Asst. Principal – BRHS
Bryanna Mostak	Special Education – CBS
Donna Pado	Nurse – PMES
Stefanie Puigdollers	Elementary LOA – MIS
Kelly Schlupp	Special Education – BRMS
Kamala Silvey	Music/Choir – BRMS
Theresa Spell	Librarian – PMES
Joanna Timtishin	Special Education – MIS
Alexandra Wesson	Art – CBS/MIS
Melissa Ullrich	Social Studies LOA – BRHS
Christina Urso	Special Education – MIS

Board of Education – Bordentown Regional School District

Action Meeting Agenda

September 12, 2018

F. STUDENT REPRESENTATIVES

G. PUBLIC FORUM – FOR AGENDA ITEMS ONLY

Members of the public are invited to submit comments pertaining to educational matters during the public comment portion of this meeting. Please report to the microphone and state your name and address for the record prior to addressing the Board of Education. The board, pursuant to *Open Public Meetings Act*, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the board will give all comments appropriate consideration and will refer all initial complaints to the administration for resolution.

Please be aware that all Board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. The maximum time per member of the public shall be **five (5) minutes** and limited to a **thirty (30) minute total**. Please state your name and address for the record.

H. UNFINISHED BUSINESS

I. CONSENT AGENDA APPROVAL

1. +Motion to approve Travel/Mileage reimbursement requests
2. +Motion to approve Minutes, August 15, 2018
3. +Motion to approve Bill List, July 2018
4. +Motion to approve Board Secretary/Treasurer Report, July 2018
5. **+Motion to approve Substitute List**
6. **+Motion to approve 2018-19 Out of District Placements as of September 5, 2018**

J. COMMITTEE REPORTS

1. Negotiations Committee Meeting, **9/10/18** – Mr. Stephen Heberling, Chair

K. SUPERINTENDENT’S REPORT

1. No HIB incidents to report at this time.
2. +Motion to approve 2018-2019 District Merit Goals.
3. **Motion to approve two, one-hour late busses to run three days a week at BRHS [Tuesday, Wednesday and Thursday] effective September 25, 2018 at negotiated rate.**

L. CURRICULUM REPORT

1. Motion to approve BRSD to host the 2018 NJSIAA State Field Hockey Finals on November 10, 2018. BRSD will host a total of five (5) games. All costs for this event will be paid for by the NJSIAA.
2. +Motion to approve contracting ESU to teach one class at BRHS, American Sign Language, during the 2018-19 SY, first semester (and possible three sections during semester 2). The cost of each class is \$8,000 for up to 10 students or \$10,000 for up to 20 students.
3. Motion to approve additional field trip for BRHS Key Club to Six Flags Great Adventure in Jackson, NJ. The Key Club members will participate in the statewide Key Club Rally, October 7, 2018 at a cost of \$25/student with season pass or \$58/student without season pass. There is no cost to the District.
4. Motion to approve newly-created or revised NJSLS based curriculum for the following courses and/or subject areas:

Subject Area / Course	Grade Level
<i>Advanced Placement Computer Science A</i>	9-12
<i>Advanced Placement Chemistry</i>	9-12
<i>3D Studio Art</i>	9-12

5. Motion to readopt all district curriculum, as aligned to the 2016 New Jersey Student Learning Standards (NJSLS) in the following curricular areas :
 - a. 21st Century Life and Careers
 - b. Comprehensive Health and Physical Education
 - c. Language Arts Literacy
 - d. Mathematics
 - e. Science
 - f. Social Studies
 - g. Technology
 - h. Visual and Performing Arts
 - i. World Languages
6. +Motion to approve the District Professional Development Plan for the 2018-2019 SY.

