



AGENDA
REGULAR MEETING OF THE BOARD OF EDUCATION
NORTHEAST TECHNOLOGY CENTER
BOARD ROOM
511 SOUTH ELLIOTT, PRYOR, OK 74361
MARCH 11, 2019, 6:30 P.M.

Note: The Board may discuss, vote to approve, vote to disapprove, vote to table, or decide not to discuss any item on the agenda.

- I. Establish a quorum and call to order
- II. Recognition of guests
- III. Discussion and presentation by Auditor Kerry Patten, CPA or his representative, to present Annual Financial Audit of FY18.
- IV. Discussion and presentation of Superintendent's report
 - a. Treasurer's Report – Roger Crutchfield
 - b. Director's Report - Communications & Marketing – Tara Thompson
- V. Business
 1. Motion, discussion and vote to approve or disapprove acknowledgement of the Annual Financial Audit for FY18.
 2. Motion, discussion and vote to approve or disapprove the Audit Contract between Kerry John Patten, CPA, Auditing Firm and Northeast Technology Center for the district for FY19.
 3. Motion, discussion and vote to approve or disapprove the revision of the operating budget for FY19.
 4. Motion, discussion and vote to approve or disapprove renewal of contract with Oklahoma Alliance for Manufacturers from July 1, 2019 through June 30, 2020.
 5. Motion, discussion and vote to approve or disapprove the lease agreement with the Oklahoma Ordnance Works Authority.
 6. Motion, discussion and vote to approve or disapprove amending Board Policy 5041, NTC Buck Gay Teacher of the Year; Board Policy 5042, NTC Support Employee of the Year; Board Policy 5043, NTC Educator of the Year.
 7. Motion, discussion and vote to approve or disapprove amending Board Policy 5066, Association of Career & Technical Education Staff Selection.
 8. Motion, discussion and vote to approve or disapprove amending the BIS Director job title and job description to Assistant Superintendent/BIS Director effective July 1, 2019.
 9. Motion, discussion and vote to approve or disapprove amending the Chief of Staff job title to Assistant Superintendent/Chief of Staff.
 10. Proposed Executive Session for the purpose of discussing negotiations with Association of Classroom Teachers, O.S. Title 25 Section 307(b) (2) (Supp. 2001); for the purpose of discussing the employment of the FY20 Superintendent, Roger Crutchfield, the disclosure of which information would violate confidentiality rights

under state and/or federal law listed in agenda item 11. O.S. Title 25, Section 307 (b) (1) & (7) (Supp. 2001); and for the purpose of discussing the appointment of April Blackwell to the Director of Instructional Services and Melissa Caudill to Cosmetology Instructor at the Kansas campus; and for the purpose of discussing the employment of Liberty Shere, Greg Mitchell, Rick Reimer, Paul Hocutt, Curtis Shumaker as Assistant Superintendents; Taylar Odle, Willie Ng, Kathie Benson, Tobie Gatewood, Paula Reed and Diane Hampton as Student Advisors listed in agenda items 12-14(a-k), O.S. Title 25 Section 307(b) (1) & (7) (Supp. 2001).

- a. Acknowledge return to Open Session.
- b. Statement of Minutes of Executive Session.
11. Recommendation, consideration and vote to approve the FY20 Superintendent's contract for Roger Crutchfield.
12. Recommendation, consideration and vote to approve or disapprove the appointment of April Blackwell to Director of Instructional Services.
13. Recommendation, consideration and vote to approve or disapprove the appointment of Melissa Caudill to Cosmetology Instructor at the Kansas campus.
14. Consent Docket

All of the following items, which concern items of a routine nature annually approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote of any or all of these items. The consent docket agenda consists of the following:

- a. Recommendation, consideration and vote to renew contract for Liberty Shere, Assistant Superintendent, for FY20.
- b. Recommendation, consideration and vote to renew contract for Greg Mitchell, Assistant Superintendent, for FY20.
- c. Recommendation, consideration and vote to renew contract for Rick Reimer, Assistant Superintendent, for FY20.
- d. Recommendation, consideration and vote to renew contract for Paul Hocutt, Assistant Superintendent, for FY20.
- e. Recommendation, consideration and vote to renew contract for Curtis Shumaker, Assistant Superintendent, for FY20.
- f. Recommendation, consideration, and vote to renew contract for Taylar Odle, Student Advisor, for FY20.
- g. Recommendation, consideration, and vote to renew contract for Willie Ng, Student Advisor, for FY20.
- h. Recommendation, consideration, and vote to renew contract for Kathie Benson, Student Advisor, for FY20.
- i. Recommendation, consideration, and vote to renew contract for Tobie Gatewood, Student Advisor, for FY20.
- j. Recommendation, consideration, and vote to renew contract for Paula Reed, Student Advisor, for FY20.
- k. Recommendation, consideration, and vote to renew contract for Diane Hampton, Student Advisor, for FY20.
- l. Approval of Minutes of special meeting of February 6, 2019 and regular meeting of February 11, 2019.