M. PERSONNEL REPORT

Appointments, Per Superintendent's Recommendation:

Resolution: Criminal History Check

***ALL BREA SALARIES AND STIPENDS WILL BE PAID AT 2017-2018 RATES AND
WILL BE ADJUSTED PENDING NEGOTIATIONS***

The following staff, positions, and salaries are appointed for emergent hiring pending completion and certification of the State of New Jersey criminal history check. Affidavit(s) is (are) from the applicant(s) attesting to no criminal record are in the Superintendent's possession. Staff to whom this resolution applies are noted in **bold** print.

1. Motion to accept resignation from Ms. Rhonda Jones from the position of General aide at MIS, effective August 15, 2018.
2. Motion to accept resignation from Ms. Rose DiBenedetti from the position of General aide at CBS, effective August 28, 2018.
3. Motion to accept resignation from Ms. Sandy Imbalzanno from the position of General aide at BRMS, effective August 31, 2018.
4. Motion to rescind offer to Mr. Michael DiBartolo as long-term leave replacement at BRHS.
5. Motion to rescind offer to Ms. Alexandra Baldwin as long-term leave replacement at MIS.
6. +Motion to approve **Ms. Sarah Buckalew** as a long-term leave replacement at CBS, effective September 4, 2018 through December 3, 2018. Ms. Buckalew will be compensated according to the long-term leave pay scale. This was approved between meetings.
7. +Motion to approve **Ms. Sandra Collier** as a part-time, 16.25 hr/wk. general aide at PMES, effective September 1, 2018 Step 1 with a salary of \$9,649. This is due to a resignation/transfer. This was approved between meetings.
8. +Motion to approve **Ms. Danamarie Haas** as a long-term leave replacement at CBS, effective September 4, 2018 through January 16, 2019. Ms. Haas will be compensated according to the long-term leave pay scale. This was approved between meetings.
9. +Motion to approve **Ms. Patricia Hutman** as a long-term leave replacement at BRHS, effective September 4, 2018 through November 26, 2018. Ms. Hutman will be compensated according to the long-term leave pay scale. This was approved between meetings.
10. +Motion to approve **Ms. Cristina Mannino** as a part-time, 16.25 hr/wk. general aide at PMES, effective September 1, 2018 Step 1 with a salary of \$9,649. This is due to a resignation/transfer. This was approved between meetings.
11. +Motion to approve **Mr. Luke Mrzljak** as a Desktop Support Technician for the District, effective September 17, 2018 with a pro-rated salary of \$38,000.

Board of Education – Bordentown Regional School District

Action Meeting Agenda

September 12, 2018

12. +Motion to approve **Ms. Stefanie Puigdollers** as a long-term leave replacement at MIS, effective September 18, 2018 through March 29, 2019. Ms. Puigdollers will be compensated according to the long-term leave pay scale.
13. +Motion to approve **Mr. Ronald Thomas** as a part-time contracted bus driver for the Transportation Department, effective September 6, 2018, Step 1, with a pro-rated salary of \$17,936. This replaces a resignation. This was approved between meetings.
14. +Motion to approve **Ms. Alexandra Wesson** as a full-time Art Teacher at CBS/MIS, effective **October 12, 2018 or as soon as released from current district**, BA, Step 4, with a **pro-rated** salary of \$53,337. This replaces a resignation.
15. Motion to approve **Ms. Annissa Richard** (high school student) as a PAC Usher for CDA with an hourly wage of \$9/hour.
16. Motion to approve **Mr. Nathan Scranton** (college student) as a PAC Usher for CDA with an hourly wage of \$11/hour.
17. Motion to approve **Ms. Elizabeth Deputy Palmese** as an Adult Education Instructor for CDA with an hourly wage of \$26/hour.
18. Motion to approve **Ms. Rebecca Burgoon** as a 1:1 Aide in the CDA Before/After School Program at a wage of \$13/hour for hours worked.
19. Motion to approve **Ms. Christine Hensley** for the CDA Before/After School Program at a wage of \$12/hour for hours worked.
20. Motion to approve the transfer of Ms. Lisa Krzywicky as a part-time, 16.25 hr/wk general aide to CBS from PMES, effective September 1, 2018. There is no change in salary. This is due to a resignation. This was approved between meetings.
21. Motion to approve the transfer of Ms. Danielle Weber as a part-time, 16.25 hr/wk general aide to CBS from PMES, effective September 1, 2018. There is no change in salary. This is due to a resignation. This was approved between meetings.
22. Motion to approve Ms. Cheryl Glitz as a full-time Instrumental Band Teacher at MIS, MA, Step 2, with a salary of \$55,203, effective September 1, 2018. Ms. Glitz is currently a part-time band teacher at MIS. This was approved between meetings.
23. Motion to amend Ms. Nicole Decker's salary, BA, Step 1, effective September 1, 2018. Salary was inadvertently stated as \$51,560. Salary should be \$51,650.
24. Motion to amend location for Ms. Christine Urso. Ms. Urso was inadvertently placed at PMES. Ms. Urso should have been placed as an elementary teacher at MIS.
25. Be it resolved that the commencement of leave of absence requested by employee #4244, effective October 18, 2018 through approximately December 7, 2018, is hereby approved subject to verification of the requested duration of such leave in accordance with the applicable provisions of FMLA and NJFLA and Board Policy 4151.2/4251.2 and further subject to employee's continued payment of all required health care contributions in accordance with Board policy and applicable law.
26. Motion to approve Ms. Deborah Tartaglia to teach an additional class at BRHS, Introduction to Graphic Arts, for semester 2 during her prep period at a compensation of \$5,455.71.
27. Motion to approve Ms. Kara Steffen to teach an additional class at BRHS, Entrepreneurship, for semester 2 during her prep period at a compensation of \$4,571.75.
28. Motion to approve Ms. Ellen Kirk as the BRHS Theatre Vocal Director, Step 1, with a stipend of \$1,863.
29. Motion to approve the following 2018-19 BRHS Field Hockey Coaches:
 - a. Jessica Carey, Assistant Coach-Step 1, \$4,375
30. Motion to approve the following 2018-19 BRHS Boys Basketball Coaches:
 - a. Kevin Wright, Assistant Coach-Step 3 +L, \$6,251
 - b. Steve Perry, Assistant Coach-Step 3, \$6,101

Board of Education – Bordentown Regional School District

Action Meeting Agenda

September 12, 2018

31. Motion to approve the following 2018-19 BRHS Girls Basketball Coaches:
 - a. Larry Carthan, Assistant Coach-Step 3 +L, \$6,401
 - b. Kara Steffen, Assistant Coach-Step 1, \$4,942
32. Motion to approve the following 2018-19 BRHS Winter Track Coaches:
 - a. Joseph Minch, Assistant Coach-Step 3, \$5,401
33. Motion to approve the following 2018-19 BRHS Step Team Coach:
 - a. Renee Eugene, Co-Coach-Step 2, \$1,125
34. Motion to approve the following 2018-19 BRHS Baseball Coaches:
 - a. Michael Oliver, Assistant Coach-Step 3, \$5,401
 - b. Brian Guire, Assistant Coach-Step 3, \$5,401
 - c. Jason Zablow, Assistant Coach-Step 1, \$4,375
35. Motion to approve the following 2018-19 BRHS Spring Girls Track Coaches:
 - a. Brian Wheeler, Assistant Coach-Step 2, \$4,861
 - b. William Lloyd, Assistant Coach-Step 3, \$5,401
36. Motion to approve the following 2018-19 BRHS Spring Boys Track Coaches:
 - a. Kristen Borton, Assistant Coach-Step 1, \$4,375
37. Motion to approve Ms. Erica Crosier as a BRHS volunteer Girls Soccer Coach.
38. Motion to approve Ms. Jenna DiLissio, a Rutgers University student, to complete her field experience/internship as an occupational therapist during the Fall 2018 semester under the mentorship of Ms. Christina Kittel.
39. **Motion to charge, within its permitted limits, up to \$4,000 in administrative costs to the FY19 Title I grant for staff coordinating its various programs/components: Robert Walder [\$2,000]; Michelle Henry [\$1,000]; and Robert Schurtz [\$1,000] to coordinate all the BSI schedules and ISIPs for BRMS.**