- m. Motion, discussion and vote to approve or disapprove a list of surplus equipment for the district as listed on attached Schedule A.
- n. Motion, discussion and vote to approve or disapprove the ratification of the Superintendent's approval of the employee contracts on behalf of the Board of Education for the employees listed on Schedule B.
- o. Motion, discussion, and vote to approve or disapprove granting authority to the Superintendent to sign clinical contracts with clinical institutions used by NTC's Health students.
- p. Motion, discussion, and vote to approve or disapprove a list of clinical contracts for the district as listed on attached Schedule C.
- q. Annual notification regarding the Financial Disclosure Statement for Elected Officers. This form must be turned in to the school district clerk by May 15 of each calendar year, in order to comply with the Rules of the Oklahoma Ethics Commission.
- r. Motion, discussion and vote to approve or disapprove the Business Professionals of America (BPA) student organization trip to national contest in Anaheim, California for the Afton, Claremore, Kansas and Pryor Campus.
- s. Motion, discussion and vote to approve or disapprove the Skills USA trip to national contest in Louisville, Kentucky for the Afton, Claremore, Kansas and Pryor Campuses.
- t. Motion, discussion and vote to approve or disapprove the Health Occupations Students of America (HOSA) trip to national contest in Orlando, Florida for the Afton, Claremore, Kansas and Pryor Campuses.
- u. Motion, discussion and vote to approve or disapprove the Electrical Technology and Carpentry Trades program field trip to the Construction Expo at Pittsburg State University in Pittsburg, Kansas.
- v. Motion, discussion and vote to approve or disapprove the renewal agreement between the Oklahoma Department of Rehabilitation Services and Northeast Technology Center for FY20. – Afton campus.
- w. Motion, discussion and vote to approve or disapprove the renewal agreement between the Oklahoma Department of Rehabilitation Services and Northeast Technology Center for FY20. Claremore campus.
- x. Motion, discussion and vote to approve or disapprove the renewal agreement between the Oklahoma Department of Rehabilitation Services and Northeast Technology Center for FY20. Kansas campus.
- y. Motion, discussion and vote to approve or disapprove the renewal agreement between the Oklahoma Department of Rehabilitation Services and Northeast Technology Center for FY20. Pryor campus.
- z. Motion, discussion and vote to approve or disapprove the training vehicle acceptance agreement with Ford Motor Company for the Automotive Services Program.
- aa. Motion, discussion and vote to approve or disapprove encumbrances.
- bb. Motion, discussion and vote to approve or disapprove the activity fund transactions and check registers.

End of the Consent Docket

Northeast Technology Center
 Items for Board Approval-Surplus
 Schedule A – March, 2019

PROGRAM	INVENTORY NO.	DESCRIPTION	SERIAL NUMBER	COND.	PUR. DATE
AFTON					
TECH	1-TEC-0201	UBIQUITI Access Points		Poor	2010
TECH	1-TEC-0202	UBIQUITI Access Points		Poor	2010
Admin	1-ADM-0574	Credit Card Machine		Poor	2005
KANSAS					
Admin	4-ADMIN-29	Binding Machine	IG01700	Broken	1996
PRYOR					
ARC	2-ARC-0277	Dell Monitor	NA	Poor	2010
ARC	2-ARC-0286	Dell Monitor	NA	Poor	2010
ARC	2-ARC-0287	Dell Monitor	NA	Poor	2010
ARC	2-ARC-0290	Dell Monitor	NA	Poor	2010
ARC	2-ARC-0291	Dell Monitor	NA	Poor	2010
ARC	2-ARC-0292	Dell Monitor	NA	Poor	2010
ARC	2-ARC-0294	Dell Monitor	NA	Poor	2010
ARC	2-ARC-0295	Dell Monitor	NA	Poor	2010
ARC	2-ARC-0296	Dell Monitor	NA	Poor	2010
ARC	2-ARC-0298	Dell Monitor	NA	Poor	2010
ARC	2-ARC-0302	Dell Monitor	NA	Poor	2010
BAMG	2-COMP-0323.1	Dell Monitor	NA	Poor	2009
BAMG	2-COMP-0331	Dell Monitor	NA	Poor	2009
BAMG	2-COMP-0337	Dell Monitor	NA	Poor	2009
BAMG	2-COMP-0341	Dell Monitor	NA	Poor	2009
BAMG	2-COMP-0343	Dell Monitor	NA	Poor	2009
BAMG	2-COMP-0345	Dell Monitor	NA	Poor	2009
BAMG	2-COMP-0345.1	Dell Monitor	NA	Poor	2009
BAMG	2-COMP-0347	Dell Monitor	NA	Poor	2009
BAMG	2-COMP-0351	Dell Monitor	NA	Poor	2009
BAMG	2-COMP-0353	Dell Monitor	NA	Poor	2009
BAMG	2-COMP-0353.1	Dell Monitor	NA	Poor	2009
BAMG	2-COMP-0361	Dell Monitor	NA	Poor	2009
BAMG	2-COMP-0378	Dell Monitor	NA	Poor	2009

BAMG	2-COMP-0380	Dell Monitor	NA	Poor	2009
Cosmetology	2-COS-00204	Whirlpool Duet washer 3.9	CSS1613417	Broken	2005
Director	2-DIR-0287	Dell Monitor	NA	Broken	2008
Director	NA	HP OfficeJet 4630 Printer	CN4BT592DZ	Broken	NA
PN	2-PN-00092	Male and Female Bladders (Salvage)	NA	Poor	1998
PN	2-PN-00093	Male and Female Bladders (Salvage)	NA	Poor	1998
PN	2-PN-00094	Male and Female Bladders (Salvage)	NA	Poor	1998
PN	2-PN-00095	Male and Female Bladders (Salvage)	NA	Poor	1998
PN	2PN-0372	Dell Optiplex 980	7YKYFQ1	Poor	2011
Student Services	2-SS-0150	XPS 13 Laptop	2NG2N32	Poor	2015
TEC	NA	Misc. box of cables, cords, keyboards & mice.	NA	Poor	NA
Wood Shop	NA	Delta Band Saw	016510Q	Poor	NA

 President of the Board

Date

 Clerk of the Board

Date

Northeast Technology Center
Items for Board Approval-Clinical Contracts
Schedule C – March, 2019

Bennett's Route 66 Pharmacy

President of the Board

Date

Clerk of the Board

Date