INFORMATION:

40. **+JOB POSTINGS:** BRHS Art Leave Replacement – BRMS 16.25 Hour General Aide – MIS 16.25 Hr. General Aide – PMES 16.25 Hr. General Aide – CDA Before and After Care Associates –

N. BUSINESS, FINANCE & OPERATIONS

1. +Motion to accept Board Secretary's Monthly Certification: Budgetary Line Item Status and Budgetary Major Account/Fund Status for July 2018.
2. +Motion to approve Transfer of Funds.
3. +Motion to approve agreement with SD Gameday Athletic Training Services on an as needed basis for substitute athletic trainer at a cost of \$50/hr.
4. Motion to submit the following SY2018-19 requests to the Department of Education's County Office for approval [Exhibits in the Board Office]:
 - a. Alternative bathroom plans for CBS (Renewals: Rooms 107, 108; New: Rooms 209) and BRHS (Renewal: Room 223)
 - b. Application for Dual Use of Educational Space for PMS (Initial: Rooms 105; 106)
5. Motion to delegate authority to the School Business Administrator to submit an application to the Department of Education requesting approval for a capital project to replace the aging HVAC system at the High School and to undertake and/or supervise all tasks related to this purpose.
6. +Motion to award a contract to replace the aging HVAC system over the high school gym to Trane Building Advantage, who was previously selected through a competitive bidding process by an eligible national purchasing cooperative of which the District is a member, at a lump sum price not expected to exceed \$220,000. [This project is designated as an "Other Capital Project" representing expenditures for construction elements or projects that are in addition to the facilities efficiency standards determined by the Commissioner as necessary to achieve the New Jersey student learning standards. The District is funding this project, to the extent necessary, via withdrawal(s) from its Capital Reserves]

Board of Education – Bordentown Regional School District

Action Meeting Agenda

September 12, 2018

7. Motion to approve tuition revenue contract in the amount of \$22,368, September 1, 2018 through June 30, 2019; with Hamilton Township School District for a special education student attending grade 12 at the high school. No transportation expense; student will provide.
8. Motion to approve tuition revenue contract in the amount of \$6,393 pro-rated tuition (Annual Tuition \$12,786), September 1, 2018 through January 31, 2019 (domiciled 2/1/19); with Burlington City Public Schools for a regular education homeless student in grade K at PMS.
9. Motion to approve tuition revenue contract in the amount of \$7,010.50 pro-rated tuition (Annual Tuition \$14,021), September 1, 2018 through January 31, 2019 (domiciled 2/1/19); with Burlington City Public Schools for a regular education homeless student in grade 3 at PMS.
10. Motion to approve tuition revenue contract in the amount of \$7,010.50 pro-rated tuition (Annual Tuition \$14,021), September 1, 2018 through January 31, 2019 (domiciled 2/1/19); with Burlington City Public Schools for a regular education homeless student in grade 4 at PMS.
11. **Motion to approve services provided by the NJ Commission for the Blind and Visually Impaired for the 18-19 SY for one student, Level 1 service, cost \$1,900.**

O. DISCUSSION ITEMS

1. Graduation Credit Requirements
2. Public use of BRHS Sports Complex

P. POLICY

Q. PUBLIC COMMENTS

Members of the public are invited to submit comments pertaining to educational matters during the public comment portion of this meeting. Please report to the microphone and state your name and address for the record prior to addressing the Board of Education. The board, pursuant to *Open Public Meetings Act*, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the board will give all comments appropriate consideration and will refer all initial complaints to the administration for resolution.

Please be aware that all Board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. The maximum time per member of the public shall be **five** minutes. Please state your name and address for the record.

R. ADJOURNMENT